



DAVID SCHREIBER

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Summary

Creative and analytical educational leader seeks new challenge. Long track record of success in creative and educational fields. Broad range of experience leading and managing teams. Easy-going but hard-working professional who possesses an innate desire to figure out how things work with an eye toward improving them. I feel a thrill of pride in finding solutions to seemingly intractable problems.

Skills

- Excellent communication and interpersonal skills
- Proficient with Microsoft Office, Google Docs, Adobe Creative Suite, HTML, CSS, JavaScript, WordPress
- Accomplished administrator with facility for multi-tasking
- Excellent at budgeting and financial analysis
- Creative and analytical thinker
- Track record of effective collaboration

Work Experience

Producer - Documentary

12/2018 - Current

Zoochosis LLC | Los Angeles, CA

- Office manager during production of *Hey PScott!*, an animated episodic documentary
- Managed scheduling and budgeting

Campus Director / Dean of Academic Affairs

01/2016 - 03/2019

The Art Institute of California - Hollywood | North Hollywood, CA

- Executive responsible for all functional areas of college campus
- Managed P&L performance and fiscal planning
- On-boarded and developed relevant personnel
- Created and managed institution effective reports, generated SWOT analyses and action plans to address deficiencies
- Successfully led key projects which resulted in improved retention
- Established affiliation and articulation agreements with industry
- Successfully managed the WASC accreditation and reaffirmation process

Academic Director - Media Arts

07/2007 - 12/2015

The Art Institute of California - Los Angeles | Santa Monica, CA

- Developed, administered and refreshed educational programs serving more than 2400 students
- Established and updated schedule of classes and activities for school year
- Evaluated effectiveness of training by surveying trainees and managers and collecting before- and after-data showing training impact
- Trained faculty procedures to facilitate consistent delivery of programmatic outcomes
- Led community outreach to provide video and animation production services to local community

Associate Producer - Feature Film

08/2013 - 03/2014

40 Acres and a Mule, Filmworks | Brooklyn, NY

- Scheduled, budgeted script for Spike Lee's feature film *Da Sweet Blood of Jesus*
- Managed liability and property insurance issues

Supervising Producer

01/2006 - 09/2008

94.7 The WAVE Radio Station | Los Angeles, CA

Produced "Behind the Music" videos of jazz artists

- Oversaw production schedules and logistics
- Coordinated work of lighting and sound crews to streamline production operations on tight schedule

College Instructor - Video Production

07/2003 - 06/2007

The Art Institute of California - Los Angeles | Santa Monica, CA

Taught courses in:

- Cinema Studies, Development, Directing, Editing, Lighting, Production Management, Screenwriting
- Participated in continuing development and training to bolster professional teaching skills
- Built strong student rapport by driving classroom and online discussions and providing academic advising

Academic Coordinator – General Education The Art Institute Online Los Angeles, CA Supervised online general education classes	01/2001 - 5/2003
Freelance Camera and Lighting Crew Multiple Worked in Camera and Lighting departments on independent films: <i>Raising Genius, Phone Booth, 100 Deeds for Eddie McDowd, Face Value, Across the Line, The Corporate Ladder, Perfect Mate, Amityville Dollhouse--</i> and others	05/1996 - 03/2004
Freelance Segment Writer-Producer-Director Multiple Los Angeles, CA <i>Double Dare</i> (Emmy winning kids' show), <i>Celebrity Rehab with Dr. Drew</i> , <i>How's That Made?</i> , <i>The Dream Team</i> , <i>Debt</i> , <i>In the Dark</i> , <i>Unbelievable</i> , <i>Ultimate Revenge</i> , <i>Home and Family</i> , <i>The Match Game</i> , <i>Family Feud</i> – among others...	01/1991 - 01/2004
College Instructor The University of Miami Coral Gables, FL <ul style="list-style-type: none"> • Taught classes in cinema studies, screenwriting, producing • Sat on sabbatical and curriculum committees 	09/1999 - 05/2000
College Instructor - Film/TV New York University New York, NY Taught three courses in the undergraduate Film/TV program	01/1999 - 06/1999
Director of Creative Affairs (Story Department) CLEAR Productions – Carl Reiner, president Los Angeles, CA Acquired and developed narrative material for future film production	02/1998 - 11/1998
Story Analyst Sanford-Pillsbury Productions Santa Monica, CA Read submissions for potential television or film production	03/1997 - 12/1997
Executive in Charge of Development Brooksfilms Ltd – Mel Brooks, president Los Angeles, CA <ul style="list-style-type: none"> • Developed stories for feature film and television production • Provided story notes to writers 	08/1988 - 02/1997

Education and Training

Technical Degree: Frontend Web Development
Treehouse.com (in progress)

Master of Fine Arts: Film/TV
New York University | New York, NY

Bachelor of Arts: Philosophy
University of California - Los Angeles | Los Angeles, CA
Graduated Summa cum Laude and Phi Beta Kappa

Volunteer Work

Produced PSAs and provided video and animation production services for Heal the Bay, Hollywood CPR, The Sea Shepherd Society, Special Olympics, Surfrider Foundation, Train4Autism, The Trevor Project, UCLA Design for Sharing--and others

Websites, Portfolios, Profiles

- <https://www.linkedin.com/in/david-schreiber-b232486/>
- <https://www.DecisionsDecisions.world>