**MANOJ R**

5, Alagappa Lay out, Pollachi, Tamil Nadu - 642001 Ph:9080827248, email:[manoj\_rajagopal@outlook.com](mailto:manoj_rajagopal@outlook.com) , [LinkedIn](https://www.linkedin.com/in/manoj-rajagopal/)

**Summary:** Responsible and focused team player with a consistent record of accomplishment of meeting and exceeding performance goals. Looking to work diligently with others in a fast-paced work environment as well as utilize my skills in a challenging position within a company that promotes growth and development.

# EDUCATION:

**STC College of Arts and Science Pollachi, India**

**UG – Computer Technology** **2017 - 2020**

Course Works - Data structures and Algorithms, SDLC, Object Oriented Programming, RDBMS, Computer Networks, Computer System Architecture, Web Technologies.

**GUVI Chennai, India**

**FullStack Development 2024 - Present**

Course Works - MERN stack software development, MongoDB, ExpressJS, ReactJS, NodeJS, JQuery, APIs, Deployment, Authorization & Authentication.

# WORK EXPERIENCE:

**Infosys Bangalore, Bangalore, India**

**Senior Process Executive 2021 July – 2023 September**

* Proficient in importing documents into the client database, assigning unique claim identification numbers, and managing various client applications.
* Expertise in categorizing incoming documents into sub-categories such as Correspondence, Investigation, Medical Reports, Supporting Documents, Summons, and Complaints.
* Proactive communication with clients via email and phone to optimize team efficiency.
* Facilitate training sessions for new team members, ensuring seamless integration and efficient task completion.
* Conduct thorough quality checks on processed documents to maintain high standards.
* Prepare detailed Quality Control Check Reports to minimize errors and drive continuous improvement within the team.

**Front End Developer 2023 September – 2024 March**

* Contributed to Front-End Development Projects: Actively participated in front-end development initiatives, employing React.js framework to deliver engaging user interfaces and enhance user experience.
* Executed Web Development Tasks: Executed web development tasks utilizing HTML5, CSS3, and JavaScript, ensuring adherence to project requirements and industry standards.
* Implemented Bootstrap Framework: Implemented Bootstrap framework in project development, streamlining design processes and ensuring seamless integration across various platforms.
* Applied jQuery for Enhanced Functionality: Leveraged jQuery library to enhance website interactivity and functionality, incorporating dynamic features to improve user engagement.
* Resolved Coding Challenges: Successfully resolved coding challenges and debugging issues, demonstrating problem-solving skills and contributing to the timely delivery of projects.

# SKILLS:

**Languages**: HTML, CSS, JavaScript, JQuery. **Frameworks**: ReactJS, Bootstrap, NodeJS, ExpressJS. **Databases**: Basics of Mongodb, SQL.

# EXTRA CURRICULARS:

* Represented team Tamil Nadu in under 19 RGFI football tournament 2018, Won the trophy.
* Winners in St. Joseph's state level football tournament 2017.
* Participated and won various state level football tournaments.