



ODISHA STAFF SELECTION COMMISSION

Barrack No.1, Unit – V, Bhubaneswar – 751054

Advertisement No.IIE-156/2020- 4515/OSSC; Date: 30.12.2020

RECRUITMENT TO THE POST OF FOOD SAFETY OFFICER ON CONTRACTUAL BASIS UNDER COMMISSIONER, FOOD SAFETY, ODISHA, BHUBANESWAR POST CODE-FSO/142 (WEBSITE:-www.ossc.gov.in)

1. IMPORTANT INSTRUCTIONS:

- Online Applications are invited from intending candidates to fill up 35 posts of Food Safety Officer under Commissioner, Food Safety on contractual basis.

Mode of apply	Online Mode only through the website www.ossc.gov.in . No physical copy/Hard copy of the online application form need to be submitted by the applicant.	
	Start Date	End Date
Date of online Registration	26.07.2021	25.08.2021
Date of online Payment of Examination fees	26.07.2021	25.08.2021
Date of Submission of Online Application form.	26.07.2021	04.09.2021

- Candidates must register their valid E-mail Id and Mobile no. while applying for the post and keep the same active till completion of this recruitment process to receive important messages from the Commission relating to the recruitment.
- Before applying for the post the Candidates must go through this advertisement uploaded in the website of the Commission and on satisfying the eligibility criteria prescribed there in, may apply for the post through online mode only. Application(s) received through any other mode shall not be entertained by the Commission.
- The minimum educational qualification for the post is (a) Degree in Food Technology/Dairy Technology/ Biotechnology/ Oil Technology/ Agricultural Science/ Veterinary Science/Bio-Chemistry/Microbiology or Master's Degree in Chemistry or Degree in Medicine from AICTE-approved institute/recognized Boards/State & Statutory University securing minimum 60% marks in aggregate along with adequate knowledge in Computer Application.
- The appointment will be initially on contractual basis carrying a consolidated pay of Rs.16880/- per month (for 1st year) as per Odisha Group-B Posts (Contractual Appointment) Amendment Rules, 2017 notified vide Government in GA Department Notification No. GAD-SC-Rules-0037-2017-19569/Gen dtd.12th September, 2017.
- Candidate must not be below 21 Years and must not exceed 32 years of age as on 1st January 2020 to be eligible to apply for the post with usual age relaxation for SEBC/SC/ST/Women/PwD/ In-Service/Ex-Servicemen candidates as per relevant rules of Govt. in force.
- Candidates claiming benefits under the Contractual Appointment Rules shall have to follow the advisory notice published vide No.3568/OSSC dtd.01.11.2019 available in the Commission's website.

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- Candidate must submit correct data /information in the Online Application Form basing on which he/she shall be allowed provisionally to appear the examination. If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her online application is false/incorrect or the candidate has suppressed any relevant information or the candidate otherwise does not satisfy the eligibility criteria prescribed for the post, his/her candidature for the post will be cancelled forthwith.

2. How to apply:-

- a. The applicants have to go through the Detail Advertisement before filling up the online application form.
- b. Aspirants have to apply online using the official website of the Commission www.ossc.gov.in.
- c. All eligible candidates have to register themselves by clicking on “APPLY ONLINE” button in the Home page of the Commission’s website www.ossc.gov.in.
- d. Those candidates who are applying for the first time have to register for the post by clicking on “NEW USER” button shown on the screen. On submitting the registration form a User Id and Password will be generated.
- e. On clicking “New user” or “Registered User” instruction for filling up the Online Registration/ Re-registration and Application Forms shall appear on the computer screen. These instructions are to be read carefully before proceeding for filling up the Application Form.
- f. Step by step procedure for registration/re-registration can be viewed by clicking on “Instruction to fill up Online Application Form”. These instructions are to be read carefully before proceeding for filling up the Application form.

