

Summary: This is a document that outlines the agreements of our team for the duration of these final projects

- Daily Standup - We'll have two daily standups. One in the morning (10:00am sharp) and in the afternoon (6:00pm). In the morning stand up, each team member should discuss what they are working on for that day and in the evening they should discuss what progress was made. You can also use the morning standup to discuss any progress that was made overnight on any projects.
- Decisionmaking: First and foremost, if anyone feels that your voice isn't heard just say so. Do not hold in the feeling. Majority rules will dictate the course of action for any team decisions.
- Git Workflow: Dawson is the designated person to merge branches. Do not push up and make a pull request until you are certain that your code is fully functional. Also notify the rest of the team (verbally and via the Slack chat) that you are preparing to push code up.
- Work Hours: Normal DBC start time from Monday-Friday, on the weekends plan to be here by 10am. The expectation is that team members will at least be here until 8pm. This is flexible based upon need and progress of the overall project.
- Work Tracking: Be diligent about tracking your work on Trello. Not for the purpose of 'performance management' but rather so all other team members are able to pick up the progress if need be.