



Business customer application form

Please ensure you tick the relevant boxes and complete in ink using BLOCK CAPITALS or fill out the form digitally before printing.

Please ensure you read the following section carefully and tick the boxes to help confirm you have completed each section.

Sections 1-10 have been completed

Complete section 11 if you are applying for a transactional banking account

Complete sections 11 and 13 if you are a charity, club or association

Section 16 has been signed. For Limited Companies by either two Company Directors that are registered at Companies House or a Director and Company Secretary

A Group Structure chart has been provided/attached to this application?*

Financial accounts and/or business plan have been provided/attached to this application (where applicable)?

Last three consecutive months business bank statements have been provided/attached to this application if you are switching your banking to us

Last three consecutive months personal bank statements have been provided/attached to this application for two Directors/Owners of the business if the business is a start-up

A Trust Deed has been provided (for Trusts or where a Trust is part of the ownership structure)

*The Group structure chart is only required where there are two or more companies in the group and should be provided on company headed paper and include the following:

- All levels of ownership upwards (including intermediate owners) from the applicant in this form
- Each level of ownership should include the following details
 - Company name
 - Company registration number
 - % ownership
 - Country of incorporation
 - Full Registered Address
 - Whether each Company in the Group is Regulated or Listed on a Stock Exchange
- To be signed by one of the Company Directors or Company Secretary and include the following statement:
'I confirm this is a true and accurate ownership structure chart for "insert business name".'

Glossary of terms

The following terms appear in this application form

“Holding Company”

A holding company is a company that does not have any operations, activities, or other active business. Instead, it owns assets.

“Bearer Share”

A share of the company. The owner of the bearer share can change by passing over ownership of the share certificate.

“Shell Company”

A company which serves as a vehicle for business transactions without itself having any significant assets or operations.

“Offshore Vehicle”

A company or trust established overseas to hold a company's assets.

“Non-charitable UK Trust”

A UK based trust that exists to advance a non-charitable purpose, i.e. does not benefit humans, animals or specific groups.

“Foreign Controlled Corporation”

A business for which strategic decisions and control is undertaken from a different jurisdiction.

“Non UK Trust”

A non-UK domiciled trust of which the beneficiaries and/or trustees reside overseas.

“Ultimate Parent Company”

The top responsible company in a business' structure and has subsidiaries or branches. It is not controlled by another company.

“Subsidiary”

This is a company controlled by another company that owns equal to or more than 50% of its voting stock.

“Intermediate Owner”

An Intermediate Owner is an Entity or legal arrangement that sits between the Customer and the Ultimate Beneficial Owner.

“Ultimate Beneficial Owner and/or Key Controller”

The Ultimate Beneficial Owner is an individual who ultimately owns the top Company within a Group.

The Key Controller is someone who is elected or appointed to exercise more direct control over the legal entity, by participating in the governance or senior executive activities of the business. Key Controllers typically set the strategic direction of the entity. Most commonly, Key Controllers will include the Chief Executive Officer (CEO), Chief Financial Officer (CFO), Managing Partner and Chairman of the Board. If a person or legal entity is mandated sole control over a product or service (e.g. if only one signature is required on a cheque) they are also considered a Key Controller.

“Authorised Signatory”

Is an employee who receives delegated authority to the businesses HSBC products and services

“Director”

A Director is an appointed member of a business Board and may be either an executive or a non-executive. A Director may or may not be a Key Controller. Certain Directors and managers will be classified as Key Controllers, due to their ability to exercise significant control over an entity and to have a substantial influence over the day-to-day management of the business.

“Venture Capital”

Venture Capital is generally financial capital provided to early-stage, high-potential or, growth start-up companies.

1. Tell us about your organisation

Full Registered
Business /Legal Name

Trading Name (if different
to Registered Business
/Legal Name)

Were you referred/recommended to HSBC? Yes No

If Yes, please tell us how you were referred/recommended

HSBC Group referral

Referral by another customer

Referral by a professional entity

Unsolicited (branch, website, advertisement etc.).

If you were referred/recommended by a professional entity please complete the table below

Full name	Address (inc. country)	How long have you known the referring party? (in years)	Is the professional entity regulated?

Is this application for a Holding Company? Yes No

If Yes, what assets do they hold?