3. Pre-requisites for filling up online Application Form

- a. Applicant should possess and maintain an E-mail Id and Mobile Number for accessing the OSSC web portal and to make online Registration/ Re-registration and Application Form. Candidates should keep those E-mail Id and Mobile Number active for all important communication till publication of the final result of this recruitment examination.
- b. Recent Passport size **colour photograph** of the Applicant, scanned in “jpg/jpeg” format between range of 20 kb to 100 kb shall be kept handy for uploading during Registration for the post.
- c. Full **Specimen signature & Left Thumb Impression (LTI)** of the Applicant, scanned in “jpg/jpeg” format between range of 20 kb to 50 kb shall be kept handy for uploading during Registration.
- d. Applicant shall keep their **certificates and Marksheets & other documents** ready while filling in the details of the educational qualification & other claims during filling of Online Application Form.
- e. The applicant should enter the **Aadhaar number** in the appropriate field in the online application form.
- f. SC, ST and SEBC category candidates need to submit detail information of online caste certificate issued by the competent Authority in online application form. But if valid online caste certificate/e-caste certificate is not in possession with the candidate at the time

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of submission of Online Application, he/she must fill up a **Self Declaration** in the format available in the online application form in the relevant field.

- g. Candidates Claiming age relaxation/reservation under “**Ex-Serviceman**” category need to upload the Ex-Servicemen Documents i.e. **Discharge Certificate/ Identity card** (where in the date of entry, date of discharge and period of service rendered in Defence Forces) etc. are mentioned in the said document. The Ex-Servicemen candidates who are going to retire within next six months from the closing date of registration of online application form need to upload **No Objection Certificate (NOC)** from the appropriate authority mentioning therein the date of appointment, date of retirement and years of service rendered in Defence Forces.
- h. Candidates Claiming age relaxation & reservation under “**PwD**” (**Persons with Disabilities**) category need to upload a valid PwD certificate issued online by UDID (Unique disability identification).
- i. Candidates claiming reservation under **Sports person** category need to upload **Sports Identify Card** ‘issued by Sports & Youth Service Department
- j. **In-service contractual employees in Government Offices appointed** as per Govt. in G.A. Department Notification No.GAD-SC-Rules-0061-2013-1147/Gen dtd.17.01.2014 & G.A. Deptt. Notification No.GAD/SC-Rules-0009-2013/32010/Gen dtd.12.11.2013 and have completed minimum one year of continuous service prior to coming of Odisha Group-C & D posts Contractual Appointment Rules, 2013/Group-B posts Contractual appointment Rules, 2013 and claiming age relaxationhave to fill the detail information like Name of the Employer, Scheme of appointment, date of appointment, whether covered under category-I or Category-II, FD Approval (UOR NO.)/ Concurrence etc. in the online application form. The candidate should keep ready the certificate issued by the employer as prescribed by the Commission vide Advisory Notice No. 3568/OSSC dated 01.11.2019 to be produced during Certificate

Verification.

N.B:-The candidate should ensure that the scanned Photograph, full Specimen Signature, LTI and other relevant documents must be clearly identifiable/visible, otherwise the application is liable to be rejected and no further correspondence in this regard will be entertained.

4. Vacancies to be filled up and reservations :

As per requisition placed before the Commission by the Recruiting Authority, the category-wise break-up **35** number of vacancies to be filled up by this recruitment is as follows:

4. (a)Vacancy position and reservation thereof.

Sl. No	Name of the Post	Category wise Vacancy					Vacancies reserved for Special Categories		
		SC	ST	SEBC	UR	Total	EX-SM	PwD	Sports Person
1	Food Safety Officer	06	07 (w-01)	04 (w-02)	18 (w-03)	35 (w-06)	01	01	01

Note:- SC- Scheduled Caste

ST-Scheduled Tribe

SEBC-Socially & Educationally Backward Classes

UR- Unreserved

EX-SM- Ex-Servicemen

PwD- Persons with disabilities

W-Women

The PwD candidates having permanent disability not below 40% in the bench mark disability of following category shall be eligible to apply under PwD category .

