

Dean Gadberry

Webpage: www.DeanGadberry.com
GitHub: [www.github.com/DeanGadberry](https://github.com/DeanGadberry)
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GENERAL INFORMATION

Citizenship: United States

Fluent languages: English

Skills include: Relationship-based team management; Therapeutic client management; Teaching primitive skills; Tutoring introductory through undergraduate mathematics and computer programming; Front-end web development; Back-end database design; Technical Writing; L^AT_EX; Adobe Acrobat; Microsoft 365; Bash scripting and the Unix core utilities; working on a **systemd** Linux system; Git and GitHub.

PORTFOLIO

Web-Based Manufacturing Process Tracking

Web and Database Development

Full-Stack AWS-hosted ERP-style software, built for Classy Closets of DFW using Django.

EDUCATION

University of Nations School of Biblical Studies

Kansas City, USA

Certificate in Inductive Biblical Studies

March 2021 to December 2021

Charts of significant biblical events and Interpretations

Charts webpage: <https://www.DeanGadberry.com/sbs/charts.pdf>

University of Nations School of Missions

Dubai, UAE

Certificate in Cross Cultural Missions

July 2020 to October 2020

University of Nations Discipleship Training School

Newcastle, Australia; Gorka, Nepal

Certificate III in Discipleship

July 2019 to December 2019

Heritage Schools

Provo, Utah, USA

High School Diploma

2016

EMPLOYMENT

Classy Closets of DFW

Grapevine, TX, USA

Accounts Payable/Receivable; Payroll

December 2022 to present

Classy Closets is a custom closet company which designs, manufactures and installs closets. Webpage: <https://www.classyclosets.com>

- Responsible for full cycle Accounts Payable / Receivable function: Preparing Check Deposits; Posting of Deposits to QuickBooks; Process and enter all A/P invoices and expense reports into QuickBooks, including ensuring correct General Ledger Account coding; Print, Sign, and Mail payments to vendors; Balance checkbook by reconciling bank statements.
- Responsible for Weekly Payroll function: Review employee time punch edits; Manage payroll files and other record keeping, including tracking commissions and employee loans; Pay direct deposit employee compensations with QuickBooks and Intuit; Pay company taxes through EFTPS.
- Responsible for writing standard operating procedures for the above roles.
- Developed Manufacturing Process Tracking software.

North Central Texas College

Flower Mound, TX, USA

Math Tutor

January 2023 to present

- Providing one-on-one tutoring sessions to students in math-related courses, such as algebra, chemistry, and biology.
- Assisting students with homework, test preparation, and understanding mathematical concepts.

Amazon Fulfillment Center

Columbia, SC, USA

Warehouse Inbound "Indirect" Team Lead

January 2022 to March 2022

Responsible for the reception and distribution of inbound merchandise from truck to stower. Correspond between departments at peak hours. Organize and prepare warehouse floors for stower distribution.

EMPLOYMENT (CONTINUED)

MESA Mexican Cuisine

Manager On Duty; Bartender; Server

Grapevine, TX, USA

July 2018 to July 2020

- Manage nightly operations to efficiently meet customer service demands and store profitability; Provide direction and leadership to restaurant staff; Finalize preparation of outgoing dishes.
- Mix drinks; Wait tables

Wingate Wilderness Therapy *Kanab, UT, USA; Grand Staircase Escalante National Monument*

Field Instructor

March 2017 to April 2018

- Care for at-risk youth in a therapeutic environment: Resolve interpersonal conflict between clients; Prepare weekly reports about client interactions and significant events; Administer prescription and OTC medications to minors and adults.
- Trail blazing as a cross-country backpacking guide, including traditional navigation methods with a map and compass.
- Primitive skills leader: Use ancient fire-making techniques, nightly, to start campfires for groups; Craft leather shoes, bags, and primitive backpacks; Identify edible and dangerous plants; Use nature's resources as a means of survivability.

ACE Hardware

Retail Staff

Long Beach, CA, USA

September 2014 to January 2015

- Operate POS software
- Provide customer service at checkout and in aisles
- Organize and restock shelves
- Use expertise in vertical merchandising to present merchandise in an easy-to-find manner