What is your business legal status?

eg, (Sole Trader, Partnership, Limited Liability Partnership, Limited Company, Club, Society, Charity, Association, School, College, etc. If your Charity, Club, Society or Association is unregistered, please attach a copy of your constitution rules)

Date of establishment/ (when
the business began trading)

Date of registration/incorporation
(if different from above)

Country of registration/
incorporation

Company/Limited Liability

Partnership Registration Number

Is the business capable of issuing Bearer Shares?

No

Yes and bearer shares have been issued

Yes but no bearer shares have been issued

Please list your principal business activity(ies)?

Business Activity	% of revenue

Is the business a Regulated Financial Institution Yes No

What is your (the applicant company's) country / countries of residence for tax purposes?

Country 1

Country 2

Country 3

Have you registered for VAT in the EU? Yes No

No

EU VAT

EU VAT

If Yes, please provide details

Country Code

Registration Number

If your business is part of a franchise, please provide the name of the franchise below

If your business is part of a Traders association or Buyers Group, please provide the name of the association/group below

Is the business or any of its customers or suppliers involved in the gambling industry e.g. online gambling, casinos?

Yes – Business

Yes – Suppliers

Yes – Customers

No

If Yes to any of the above please provide details on the involvement

Is the business a member of a group containing any of the following (tick as appropriate)?

Shell Company

Offshore Vehicle

Non-Charitable UK Trust

Foreign Controlled Corporation

Non-UK Trust

Does the business require a licence/permission to operate in the UK? Yes No

Please provide the following information:

Licence/Permit Number

Name of issuing body

(eg, Trade Organisation, Local Magistrate, Local Authority etc.)

2. Tell us about your Business Structure

Please complete the following section if you are part of a Group of Companies and this application is not for the ultimate parent company.

Name of the ultimate parent company

Number of Companies in the Group

What is your Group's turnover on a consolidated basis?

Country of incorporation / registration of the ultimate parent company

Nature of business / industry for the ultimate parent company

Primary country of operation for the ultimate parent company

Year of incorporation for the ultimate parent company

If the ultimate parent company is an existing customer of HSBC please provide details below

Country of primary HSBC account

Primary HSBC account number

Relationship Manager's name within the country of account
(if known)

Is the ultimate parent company listed on a stock exchange?

Yes

No

If Yes, which stock exchange(s) are they listed on?

--

Are any of the Group Companies capable of issuing bearer shares?

Yes

No

If Yes, please provide the names of the Group Company and relationship to the business requiring the account:

Name of Group Company	Relationship to business

3. Existing relationship with HSBC

Do you hold any other business accounts with the HSBC Group?

Yes

No

If Yes, please provide the following details:

Name of account	Name of branch and country where account is held	Relationship manager's name (if applicable)	Account Number

Only complete this section if you are transferring your business account from another bank or if you hold a business account with another bank.

Name of current business bankers

What are your current business borrowing facilities?

Do you currently hold a business credit/charge card?

Yes

No

Only complete this section if your business is a Start Up

If your business is a start up, please tell us the total of your personal income last year?

How many years experience do you or your business partner/co-director have in this business sector?

Have you or your business partner/co-director previously run a business?

Yes

No

How many years have you or your business partner/co-director had a personal bank account.

4. Business Contact Details

Registered Office Address

Postcode

Business Address
(if different from

Postcode

Correspondence Address
(if different from

Postcode

Contact telephone number
(inc. area code)

Mobile
telephone No.

Fax number
(if available)

Business email address
(if available)

Business website URL
(if available)

5. Who should we contact at the business for general day to day queries

Full name

Job title

Telephone No. (+ Ext)

E-mail address

Full name

Job title

Telephone No. (+ Ext)

E-mail address

6. Ownership Information

Please provide details of any Ultimate Beneficial Owner of the business with a shareholding of 10% or greater (listed by order of highest shareholding % first).

In certain circumstances we may require further information and we will contact you if this is the case

First business owner/partner/director/official

Full name (including title)
and middle name

Please list any former
names (including maiden
name) here.

Home address

Postcode

What is your residential status?

(eg, homeowner, tenant, living with parents etc.)

Gender
(please tick)

Male

Female

Home
telephone number

What is your date of birth?

When did you move in?

If you have lived at your present address for less than three years, please complete your previous address below.

Home address

Postcode

If you are a sole trader please list any other address(es) not mentioned above that you have lived at in the last three years

Postcode

Nationality/Citizenship

(if you hold more than one nationality/citizenship please include these details below – you may include up to three):

Please provide country of residence for tax purposes (if more than one please include below):

Business ownership/Interest percentage

Job Title (if applicable)

What is your management role? You may select more than one option.