Category	Types of disabilities
Category-II	(b) Hard of hearing with suitable aids
Category-III	(c)Dwarfism, acid attack victims, leprosy cured

4. (b) The number of vacant posts to be filled up on the basis of this recruitment is subject to change without any prior notice as per discretion of the Commission, the Recruiting Authority and Government.

5. Remuneration & Condition of Service:-

The appointment to these posts will be initially on contractual basis carrying a remuneration of **Rs.16800/- per month(for 1st year)** as per **Odisha Group-B Posts (Contractual Appointment) Amendment Rules, 2017** notified vide Government in GA Department Notification No.GAD-SC-Rules-0037-2017-19569/Gen dtd.12th September,2017 and Condition of Service will be guided by the Government of Odisha Group-B Posts (Contractual Appointment) Rules, 2013 notified vide Govt. in G.A. Department Notification No.1147-GAD-SC-RULES-0061-2013/Gen dated 17th January, 2014 and the Recruitment Rules in Force, if any.

6. Eligibility:

6. a. Age:

The minimum age for the post is 21 years and the maximum age is 32 years as on 01.01.2020. The upper age limit is relaxable by 5 years for candidates belonging to SEBC, SC, ST & all Women candidates, 10 years for candidates belonging to PwD category & the total period of service rendered in defence service in case of Ex-servicemen. PwD candidates in the ST & SC category shall be entitled to **cumulative age relaxation** of ten years over & above the normal relaxation specified for the category. However, a candidate can only avail one type of age relaxation as per rule. **To be eligible, candidates not enjoying any relaxation of upper age limit must not have been born earlier than 2nd January, 1988 and not later than 1st**

January 1999. The persons in Defence Forces having more than six months to retire/ discharge from the forces as on the date of the registration of online application are not eligible to apply as ex-serviceman for the post. Ex-Servicemen who are going to retire within six months from the last date registration of online application may apply for the post after obtaining relevant "No Objection Certificate" from the appropriate authority mentioning therein the date of appointment, date of retirement and years of service rendered in Defence Forces. However such candidates have to submit the discharge certificate on the date of certificate verification for considering their claims under Ex-Serviceman category.

Border Security Force, Indian Coast Guard, CRPF and other Para Military Forces are not within the definition of Ex-Servicemen.

Note: Once an Ex-Serviceman has joined the Govt. Service in civil side after availing the benefit as an Ex-Serviceman for his re-employment, his ex-serviceman status for the purpose of re-employment in Govt. Jobs shall cease to exist. He can avail age relaxation only. However as per clause-4 of the O.M. No. 36034/2014-Estt.(Res) dt.14 August,2014 of Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, Government of India, if an Ex-Serviceman applies for various posts before joining any civil employment, he/she can avail of the benefit of reservation as ex-serviceman for any subsequent employment, provided the applicant as soon as joins any civil employment, should give self declaration/undertaking to the concerned employer about the date-wise details of application for various posts for which he/she had applied for before joining. The applicant should furnish the copy of above declaration duly endorsed by his present employer on the date of Document Verification for consideration of the claim for reservation of post under Ex-Serviceman category.

The upper age limit is relaxable for in-service contractual employees engaged by the Govt. or through manpower service provider agencies in the State Govt. offices or in the State Govt. of Odisha who have completed at least one year of continuous service prior to commencement of "Odisha Group-B posts (Contractual appointment) Rules-2013. They must be less than 45 years as on 01.01.2020. They should submit the required proof from their employer for availing age relaxation as per the **advisory notice at Annexure-B** during certificate verification.

(b). Date of birth entered in the High School Certificate Examination by the Board of Secondary Education, Odisha or equivalent Certificate issued by the recognised Board/Council /by an Indian University as equivalent there to shall only be acceptable to the Commission.

