

Weekly Report for 2019-09-16

Student Name: Daylen Mackey (1444775)

Group Name: Milky Way Solutions

Group Members: Leo Marroquin, Jia Xiang Yang, Ian Then

Progress this week:

Goals From Last Week		
Goal #	Goal	Status
1	Narrow idea list down to 5 strong ideas	In Progress
2	Rank list of potential clients	In Progress
3	Create a <i>Trello</i> for task delegation	In Progress
4	Create a <i>Slack</i> channel for group communication	Completed
5	Finalize a 4 th group member	Completed

Goal 1 & 2

Progress on these two goals were halted as we pursued the biomedical project mentioned in class.

Goal 3

We have not created a *Trello* yet. Since we are still working on delegating roles, missing this milestone is not damaging. The *Slack* channels have served us well, so this goal may be abandoned if deemed unnecessary.

Goal 4

A general *Slack* channel was created for our group. Several sub-channels have also been created to discuss potential ideas, names, and task delegation.

Goal 5

Ian Then was added to the group.

Evaluation from last week:

We did not hit all of our milestones, but I am not concerned. When we learned about the opportunity to aid an external client with a biomedical project, the group shifted their focus towards that goal. We met as a group to make sure each member would be happy pursuing this, then contacted Dr. Barlage to ensure he was also aware of our excitement, and motivation. I see this as a great first step for the team.

Goals next week:

- Make contact with the potential client (may not be possible)
- Learn more about the biomedical project (potentially through their patent or a brief summary)
 - Learn which radioisotope(s) we would be measuring

- Start developing sub-groups for our team based on specialties and tasks members may accomplish (groups may change with time)

Concerns: None

Weekly Report for 2019-09-09

Student Name: Daylen Mackey (1444775)

Group Name: TBD

Group Members: TBD

Progress this week:

- Selected 3 potential group members
 - Leo Marroquin
 - Jia Xiang (Tony) Yang
 - Ian Then
- Had a round table meeting with potential members
 - Discussed project ideas
 - Reviewed each member's strengths and weaknesses
 - Created a list of potential clients to pitch to

Evaluation from last week:

As this was the first week, we didn't come in with any concrete goals. We are making good progress, but I would like to see more novel and potentially patentable ideas on our list next week.

Communication between team members is strong, but we need to be more disciplined moving forward.

Goals next week:

- Finalize a 4th group member
- Narrow idea list down to 5 strong ideas
- Rank list of clients
- Create a *Slack* channel for group communication
- Create a *Trello* for task delegation

Concerns:

There are no concerns at this time, only eagerness to begin.