Contents

Creating a new User	2
Getting Started	4
Logging On	4
Creating a causal chain diagram	4
Using the Application	6
Opening a project	6
Manipulating the causal chain diagram	7
Exporting the visualisation	8
Troubleshooting	10
Creating a New User	10
Invalid Credentials	10
Problems Accessing the Application	10
Logging On	10
No Connection or White Label Error	10
Displaying the Visualisation	10
Uploading Files or Loading Projects	10
Displaying the Causal Chain Diagram	10
Manipulating the Visualisation	11
Citation Count and Filters	11
Moving Drivers & Outcomes	11
Exporting the Visualisation	11
Others Problems	11

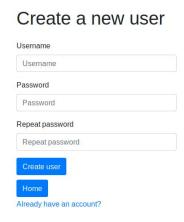
Creating a new User

1. From the landing page, click 'Register New User'





- 2. Login using your own credentials
- 3. Create new user by entering a username and password



4. If you receive the message below then you have successfully created a new user. Otherwise it is likely that there is a problem with the passwords you entered.

Create a new user

Successfully created new user! Get your visualisation here	
Username	
Username	
Password	
Password	
Repeat password	
Repeat password	
Create user	
Home	
Already have an account?	

Getting Started

Logging On

1. From the landing page click 'Access Visualisation'

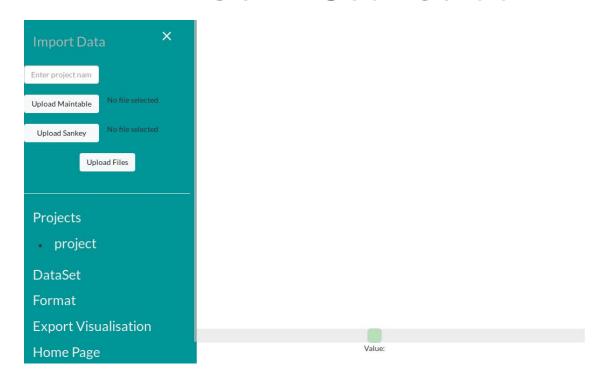


2. Enter your login credentials and click login



Creating a causal chain diagram

1. Open up the side menu. Under 'Import Data' upload the Maintable and Sankey .csv files. Enter a project name before clicking upload files.

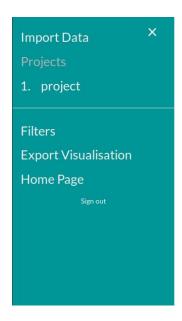


2. When prompted click leave page. You should now be able to see your visualisation on the screen. Your project is now saved to your account so you can access it at a later date without having to re-upload the files.

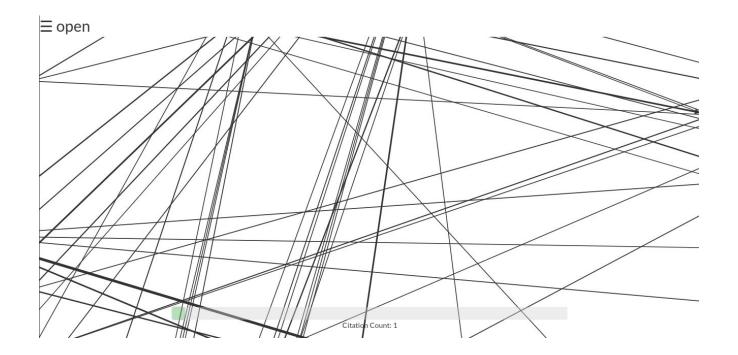
Using the Application

Opening a project

1. Navigate to Projects tab in the side menu. Click on the project you wish to open then, when prompted, click 'Leave Page.'

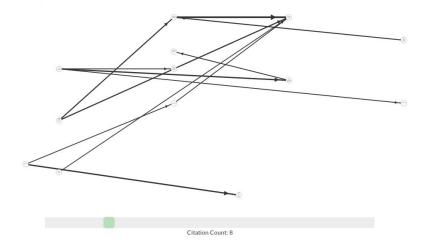


2. Your browser should now reload the page with your visualisation displayed. It may appear confusing to start with but it can be easily manipulated & filtered as shown below.