6. (c) Educational Qualification:

I. Candidates must have passed Degree in Food Technology/Dairy Technology/ Biotechnology/ Oil Technology/ Agricultural Science/ Veterinary Science/Bio-Chemistry/Microbiology or Master's Degree in Chemistry or Degree in Medicine from AICTE-approved institute/recognized Boards/State & Statutory University securing minimum 60% marks in aggregate along with adequate knowledge in Computer Application.

Note:-The candidate must have possessed the required qualification as on the last date of registration of online application form of this recruitment.

6.(d) General Eligibility Criteria

In order to be eligible for appearing in the examination a candidate must satisfy the following conditions.

- (i) The candidate must be a citizen of India.
- (ii) Be able to speak, read & write Odia.
- (iii) Be of good moral character & conduct.
- (iv) Be of good mental condition and bodily health and free from any physical defect likely to interfere with the discharge of his duties in the service.
- (v) If married, must not have more than one spouse living. Provided that Government may, if satisfied that such marriage is permissible under Personal Law applicable to such person or there are other grounds for doing so, exempt any person from the operation of this rule.
- (vi) Candidate must have passed Middle School Examination with Odia as a language subject, or have passed High School Certificate Examination or equivalent examination with Odia as a subject/medium of examination in non-Language subject, or have passed in Odia as a language subject in the final examination of Class VII or above or have passed a test in Odia in M.E. School Standard conducted by the School & Mass Education Department on the last date of registration of online application form.

Not fulfilling any of the eligibility criteria as prescribed in clause-6 shall render the applicant's candidature invalid & rejected.

7. Examination Fee:-

The candidates other than SC/ST/PwD category have to pay a non refundable examination fee of Rs. 200/- . The fees can be deposited only through online mode using

Internet Banking/Debit Card/Credit card/UPI/other available payment methods linked with the online application form. Candidates are advised to keep with them the copy of the e-receipt as a token successful payment of required examination fee for future reference.

Applications without payment of examination fees (except SC/ST/PwD candidates) will be taken as incomplete and shall be liable for rejection.

8. Certificates / documents to be submitted at the time of certificate verification

The certificates/documents as listed below have to be submitted in original along with self-attested xerox copies of the same and duly ink signed copy of the online application form during certificate verification.

- (i) HSC or equivalent pass certificate & mark sheet issued by any recognised Board/Council
- (ii) +2 Exam. or equivalent pass certificate and mark sheet from any Govt. recognised Board/Council/University.
- (iii) Degree certificate & mark sheet (**Degree in Food Technology/Dairy Technology/Biotechnology/ Oil Technology/ Agricultural Science/ Veterinary Science/Bio-Chemistry/Microbiology / Degree in Medicine/Master Degree in Chemistry .**)
- (iv) Certificate relating to Computer knowledge (if any).
- (v) Valid caste certificate issued through online mode by competent authority to get reservation/ age relaxation under SEBC/SC/ST category.
- (vi) Candidate must have submit Odia pass certificate in Middle School Examination with Odia as a language subject, or High School Certificate Examination or equivalent examination with Odia as a subject/medium of examination in non-Language subject, or or have passed a test in Odia in M.E. School Standard conducted by the School & Mass Education Department.
- (vii) Certificate of disability issued online by UDID (Unique Disability Identification Card) in case of PwD candidates with permanent disability claiming reservation for the post.
- (viii) Candidates claiming reservation /age relaxation under Ex-servicemen category must submit Discharge certificate, identity Card & P.P.O issued by the appropriate Authority indicating there in the Date of Entry, Date of Discharge & Period of Service rendered in Defence forces'
- (ix) Candidates claiming reservation under Sports category must submit Sports I card issued by Sports & Youth Service Dapartment.
- (x) In-Service contractual employees claiming age relaxation and contractual In-service benefits must submit a Certificate from employer as per proforma prescribed by the Commission vide the **Advisory Notice No.3568/OSSC dated 01.11.2019** available in the website of the Commission www.ossc.gov.in.alongwith copy of appointment order & copy of Finance Department approval (if any).

