

EDUCATION

University of Missouri-Columbia, MO Expected July 2026
Masters of Learning Technologies and Design

Central Methodist University-Fayette, MO September 2005-July 2007
Authorization to Teach Certificate

University of Missouri-Columbia, MO August 1992-May 1997
Bachelors of Science in Nutrition and Physical Fitness
Dean's List

PROFESSIONAL PROFILE

Pediatric Hematology and Oncology, University of Missouri School of Medicine-Columbia, MO June 2022-Present

Business Support Specialist II

- Collect, compile, and report statistics using ATHN database
- Collaborate with oncology team on research subject's activities and document maintenance
- Collect and submit amendments for clinical research protocols to the Institutional Review Board
- Create and maintain physician call schedule
- Originate documents using Microsoft Office and Adobe products
- Generate and distribute correspondence to patients

Fayette R-III-Fayette, MO August 2018-2022

Educator-Middle School Science 6th-8th grade

- Design and organize daily lessons that promote engagement
- Manage diverse learners and personalities
- Create a positive learning environment for all students through oral and written communication
- Employ communication skills with parents to promote productive learning outcomes
- Execute strategies to improve instructional methods that are ever changing based on the analysis of student data
- Constructive collaboration with colleagues

New Franklin R-1-New Franklin, MO August 2006-2018

Educator-Middle School Science 6th-8th grade

- Design and organize daily lessons that promote engagement
- Manage diverse learners and personalities
- Create a positive learning environment for all students through oral and written communication
- Employ communication skills with parents to promote productive learning outcomes
- Execute strategies to improve instructional methods that are ever changing based on the analysis of student data
- Constructive collaboration with colleagues

Fayette R-III School District-Fayette, MO July 2004-July 2006

A+, Core Data Secretary

- Collect, compile, and report statistics to Department of Elementary and Secondary Education and to other agencies requiring information about the district
- Generate and distribute correspondence from the central office

Deana Bartholomew

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CERTIFICATIONS and AWARDS

Career Continuous Professional Certificate, Present-2111
General Science 5th-9th Grade
Certified eMINTS4ALL, 2009
Certified Comprehensive eMINTS Teacher, 2011
Intel Teach Program-Thinking with Technology, 2011
Joe and Donna Colvin Excellence in Teacher Award 2014

RELEVANT SKILLS

Excellent people and communication skills
Excels at group dynamics
Ability to learn quickly and enthusiastic about challenges
Skilled in a variety of word processing and data manipulation software