Authorised Signatory

Key Controller

Power of Attorney

Director

Other

If other has been selected, please indicate your role in the business

--

If this beneficial owner is related to any other beneficial owner, please provide their name(s) and relation below

If you are an existing HSBC personal customer, please list your account numbers and the country of the account below

Account Number	Country where account is held

We may require proof of your identity and we will advise in due course the documentation required.

Second business owner/partner/director/official

Full name (including title)
and middle name

Please list any former
names (including maiden
name) here.

Home address

Postcode

What is your residential status?

(eg, homeowner, tenant, living with parents etc.)

Gender
(please tick)

Male

Female

Home
telephone number

What is your date of birth?

When did you move in?

If you have lived at your present address for less than three years, please complete your previous address below.

Home address

Postcode

Nationality/Citizenship

(if you hold more than one nationality/citizenship please include these details below – you may include up to three):

Please provide country of residence for tax purposes (if more than one please include below):

Business ownership/Interest percentage

Job Title (if applicable)

What is your management role? You may select more than one option.

Authorised Signatory

Key Controller

Power of Attorney

Director

Other

If other has been selected, please indicate your role in the business

If this beneficial owner is related to any other beneficial owner, please provide their name(s) and relation below

If you are an existing HSBC personal customer, please list your account numbers and the country of the account below

Account Number	Country where account is held

We may require proof of your identity and we will advise in due course the documentation required.

Third business owner/partner/director/official

Full name (including title)
and middle name

Please list any former
names (including maiden
name) here.

Home address

Postcode

What is your residential status?

(eg, homeowner, tenant, living with parents etc.)

Gender
(please tick)

Male

Female

Home
telephone number

What is your date of birth?

When did you move in?

If you have lived at your present address for less than three years, please complete your previous address below.

Home address

Postcode

Nationality/Citizenship

(if you hold more than one nationality/citizenship please include these details below – you may include up to three):

Please provide country of residence for tax purposes (if more than one please include below):

Business ownership/Interest percentage

Job Title (if applicable)

What is your management role? You may select more than one option.

Authorised Signatory

Key Controller

Power of Attorney

Director

Other

If other has been selected, please indicate your role in the business

If this beneficial owner is related to any other beneficial owner, please provide their name(s) and relation below

If you are an existing HSBC personal customer, please list your account numbers and the country of the account below

Account Number	Country where account is held

We may require proof of your identity and we will advise in due course the documentation required.

Fourth business owner/partner/director/official

Full name (including title)
and middle name

Please list any former
names (including maiden
name) here.

Home address

Postcode

What is your residential status?

(eg, homeowner, tenant, living with parents etc.)

Gender
(please tick)

Male

Female

Home
telephone number

What is your date of birth?

When did you move in?

If you have lived at your present address for less than three years, please complete your previous address below.

Home address

Postcode

Nationality/Citizenship

(if you hold more than one nationality/citizenship please include these details below – you may include up to three):

Please provide country of residence for tax purposes (if more than one please include below):

Business ownership/Interest percentage

Job Title (if applicable)

What is your management role? You may select more than one option.

Authorised Signatory

Key Controller

Power of Attorney

Director

Other

If other has been selected, please indicate your role in the business

If this beneficial owner is related to any other beneficial owner, please provide their name(s) and relation below

If you are an existing HSBC personal customer, please list your account numbers and the country of the account below

Account Number	Country where account is held

We may require proof of your identity and we will advise in due course the documentation required.

Please tell us about any other Ultimate Beneficial Owners, Authorised Signatories, Key Controllers, Power of Attorneys and all Directors or Partners who have not been mentioned previously. If necessary, please photocopy this page.

Gender
(please tick) Male Female

Full name (inc. title)
and middle name

Please list any former
names (including
maiden name) here.

Home address

Gender
(please tick) Male Female

Full name (inc. title)
and middle name

Please list any former
names (including
maiden name) here.

Home address

Postcode

What is your
residential status?
(eg, homeowner, tenant, living with parents etc.)

Postcode

What is your
residential status?
(eg, homeowner, tenant, living with parents etc.)

When did you move in?
If you have lived at your present address for less than three years, please complete your previous address below.

