

# SCRUM MEETING WEEK (6)

## Sprint planning checklist

Preparation	Meeting	Follow up
<ul style="list-style-type: none"><li>• Github issues creation</li><li>• Milestone 2 document creation and preamble.</li></ul>	<ul style="list-style-type: none"><li>• Milestone 2 Submission</li><li>• Issue assignment</li></ul>	<ul style="list-style-type: none"><li>• Meeting with TA on Thursday at 9:30 AM</li></ul>

## Sprint team members

Name	Role
Carson Drobe	Member
Davis Franklin	Member
Abijeet Dhillon	Member
Connor Cahoon	Member
Robert Yacovelli	Member

## Sprint planning meeting items

### Previous sprint summary

<b>Sprint theme</b>	2/8/2024
<b>Issues completed</b>	2/15/2024
<b>Issues left</b>	0
<b>Team Capacity</b>	100%
<b>Summary</b>	Data flow diagrams, Features and requirements

### Details Current sprint

<b>Start date</b>	February 13, 2024
<b>End date</b>	February 23, 2024
<b>Sprint theme</b>	Plan started on Issues - Start issues
<b>Team capacity</b>	100%
<b>Issues capacity</b>	5
<b>Individual capacity</b>	Carson Drobe 100% Davis Franklin 100% Abijeet Dhillon 100% Connor Cahoon 100% Robert Yacovelli 100%
<b>Potential risks</b>	<ul style="list-style-type: none"><li>• Failing Friday's quiz</li><li>• Hard deadlines means we need to stay on schedule and ensure we all have appropriate issues assigned to us for the week.</li><li>• Over promising now could lead to extreme workload later</li><li>• Django learning curve.</li></ul>
<b>Mitigations</b>	Multiple meetings days before the deadline. Effective communication via discord.



### Sprint planning resources

- Discord
- Google Docs
- GitHub