



ERICKA MICHELLE S. LABAJO
BS in Information Technology
with Specialization in **Service Management and Business Analytics**

Objective

Seeking a Quality Assurance Analyst position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learnings, and to get an opportunity where I can make the best of my potential and contribute to the organization's growth. I am experienced and skilled in manual and automated testing and creating test plans exposed to Waterfall and Agile approaches. Proficient in functional, regression, and end-to-end integration testing with a background in Recipe and Menu Management Software. Comprehensive understanding knowledge of quality assurance and software development life cycles and knowledge of QA processes and test methodologies.

Experience

- Software Quality Assurance Intern**
EGS Calcmenu Inc. | August – December 2022
Project: CMC (CalcMenu Cloud) Recipe and Management System.
- Develop and maintain test cases and QA documentation.
 - Executed testing in different environments such as windows, web, and mobile devices.
 - Identify and log software issues/bugs on the backlog.
 - Performed manual testing in windows-based software.
 - Analyze found bugs and coordinate with the development team.

- Data Analyst Intern**
EGS Calcmenu Inc. | April – August 2022
Project: Food Data Management and Research
- Gathering food-related data such as nutrients, allergens, ingredients, and costing computation.
 - Encode raw nutrition data in an Excel file.
 - Checking and fixing incorrect food data information.
 - Maintain and keep the client’s food data files organized.

Education

BS in Information Technology with
Specialization in Service Management and Business Analytics (BSIT – SMBA)
FEU Institute of Technology
P. Paredes St., Sampaloc, Manila
2018 – 2023

Senior Highschool
Arellano University – Andres Bonifacio Campus
Pag asa st. Caniogan, Pasig City
2016 – 2018

Personal Information

- Address : Blk. 5 Lot. 3 Del Pilar st. Nagpayong Centennial II, Pinagbuhatan Pasig City
Mobile : 09611762133
E-mail : erickamichellelabajo@gmail.com
Hobbies : Reading books, Exercise, Netflix, Listening to Spotify, Podcast and ASMR.

Professional Reference

- Name : John Michael T. Bernardo
Position : Industry Academe Partnership Coordinator (FEU Tech)
Email : jtbernardo@feutech.edu.ph
Relationship : Internship Coordinator

Skills

- Adobe Acrobat
Agile Methodologies
Adobe Photoshop
Bug Tracking
Data Analysis
Data Encoding
Data Fixing
HTML/CSS/Javascript
Manual Testing
Microsoft Excel
Microsoft Outlook
Microsoft Word
Oracle VirtualBox
Python
Regression Testing
SQL Server
Software Testing
Testcases
Waterfall Methodologies
Visual Studio Code

Awards

- Top Performing Student for SY2021 – 2022
International Journal of Computing Sciences Research Awards 2022
Top Performing Student for SY2020 – 2021
Deans Lister for SY2020 - 2022
Academic Excellence Award – Senior high school 2018

Certifications

- International Journal of Computing Sciences Research - 2022
CCNAv7: Switching, Routing, and Wireless Essentials - 2021
CCNAv7: Introduction to Networks – 2021
Cisco Networking Academy® Introduction to Cybersecurity - 2020
Database Administration Fundamentals - 2019