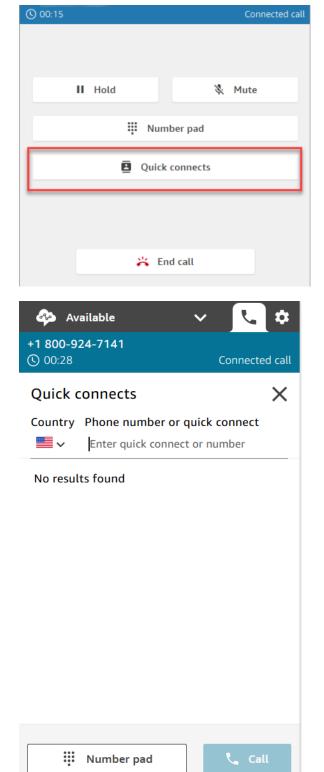
Steps to Transfer a call

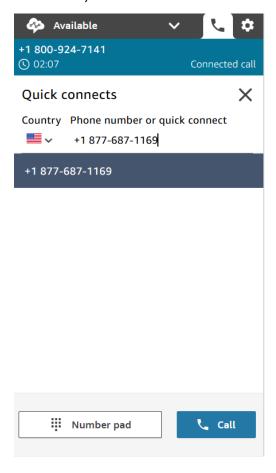
- As soon as "**transferring to an agent**" notification pops up, In order to Transfer a call, Follow these basic steps provided in the screenshot.

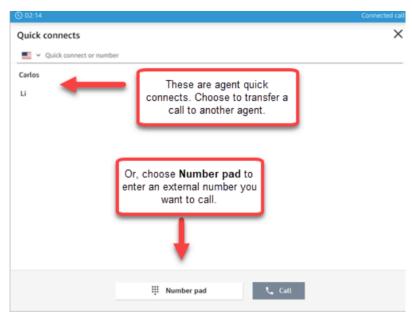
To transfer to a quick connect or to an external number

1. While you're connected to the contact, choose Quick connects on the CCP.

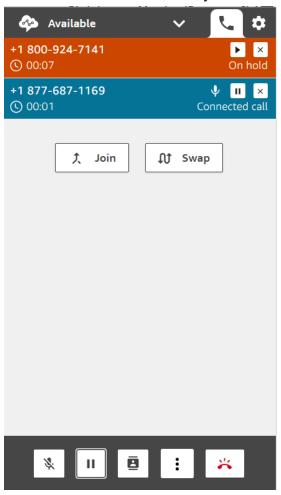


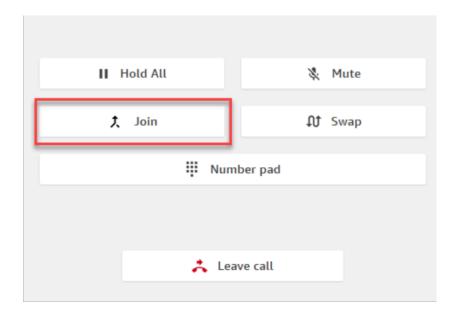
2. From the list of quick connects, choose the name of another agent to transfer the call to. Or, to call an external number, choose Number pad, enter the number you want to call, and then choose Call.





3. After the call is connected to the transfer destination, you can choose Join so the caller, the transfer destination, and you are in a conference call.





4. When the call is joined, the three of you can talk. Choose Leave to complete the transfer and exit the call.