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9. Plan of examination:

Sl. No	Type of the Examination	Subject/Papers	No. of Questions in each paper	Marks	Time Allotted	Remarks
i	Stage-I Main written Examination	Paper-I Composite Paper- i-General Studies ii- Mathematics iii- Computer Application (Theory) iv-English	100 Questions i-General Studies-25 questions ii- Mathematics-25 questions iii- Computer-Application (Theory)-25 questions iv-English -25 questions	100 Each question carries 1 mark	1&1/2 hrs (Objective type to be answered in OMR sheet)	Candidates three times of the vacancies in order of merit category wise basing on sum total of marks secured in Paper-I & Paper-II in the main written examination shall be shortlisted for Computer Skill Test.
		Paper-II Technical Paper- i- Food Safety Act & Rule-50 Marks ii-Chemistry-50 marks	100 Questions (each question carries 1 marks)	100	1 &1/2hrs (Objective type to be answered in OMR sheet)(with 0.25 negative marking)	
ii-	Stage-II Computer Skill Test	Qualifying in nature. Qualifying mark is 15	-	50	1 hour	The candidates qualified in Computer Skill Test will be called to appear for document verification.
iii	Stage-III Document/ Certificate Verification	-	-	-	--	The candidates who will not attend the certificate verification on the date stipulated by the Commission, their names will be deleted from the merit list.
Total				250		

There is no viva-voce test.

Syllabus:-

Composite Paper (Paper-I) – 100 marks

Composite paper consists of 100 questions of multiple choices of answers of following subjects .

Syllabus- General Studies -The question on General Studies will relate to Indian History, Economics, Geography, Major events in World History, General Science, Environmental issue, human Right issues, Indian Polity, Current events etc.

Mathematics – The question on Mathematics will be on Arithmetic, Algebra, Geometry, Statistics & Trigonometry of HSC Standard.

Computer Application(theory) – Windows, MS Office(Word, Excel & Power Point), MS Access & Usage of Internet Services.

English – Grammar, Usage & Vocabulary.

Technical Paper (Paper-II): - 100 marks

Technical paper consists of 100 questions of multiple choices of answers. Each question will carry 1(one) mark. The questions in the Technical Paper shall be as follows:-

- (i) Food Safety Act & Rule-50 marks
- (ii) Chemistry – 50 marks

For each correct answer one (1) mark will be awarded. There will be negative marking **@ 0.25 marks for every wrong answer**. However, no mark will be awarded & no mark will be deducted for any question which is left un-attempted.

Syllabus of Technical Paper –

(i) FOOD SAFETY STANDARDS, ACT, RULES & REGULATIONS

- 1. Food: Definition, Food additives and processing aid, Contaminants, Toxic substances, Heavy Metals.
- 2. Pesticides: Pest control, Antibiotic Residues and microbiological control.
- 3. Genetically modified foods, Organic foods, functional foods, proprietary foods.
- 4. Packaging and Labelling of Foods.
- 5. Restriction on advertisement & prohibition to unfair trade practices.
- 6. Responsibilities of the Food Business Operator.
- 7. Liability of manufacturers, packers, whole sellers, distributors and sellers.
- 8. Food Recall procedures.
- 9. Licensing and Registration of Food Business.
- 10. General requirements on Hygienic and Sanitary practices by the FBOs (Good Manufacturing Practice, Good Hygienic practice, Hazard Analysis & Critical Control Point/Personal Hygiene)
- 11. Water pollution : Potable water: sources and methods of purification, Food and Water Borne Diseases.

