

# TAY RUI QI

tayruiqi99@gmail.com | linkedin.com/in/rui-qi-367ab21aa/

## WORK EXPERIENCE

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### Skill Samurai Singapore

*Associate Sensei*

*APR 2022 to APR 2023*

- Maximized teaching potential for elementary students
- Planned lessons for the class
- Provide problem solving assistance for students

### Lickers

*Café Assistant*

*SEP 2021 to FEB 2022*

- Recommend and promote items to customers
- Provides high quality front-line service
- Process payment made with credit and debit cards
- Maintain the cafe cleanliness
- Handling customer relations to ensure a pleasure experience

### Endofotonics

*Software Engineer*

*SEP 2021 to FEB 2022*

- Software Development of software used in Clinical studies
- Software Development of some of the company's manufacturing softwares
- Testing and debugging
- Software Code management using SVN repository

### Geometry

*Café Assistant*

*SEP 2018 to SEP 2019*

- Recommend and promote items to customers
- Provides high quality front-line service
- Process payment made with credit and debit cards
- Maintain the cafe cleanliness
- Handling customer relations to ensure a pleasure experience

## EDUCATION

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### Ngee Ann Polytechnic

*Singapore*

*APR 2019 – MAY 2022*

- Pursuing Diploma in Biomedical Engineering

Institute of Technical Education

*Singapore*

*MAR 2017 – MAR 2019*

- Pursuing Diploma in Electronic Engineering

## **VOLUNTEER EXPERIENCE**

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Akechitai Japanese Students interaction program, Akechitai

*Student guide*

*JAN 2019 to FEB 2020*

- *Exchanged cultural information with Japanese students*
- *Interacted with Japanese students in English and basic Japanese*

## **AWARDS**

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Edusave Merit Bursary (EMB)

*NOV 2017*

- The top 25% of their school's level and course in terms of academic performance, have demonstrated good conduct

Edusave Award for Achievement, Good Leadership and Service (EAGLES)

*NOV 2015*

- Up to 10% of students from each school who have demonstrated leadership qualities, service to community and schools, excellence in non-academic activities, and good conduct

## **SKILLS**

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**Coding languages:** Python, C#

**Tools and Software's:** Microsoft Office, Visual Studio

**Languages:** English (Native Proficiency), Mandarin