When did you move in?
If you have lived at your present address for less than three years, please complete your previous address below.

Postcode

Postcode

Date of birth
Nationality/Citizenship (if you hold more than one nationality/citizenship please include these details below – you may include up to three)

Date of birth
Nationality/Citizenship (if you hold more than one nationality/citizenship please include these details below – you may include up to three)

If you are resident for tax purposes in more than one country please include these below:

Business ownership/
interest percentage

Business ownership/
interest percentage

Job title (if applicable)

Job title (if applicable)

Management role (you may select more than one option)

Management role (you may select more than one option)

Authorised Signatory

Authorised Signatory

Key Controller

Key Controller

Power of Attorney

Power of Attorney

Director/Partner/Sole Trader

Director/Partner/Sole Trader

Other

Other

If other has been selected, please indicate your
role in the business.

If other has been selected, please indicate your
role in the business.

Gender
(please tick) Male Female
Full name (inc. title)
and middle name
Please list any former
names (including
maiden name) here.
Home address

Gender
(please tick) Male Female
Full name (inc. title)
and middle name
Please list any former
names (including
maiden name) here.
Home address

Postcode
What is your
residential status?
(eg, homeowner, tenant, living with parents etc.)

Postcode
What is your
residential status?
(eg, homeowner, tenant, living with parents etc.)

When did you move in?
If you have lived at your present address for less than three years, please complete your previous address below.

When did you move in?
If you have lived at your present address for less than three years, please complete your previous address below.

Postcode

Postcode

Date of birth
Nationality/Citizenship (if you hold more than one nationality/citizenship please include these details below – you may include up to three)

Date of birth
Nationality/Citizenship (if you hold more than one nationality/citizenship please include these details below – you may include up to three)

If you are resident for tax purposes in more than one country please include these below:

Business ownership/
interest percentage

Business ownership/
interest percentage

Job title (if applicable)

Job title (if applicable)

Management role (you may select more than one option)

Management role (you may select more than one option)

Authorised Signatory

Authorised Signatory

Key Controller

Key Controller

Power of Attorney

Power of Attorney

Director/Partner/Sole Trader

Director/Partner/Sole Trader

Other

Other

If other has been selected, please indicate your
role in the business.

If other has been selected, please indicate your
role in the business.

Gender
(please tick) Male Female
Full name (inc. title)
and middle name
Please list any former
names (including
maiden name) here.
Home address

Gender
(please tick) Male Female
Full name (inc. title)
and middle name
Please list any former
names (including
maiden name) here.
Home address

Postcode
What is your
residential status?
(eg, homeowner, tenant, living with parents etc.)

Postcode
What is your
residential status?
(eg, homeowner, tenant, living with parents etc.)

When did you move in?
If you have lived at your present address for less than three years, please complete your previous address below.

When did you move in?
If you have lived at your present address for less than three years, please complete your previous address below.

Postcode

Postcode

Date of birth
Nationality/Citizenship (if you hold more than one nationality/citizenship please include these details below – you may include up to three)

Date of birth
Nationality/Citizenship (if you hold more than one nationality/citizenship please include these details below – you may include up to three)

If you are resident for tax purposes in more than one country please include these below:

Business ownership/
interest percentage

Business ownership/
interest percentage

Job title (if applicable)

Job title (if applicable)

Management role (you may select more than one option)

Management role (you may select more than one option)

Authorised Signatory

Authorised Signatory

Key Controller

Key Controller

Power of Attorney

Power of Attorney

Director/Partner/Sole Trader

Director/Partner/Sole Trader

Other

Other

If other has been selected, please indicate your
role in the business.

If other has been selected, please indicate your
role in the business.

If any Ultimate Beneficial Owner/Key Controller is a company or an LLP, please complete the following section:

Company name

Company name

Company number

Company number

Business ownership/
interest percentage

Business ownership/
interest percentage

Country of
Incorporation

Country of
Incorporation

Is the Company listed
on a stock exchange? Yes No

Is the Company listed
on a stock exchange? Yes No

If Yes, name of the
stock exchange(s)

If Yes, name of the
stock exchange(s)

Is the Company
Regulated? Yes No

Is the Company
Regulated? Yes No

If Yes, please provide the name & country of Regulator

Name

Name

Country

Country

If any Ultimate Beneficial Owner/Key Controller is a Trust or Foundation, please complete the following section

Full Name of the
Trust/Foundation

Is this a trust
or a Foundation? Trust Foundation

Trust/Foundation/
ownership interest %

Country of Trust/
Foundation establishment

Address of
Trust/Foundation

Postcode

What is the nature, purpose and objectives of the Trust/ Foundation?

