

David S. McClelland

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PROFESSIONAL EXPERIENCE

4 PETS CLINIC, LLC

North Ridgeville, OH

Owner

June 2010 to Present

- Operated a high quality, low cost veterinary practice offering affordable care to pets who might not have received veterinary care with a traditional practice.
- Prevented 625,000 kittens and puppies from being born.
- Managed a staff of 3 veterinarians and 10 support staff.
- Worked with clients, vendors and other stakeholders.
- Customer Service: answered 4 phone lines to assist clients, assisted people with questions and made appointments, helped people select services, find ways to pay for emergency care and when the time came, held people's hands as their pets were euthanized.
- Performed all accounts receivable, accounts payable, payroll, taxes, financial statements and other accounting functions.

LIFESAVERS SPAY & NEUTER SERVICE

Amherst, OH

Director

May 2008 to November 2010

- Managed an all volunteer mobile spay & neuter program.
- Created and managed the website, programmed Zen Cart to allow online registration.
- Make appointments, picked up & returned pets, assisted in surgery & managed problems.

Friendship Animal Protective League

Elyria, OH

Executive Director

March 2008 – December 2007

- Managed a small non-profit. Increased adoptions and quality of care.
- Trained and supervised 8 employees, ensuring they maintain fastidious attention to detail
- Conceived, planned, recruited volunteers for and implemented fundraisers.
- Wrote and laid out the quarterly newsletter.

EDUCATION

CLEVELAND STATE UNIVERSITY

Cleveland, OH

MBA, June 1997

INDIANA UNIVERSITY OF PENNSYLVANIA

Indiana, PA

B.A. Economics & Political Science December 1991

ADDITIONAL SKILLS

- Passed the Uniform CPA Examination
- Knowledge of Quickbooks, Peachtree, Access, Word, Excel
- Excellent communication skills, and ability to present complex information in an easy to understand format