

# INVOICE

**ACME Corporation**

456 Industrial Way  
Portland, OR 97201  
Phone: (503) 555-0100  
Tax ID: 91-1234567

Invoice #: ACME-2025-1215

Date: December 15, 2025

PO Reference: PO-2025-0095

**Bill To:**

Contoso Corporation  
123 Business Park Drive  
Seattle, WA 98101  
accounts.payable@contoso.com

Description	Qty	Unit Price	Amount
HP LaserJet Pro M404dn Printer	5	\$349.00	\$1,745.00
HP 58A Black Toner Cartridge (10-pack)	5	\$189.99	\$949.95
Ergonomic Office Chair - Executive	10	\$425.00	\$4,250.00
Standing Desk Converter	10	\$289.99	\$2,899.90
<b>TOTAL:</b>			<b>\$9,844.85</b>

**Notes:**

Office furniture refresh - Finance dept.  
Ref: Master Agreement MA-2024-001

Payment Terms: Net 30

Please reference invoice number on payment.