What is the approximate number of Beneficiaries?

Name of Regulator of the Trust (where applicable)

If any Ultimate Beneficial Owner/Key Controller is a Government Body, please complete the following section

Name of
Government Body
Business ownership/
interest percentage

Country of Incorporation

Permanent address

Postcode

Are any of the individuals identified in section 6 considered to be of influence in politics, politically exposed, or holding any position in the Executive, Legislative, Military or Judicial sectors of a government?

Yes

No

If Yes, please provide the following details

Full Name	Current / previous position held	Country position held in	Dates held (to/from)

Are any of the individuals identified in section 6 close associates or immediate family members of a person considered to be of influence in politics, politically exposed, or holding any position in the Executive, Legislative, Military or Judicial sectors of a government?

Yes

No

If yes, please provide the following details

Full name of associates or family member	Relationship to influential person	Current/previous position held by influential person	Country position held in	Date held from	Date held to	Full name of influential person

7. Business Details

Approximate total annual revenue of the business?

(if the business is a start-up please advise based on the business plan)

Approximate total value of assets? (only applicable for Holding Companies or Banks)

What is the approximate size of your assets under management?

(only applicable for Funds & Non-Banking Financial Institutions)

Country of primary business operations

(this is the country where the majority of the businesses premises/people are based)

Is this Company listed on any Stock Exchange?

Yes

No

If Yes, which Stock Exchange and Country?

Please confirm if there have been any material changes to the nature of the business in the last five years?

Yes

No

If Yes, please provide details of the changes

Please provide names of the countries from where the business generates (or anticipates to generate) 10% or more of its revenue (include the UK if applicable)

Countries	Percentage (%)
<i>(e.g. Japan)</i>	<i>(e.g. 25%)</i>

Please provide names of the countries where the business makes (or anticipates to make) 10% or more of its purchases (include the UK if applicable)

Countries	Percentage (%)
<i>(e.g. Japan)</i>	<i>(e.g. 25%)</i>

Please provide details of countries where 10% or more of the business' assets are held (or anticipated assets) (include the UK if applicable)

Countries	Percentage (%)	Type of asset(s) (i.e. offices/factories/equipment)	Subsidiary Businesses
<i>(e.g. Japan)</i>	<i>(e.g. 25%)</i>	<i>(e.g. two offices, two factories)</i>	<i>(e.g. three subsidiary companies)</i>

Please indicate the nature of your customer base (please tick all that apply)

The public /
individual consumers

Government /
public sector bodies

Banks /
other financial institutions

Other businesses

If 'other businesses', please provide further details below

Do you rely on one customer for more than 50% of your sales revenue?

Yes

No

If Yes, please provide the name of the customer and the industry they are operating in

Registered name of key customer	Trading name (if different from registered name)	% of sales revenue	Nature of business/industry

8. Other business details

Number of employees

If the business has no employees, please explain why

Number of principals/
directors/partners

Does the business trade from a freehold or leasehold property Freehold Leasehold

Please advise if you or any members of your group legal entity (including branches, subsidiaries, affiliates and joint ventures) do business with any of the below countries?

 Syria Iran North Korea Sudan Myanmar (Burma) Cuba

N/A

If you have ticked for any of the above countries, please provide the name/s of the country/ies and details of the nature of the business undertaken.

Countries	Business undertaken

9. Financial Information

How will your business be funded on an ongoing basis (please tick all that apply)

☐

Business income (accumulated profits)

☐

Business Loan

☐

Investment by owner/partner

☐

Sale of assets

☐

External investment

☐

Other, please specify below

Please complete this section if the business is less than 5 years old

Please tell us how your business was initially funded (i.e. the start-up capital). We need to understand where the majority of the funds have been invested from. Typically this will be the largest single investment. If there are more than two investments of the same amount you may need to photocopy this section.

In certain circumstances we may require further information and we will contact you if this is the case.

