

DAILY INSPECTION GUIDE

1. Exterior Inspection

- Check for damage: scratches, dents, cracks, broken lights, mirrors, windows
- Inspect tires:
 - Tire depth
 - Proper inflation
 - No cuts, bulbs or abrasions
- Lights & Signals
 - Headlights (low/high)
 - Brake Lights
 - Turn Signals
 - Hazards
- License Plate: Secure and legible

2. Under the Hood

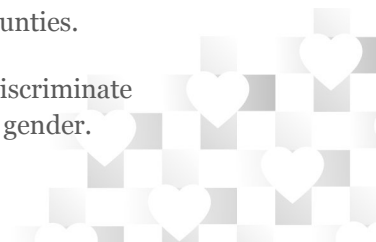
- Fluid levels:
 - Engine oil
 - Coolant
 - Brake fluid
 - Windshield washer fluid
 - Transmission fluid (if applicable)
- Battery:
 - No corrosion
 - Secure connections
- Belts & hoses:
 - No cracks or leaks

3. Interior Inspection

- Dashboard warning lights: Ensure none are active.
- Horn:
 - Functional.
- Windshield wipers:
 - Check blades and fluid spray.
- Mirrors:
 - Adjust and clean.
- Seat belts:
 - Working and not frayed.

SAC Health with eleven locations serving you in San Bernardino and Riverside Counties.

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SUPPLY CHAIN

- Emergency equipment:
 - Emergency Binder
 - First aid kit

4. Brake Check

- Foot brake: Responsive and firm.
- Parking brake: Holds vehicle securely.

5. Steering & Suspension

- No unusual noises or looseness when turning the wheel.

6. Documentation

- Log mileage and fuel
- Check for registration and insurance.
- Note any issues
- Report on defects immediately to Fleet Manager.

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