(ii) CHEMISTRY

- 1. Carbohydrates, Proteins, Lipids – Definition, Classification and Properties, significance.
- 2. Essential and non-essential amino acids.
- 3. Vitamins – Fat soluble and water soluble vitamins their sources, properties and significance.
- 4. Enzymes-Definition, classifications, properties, Co-enzymes.
- 5. Chemical components of foods-Micro and Micronutrients and their dietary sources and biochemical rules.
- 6. Nutrition deficiencies Disorders.
- 7. To estimate acid value, iodine value, saponification value of lipids.
- 8. Food spoilage-Microorganisms, conditions(Factors & Control)

9. Food poisoning (intoxication) – Bacterial, Fungal, Algal.
10. Food preservation: Storage, physical and chemical methods.
11. Fermentation of food items:- Types, production of cheese, yoghurt, bread etc.

9.(2) Computer Skill Test :- 50 marks, 1 hour duration and qualifying in nature.

Candidates numbering about three times of vacancies in order of merit category wise basing on the marks secured in written examination i.e. sum total of mark in paper-I & Paper-II shall be shortlisted for Computer Skill Test. This test shall comprise of following subjects i.e windows, MS office (Word, Excel & Power Point), MS Access & Usage of Internet Services.

Candidates securing 15 marks & above shall be shortlisted to appear the certificate verification.

9(3) Document verification

Candidates qualified in Computer Skill Test will be called for verification of original certificates/documents on the date & time to be notified by the Commission.

The shortlisted candidates will be required to produce their original Academic certificates, Mark sheets, caste certificate, special category certificate and other documents as mentioned in clause-8 of the Advertisement for verification along with a set of self attested photocopies of the same and OSSC copy of the online application form. The candidature of the candidate who remain absent during certificate verification stage shall be rejected. Change of date of certificate verification other than the date stipulated will not be entertained under any circumstances.

10. Place, Date, Venue of written examination/certificate verification & admission letter

The Date/Time/ Venue of the Main Written Examination, Computer Skill Test & Certificate Verification will be informed to the candidates in the Admission Letter, which will be uploaded in the Web-site of the Commission. The Admission Letter will be carrying the photograph and signature of the candidate and facsimile signature of the **Secretary**. The Admission Letter will also contain instructions to the candidates which should be followed strictly by the candidates. Any deviation made by the candidate during the examination/will forfeit his/her candidature for the post. The Admission Letters will be made available in the official website of the Commission about one week prior to the date of the Main Written Examination, Computer Skill Test & Certificate Verification. The candidates shall have to download the admission letters by accessing the Commission's website and using their '**User ID**' and '**Password**' to appear the Main Written Examination & Certificate Verification. The date of the written examination will be informed to candidates through a public notice which will be published in two leading local

newspapers as well as in the website of the Commission about one month prior to the date of examination. Alert message will also be sent to the candidates through their registered Mobile Number/ E mail Id. while uploading of the Admission Letters in the Commission's website. Each candidate shall have to download his/her admission letter well before the date of the examination to appear the Examination. The candidates are advised to be in constant touch with the website of the Commission to know the status of each examination/tests etc. No Admission letter will be send through post.

11. Select list:

The merit list will be prepared basing on the sum total of mark secured by the candidates in written test i.e paper-I & paper-II, from among the candidates who have qualified in Computer Skill Test & found eligible in document/certificate verification .

The select list shall be prepared in order of merit from the said merit list category wise as per vacancies Notified in the clause-3 of the advertisement.

Note:

- i. The candidates are required to visit the website of the Commission the official website of the Commission 'www.ossc.gov.in' for detailed information about the programme of the examination other important notices etc. and also keep track of publication of various notices of this recruitment to be published in the leading local daily newspapers.
- ii. The candidate should furnish correct Mobile Number and e-Mail Id for sending SMS and other relevant information relating to this recruitment. The Mobile No. & e-Mail Id should remain active till completion of the recruitment process to avoid any communication gap.

WARNING

- Mobile phone or any other electronics devices are strictly prohibited in the premises of the examination centre. The candidates are advised not to bring any such banned items to the examination centre. Any infringement of these instructions might entail debarment of the concerned candidate from the examination.
- Commission reserves the right to conduct Computer Based Recruitment Test (CBRT) in place of OMR based test for this recruitment if desires.

By order of the Commission


Secretary