Name of investor 1 (please complete the most relevant sections below)

a. Personal savings and investments/previous employment Value of savings from employment

Occupation industry

Occupation

Name of employer

Number of
years employed

b. Inheritance

Amount of inheritance

c. Family Loan

Amount of loan

Name of lender

d. Pension

Amount of pension

Pension provider

e. Redundancy payment

Amount of redundancy payment

Name of employer

f. Remortgage

Amount

Value of the property

Name of lender

Address of the property
including postcode

Postcode

g. Sale of property/assets

Value of asset

Type of asset

If the initial investment into the business was a business banking loan, please provide the following information:

Amount borrowed?

Who provided the loan?

Term of the loan?

h. Other

Please provide the details of the source of the funds if none of the options above are applicable
e.g. venture capital, finance from group company etc. Please detail below:

Value

Name of investor 2 (please complete the most relevant sections below)

a. Personal savings and investments/previous employment Value of savings from employment

Occupation industry

Occupation

Name of employer

Number of
years employed

b. Inheritance

Amount of inheritance

c. Family Loan

Amount of loan

Name of lender

d. Pension

Amount of pension

Pension provider

e. Redundancy payment

Amount of redundancy payment

Name of employer

f. Remortgage

Amount

Value of the property

Name of lender

Address of the property
including postcode

Postcode

g. Sale of property/assets

Value of asset

Type of asset

If the initial investment into the business was a business banking loan, please provide the following information:

Amount borrowed?

Who provided the loan?

Term of the loan?

h. Other

Please provide the details of the source of the funds if none of the options above are applicable
e.g. venture capital, finance from group company etc.

Value

Please detail below

10. Financial Accounting Information

Please advise the name of your audit or accounting firm (if the business does not have an audit or accounting firm please advise N/A)

11. Product requirements

If you require a transactional banking account please tick as appropriate

Business
Current Account

Community Account
(typically for clubs,
societies and charities)

Schools and Colleges
Account

Transaction details

Tell us about the expected payments into/out of your account?

		Number of transactions per annum	Typical value of each transaction
Cash activity (Notes and Coins)	Cash deposits	<input type="text"/>	<input type="text"/>
	Cash withdrawals	<input type="text"/>	<input type="text"/>

Are cash deposits made on a regular basis? Daily Weekly Monthly Quarterly Annually

Please advise further details of any future significant cash payments and the reason behind these cash payments

--

		Number of transactions per annum	Typical value of each transaction
Cheque activity	Cheques received	<input type="text"/>	<input type="text"/>
	Cheques issued	<input type="text"/>	<input type="text"/>
Domestic electronic transfers	Domestic payments received	<input type="text"/>	<input type="text"/>
	Domestic payments sent	<input type="text"/>	<input type="text"/>
International electronic transfers	International payments received	<input type="text"/>	<input type="text"/>
	International payments sent	<input type="text"/>	<input type="text"/>

Are international wire transfers made on a regular basis? Daily Weekly Monthly Quarterly Annually

Please advise further details of any significant or regular international electronic payments and the reason behind these payments

Please list the top ten countries (by sterling value) that you intend to make payments to and receive payments from?

Payments made to	
Name of Country	% of total payments

Payments received from	
Name of Country	% of total payments

Will the company be making regular inter-company transfers to any foreign group companies?

☐

Yes

☐

No

If Yes, please provide details of these foreign group companies:

Company name	Country of registration/incorporation	Primary country of operation

Are seasonal trends expected?

Yes

No

(if Yes, please explain these seasonal trends below)

In this section we need to understand where the initial source of funds are being deposited from (for start-up businesses, this is the initial capital which is/has been injected into the business account. If you are switching your business to us, this means the funds being transferred across from your existing bank account)

How many depositors are there? (business or Person)

Please complete this section for each depositor

Name of depositor 1

How will the funds be transferred to HSBC?

Cash

Cheque

Domestic Electronic Transfer

International Electronic Transfer

Where are the funds going to be transferred from?

Name of bank/
Building society

Country of bank/Building society

UK

Other

If other, provide further details

How much is going to be transferred?

(please include the currency in which the transfer will be made)

How have these funds been generated (please select one or more of the below)?

Business Income
(accumulated profits)

Business Loan

Investment by owner/partner

Sale of assets

External investment

Other, please specify below.

Name of depositor 2

How will the funds be transferred to HSBC?

Cash

Cheque

Domestic Electronic Transfer

International Electronic
Transfer

Where are the funds going to be transferred from?

Name of bank/
Building society

Country of bank/ Building society

UK

Other

If other, provide further details

How much is going to be transferred?

