Team 39 – Team Agreement

As a team, we all agree to adhere to and abide by the contract outlined in this document. We will aim to complete this semester of work to the best of our abilities, aiming to be kind, professional and ethical. We promise to contribute to the best of our abilities, to share our ideas and critiques, and to be open to suggestion and comments from all members of the teams as we work together.

Team Overview

As a team, we will have three main areas of work that will have to be covered throughout the semester: planning and documenting, developing, and testing. These will be collectively covered by team members, as best as our abilities allow.

Name	Roles	Responsibilities	Knowledge and Skills
Oliver Pinel	Project Manager	• Organise meetings • Sprint planning • Git management • Communicate with Industry Partner	• Agile methodology • Git commands • Email skills
	Developer	• Code assigned story points • Ensure project is functional • Keep project to date with sprints	• React/javascript development • Test components • Ensure story points implemented as planned
	Documenter	• Organise reporting structure • Update plans • Record meeting minutes and agenda	• Microsoft word skills • Concise writing • Quick notetaking
Alexander Kearney	Developer	• Code assigned story points • Ensure project is functional Keep project to date with sprints	• React/javascript development • Test components Ensure story points implemented as planned
	Tester	• Full run of project system	• Understanding of system • Ability to identify bugs

		• Notes any bugs/unexpected behavior	
Raphael Fahey	Developer	• Code assigned story points • Ensure project is functional Keep project to date with sprints	• React/javascript development • Test components Ensure story points implemented as planned
	Tester	• Full run of project system Notes any bugs/unexpected behavior	• Understanding of system Ability to identify bugs
Calum Ingram	Developer	• Code assigned story points • Ensure project is functional Keep project to date with sprints	• React/javascript development • Test components Ensure story points implemented as planned
	Tester	• Full run of project system Notes any bugs/unexpected behavior	• Understanding of system Ability to identify bugs

Social Contract

Our team agrees to prioritise communication above all else. We agree to be in close communication using Discord and Slack, and to ensure our fellow teammates are made aware of any issues or changes to plans we have previously agreed on.

Our team will have at least one meeting a week to summarise our progress and refresh our understanding of the current sprint plan and our progress. We will cover any issues any member has and do our best to plan around it. If any team member will have difficulty completing their assigned work by the time they agreed to have it done, they will provide notification to the rest of the team ahead of the next meeting, so that it can be planned around.

Each meeting will have an agenda pre-defined in the discord server before the meeting begins, and meeting minutes will be provided afterwards as a reference for every member.

Teamwork Checklist

I will contribute and share my ideas equally with other team members

I will listen to and value the ideas of other team members

I will be open to new ideas and to different ways of working

I will encourage other team members

I will give feedback in the form of constructive criticism

_____