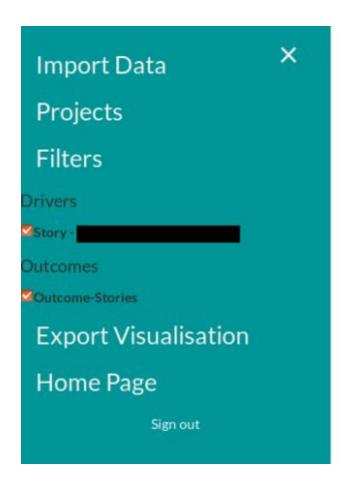


Manipulating the causal chain diagram

Use the slider at the bottom of the page to filter out links with a low citation count.
≡ open



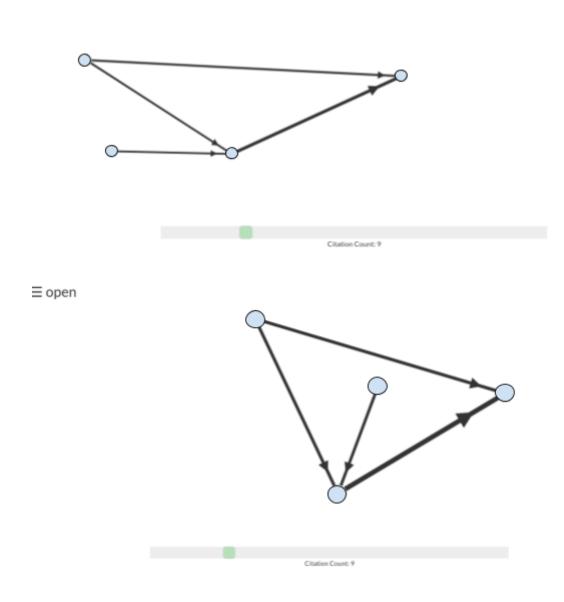
2. To filter the Drivers & Outcomes shown in the visualisation. Open the side menu and navigate to Filters. From here you can select which nodes you want displayed in the visualisation using the check boxes.



3. To move a node around the page, simply drag and drop it as you would when moving your files into a new folder. To zoom in and out use the scroll on a mouse or use two fingers on your

touchpad and move upwards (zoom in) or downwards (zoom out). Before and after images of zooming in and moving nodes about are shown below.

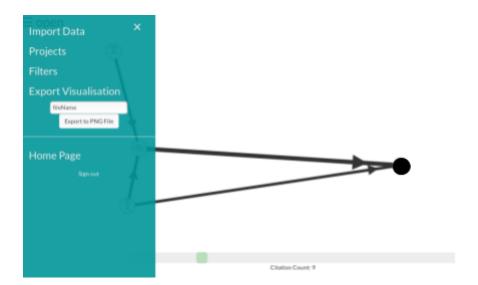




Exporting the visualisation

1. To export the visualisation as a .png the application simply takes a picture of the current screen within the app. This includes anything hidden behind the side menu.

2. For example exporting the following diagram (Note that text from each node has been removed for this example):



will produce fileName.png which looks like this:



Troubleshooting

Creating a New User

Invalid Credentials

- Make sure the username is between 6 & 32 characters
- Make sure the passwords match and are above 8 characters
- Note that both are case sensitive

Problems Accessing the Application

Logging On

Check that your user name and password are correct. Note that they are both case sensitive

- Ensure you have an internet connection by refreshing the page
- If the problem persists contact Bath SDR

No Connection or White Label Error

- Report the events that led to the error & the message displayed on the screen to Bath SDR
- Ensure you have an internet connection and try reconnect to the application

Displaying the Visualisation

Uploading Files or Loading Projects

- Ensure the files are of the correct format and represent the sankey and maintable .csv files
- Make sure you have entered a unique name for the project (unique to your account)
- Ensure the files are uploaded to the correct position i.e. sankey.csv for Upload Sankey, maintable.csv for Upload Maintable

Displaying the Causal Chain Diagram

- When prompted make, click leave page as opposed to stay on page
- Try zooming in & out or looking around the whitespace within the application to see if the visualisation was loaded in another location
- Check that the correct filters are set and the citation count is at the desired level

Manipulating the Visualisation

Citation Count and Filters

• If you are changing the filters or citation count and nothing is happening it may be due to your internet connection failing. Try resetting your wifi connection before continuing

• Filters will appear and disappear when their connected drivers appear and disappear from the visualisation itself. Therefore the number of filters displayed may be less than the total

Moving Drivers & Outcomes

• Occasionally when moving one node over another (more common when placing a node on top of another) a new edge can be created between them. Refreshing the page should fix this issue

Exporting the Visualisation

- Make sure you give the export image a name
- The export function takes a screen grab of the current visualisation so you must ensure everything you want is displayed on the current page

Others Problems

• Let Bath SDR know of any other problems you encounter. These can then be logged so a fix can be found at a later date. It is important to describe how the error occured is as much detail as possible so it can be recreated at a later date