(please include the currency in which the transfer will be made)

How have these funds been generated (please select one or more of the below)?

Business Income
(accumulated profits)

Business Loan

Investment by owner/partner

Sale of assets

External investment

Other, please specify below.

Do you require cheque books for your transactional banking account?

Yes

No

Please tick as appropriate.

25 cheques without counterfoils

100 cheques

Please tick if you would like your cheque book in Welsh

Please tick if you require a left-handed cheque book. (Not available in 100 size books)

What title description (if any) do you want to appear on your cheques? eg, Director, Secretary, Partner etc.

Signatory 1

Signatory 2

Signatory 3

How do you want your business name to appear on your cheques? For Limited Companies include 'For and on behalf of' and at least the full company name. Please also note that if you have chosen a cheque book with 25 cheques, you may only use the first 30 spaces on each line.

If you would like continuous cheques for use with automated cheque printing systems or cheques incorporating your company logo, please ask a member of staff.

Do you require Paying In Books for your transactional banking account?

Yes

No

Please tick as appropriate.

50 pages with one carbon copy

Initial quantity required

50 pages with counterfoils

50 pages with two carbon copies

Re-order quantity

Please tick if you would like your Paying-In Book in Welsh

How do you want your business name to appear on your paying in book? Please also note that if you have chosen a paying in book with 25 pages you may only use the first 25 spaces on each line. Please leave blank if these details are the same as above.

Do you require a Foreign Currency Account?

Yes

No

If Yes, please fill out the information below for each Foreign Currency Account you require (If you require more than two Foreign Currency Accounts, please provide the same details on a blank piece of paper, with this form). Please complete the below section:

1st Foreign Currency Account

What is the purpose of the account?

Countries payments will be made to/from

Payments made to	
Name of Country	% of total payments

Payments received from	
Name of Country	% of total payments

Purpose of these payments

Number of transactions per annum

Typical value of each transaction

2nd Foreign Currency Account

What is the purpose of the account?

Countries payments will be made to/from

Payments made to	
Name of Country	% of total payments

Payments received from	
Name of Country	% of total payments

Purpose of these payments

Number of transactions per annum

Typical value of each transaction

12. What other products do you require?

If you would like us to contact you about the following, please tick as appropriate.

Debit Cards	Commercial Cards	Foreign Exchange Services	Invoice Finance
Business Money Manager Savings account	Clients Deposit Account	Asset Finance	Business Money Market Account
Business Insurance quotation	Credit/Debit card processing	Trade and International services	Business Text Message Banking
Business Telephone Banking	Electronic Banking (HSBCnet)	Business Internet Banking	Other (please specify)

13. Tell us about Donations/Subscriptions/Membership fees you receive

(For Charities, Clubs and Association customers only)

Charity Number

Will you receive donations/subscriptions into the account? Yes No

Please provide us with the annual amount of donations/subscriptions to be paid into the account

Please provide details of the origin of these funds (eg the names and sources providing the principal donations/subscriptions)

Will you receive membership fees into the account? Yes No

Number of members Average membership fee

Tell us how these donations, subscriptions or membership fees are received into your account (select all that apply):

Cheques Cash Direct Debit Standing Order Bank Transfer Foreign Payment

14. Assistance for customers with disabilities (if applicable)

Statements

If you would like us to provide you with either Braille or large print statements, please tick the appropriate box.

Braille

Grade 1

Grade 2

Large Print

Point size 16

Point size 20

Point size 32

Visit to the branch

How can we make your visits to your branch more productive and enjoyable? Tick as appropriate.

Would you need help filling in forms?

Would you need wheelchair access?

Do you need help signing forms, etc?

Would you use the services provided by a British Sign Language Interpreter? (Minimum 14 days notice required.)

How should we contact you to discuss your account and existing products or services?

If we need to, what is the best way for us to contact you? Tick as appropriate.

Telephone

Textphone

Letter

Email

15. Your information

In this section:

“you” and “your” in standard text means the Customer;

“**you**” and “**your**” in **bold** text has the following meanings:

- for sole traders and partnerships – the individuals who own the business;
- for personal representatives and trustees – the personal representatives and trustees (collectively and individually) and the deceased or trust (as appropriate); and
- for companies, limited liability partnerships, other incorporated bodies, clubs, societies, associations, charities and other unincorporated bodies – both our customer and (where applicable), the directors, officers, members, shareholders and other parties responsible for the operation of the business, charity or body.

