

**Lynch, Bill**

**2085184619**

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**From:** Gimbel, Tod  
**Sent:** Monday, April 23, 2001 9:41 AM  
**To:** Lynch, Bill  
**Subject:** RE: Proposed Training Schedule

I thought we were looking at the 10 and 11th?

-----Original Message-----

**From:** Lynch, Bill  
**Sent:** Wednesday, April 18, 2001 11:34 AM  
**To:** Gimbel, Tod  
**Subject:** Proposed Training Schedule

Tod:

Since you wanted to train your file coordinators as soon as possible, we were able to reserve meeting space at the 120 building for Monday, May 7th and Tuesday, May 8. Sessions will start at 8:30 am on Monday and Tuesday and end at 5:00 pm on Monday and 3:00 pm Tuesday. Please advise as to whether this is acceptable for your group and we will finalize the agenda. Thanks.

Bill