HSBC Group means HSBC Holdings plc, and any of its affiliates, subsidiaries, associated entities and any of their branches and offices.

Credit reference agencies (CRAs)

Sole Traders, Partnerships, Personal Representatives and Trustees

We may share information with credit reference agencies to verify **your** identity and suitability for an account using information from the Electoral Register and other public sources. If you apply for a current account or credit, we may use details of your credit history (together with those of any financial associate with whom **your** financial records have been linked by the credit reference agencies) to assess **your** ability to meet **your** financial commitments.

If your application is for a current account, the credit reference agencies will record details of your application which will form part of **your** credit history whether or not **you** proceed. If you make several applications for credit within a short period of time, this may temporarily affect **your** ability to obtain credit.

Incorporated Bodies and Unincorporated Bodies (except Personal Representatives and Trustees)

We may share information with credit reference agencies about **you** in order to verify **your** identity using information from the Electoral Register and other public sources connected with **your** business, charity or body.

If you apply for a current account or credit, we may use details of **your** credit history to assess **your** suitability for an account and **your** ability to meet **your** financial commitments.

Further information on credit scoring, credit reference and fraud prevention agencies

Further details on credit scoring and explaining how information held by CRAs and fraud prevention agencies may be used is set out in a leaflet entitled “Credit Scoring, Credit Reference and Fraud Prevention Agencies” available on our website www.hsbc.co.uk or can be requested from branches or by phoning 0800 587 7008 (textphone 0800 028 3516). Please call this number if you require details of the credit reference and fraud prevention agencies we use. Lines are open 8.30am to 6pm Monday to Friday, excluding public holidays.

Information about Products and Services

If you agree:

- the HSBC Group may use and share relevant information about **you**, **your** transactions and **your** relationships with the HSBC Group to give **you** information about products, services (including mortgages) and promotions available from members of the HSBC Group and those of selected third parties which may interest **you** by telephone, post, electronic and other means; and
- we may also share relevant information with our card processing supplier, GPMK LLP (t/a Global Payments) to enable them to provide **you** with information about their card processing services.

If **you** do **not** want to be contacted about such products, services and promotions, via any one or more of these channels tick the appropriate box(es).

Post	Email
Telephone	Mobile messaging (eg, SMS)

16. Your declaration and signature

On behalf of the sole trader/partnership/company/club/society/charity/association/school or college ('the Customer'), you the undersigned request that HSBC Bank plc (the Bank) open the accounts selected in this Application Form

By signing this Application Form, you confirm that:

- you are over 18 years of age;
- you are authorised to complete and sign this Application Form and any documents incidental or relating thereto on behalf of the Customer;
- you have received the 'Business Banking – Welcome to your Business Account' pack, which includes the current Business Banking Terms and Conditions, Business Banking Price List and Business Banking made easy brochure;
- you agree that the Customer's account(s) and banking relationship with the Bank will be governed by and subject to the Business Banking Terms and Conditions (as amended from time to time) together with any terms and conditions in respect of specific account(s), product(s) or service(s) requested by the Customer from time to time. Any of these terms and conditions may be varied by the Bank from time to time;

- you consent to us using your information in the way set out in section 9 and Appendix A2 – Customer Information in our Business Banking Terms and Conditions;
- if you are applying for a product or service with another, you are entitled to disclose information about your fellow applicant(s) and to authorise us to search records and record information at Credit Reference Agencies about your fellow applicant(s);
- you authorise us to search records and record information about you at Credit Reference Agencies;
- if you are a corporate or partnership applicant, the signatories of this Application Form are duly authorised by other directors, officers, partners, shareholders, signatories or other relevant parties to consent to the searches and use of information referred to in this Application Form;
- the information given in connection with the opening of the above account(s) is accurate and true to the best of your knowledge;
- in order to help us comply with our regulatory obligations relating to money laundering, you will notify us promptly in writing whenever there is a change to the beneficial owners or principal controllers of the Customer.

Signature(s) of Customer

For and on behalf of

Business Name

Address

Postcode

Signature Applicant 1

Print name

Position Sole Trader Partner Director Secretary

Signature Applicant 2

Print name

Position Sole Trader Partner Director Secretary

Date

HSBC Group means HSBC Holdings plc, and any of its affiliates, subsidiaries, associated entities and any of their branches and offices.

hsbc.co.uk/business