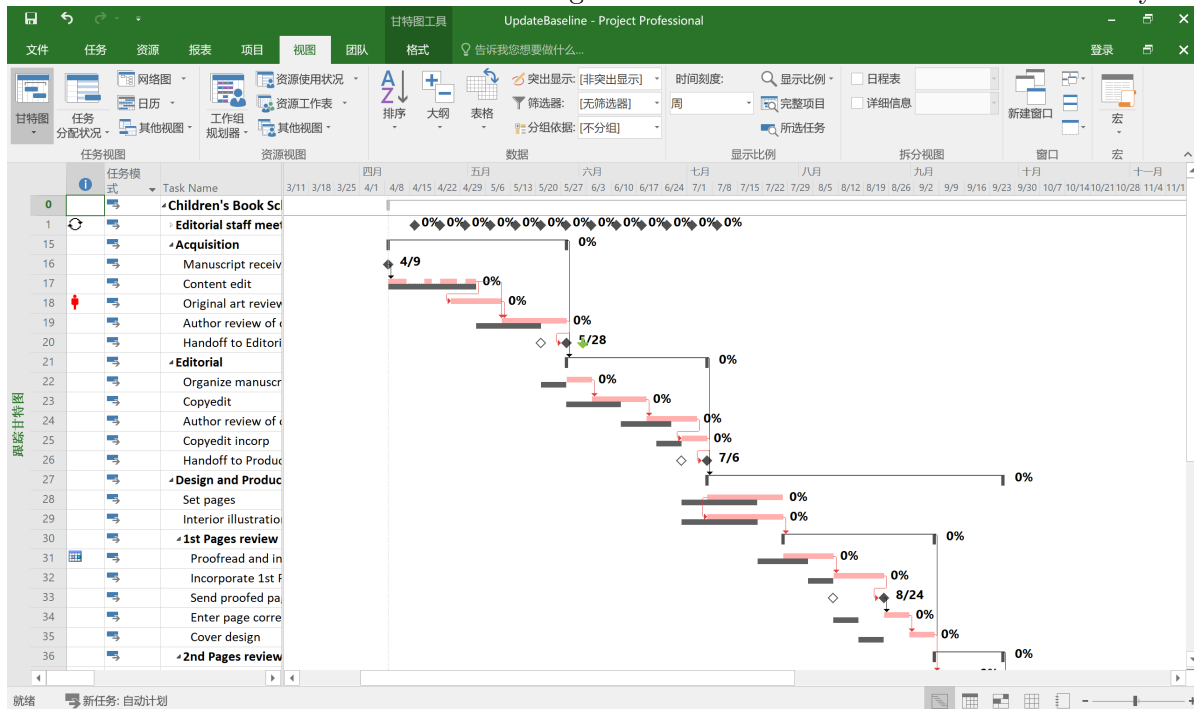
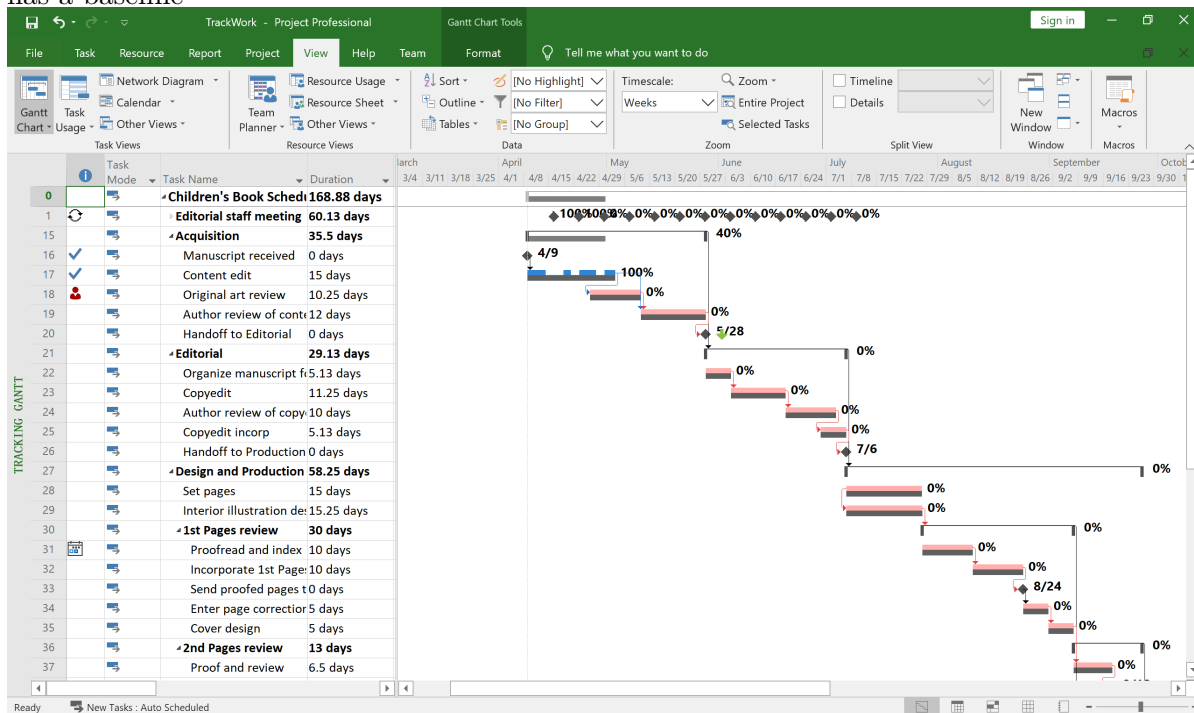


1: The First Problem

Examine the current baseline in the Tracking Gantt view with the timescale set to weekly.



After the plan baseline is updated, the baseline dates align with the task dates and task 18 now has a baseline



2: The Second Problem

Record 92 hours of actual work on task 18, original art review.

18	Original art review	92 hrs 5.7	Work			12h	16h			16h	16h	16h	16h		
	Hany Morcos	46 hrs	Work			6h	8h			8h	8h	8h	8h		
	Jane Dow	46 hrs	Work			6h	8h			8h	8h	8h	8h		

Change Hany Morcos's 46 hours of actual work to 62 hours, and the other assignment to the same task is not affected.

18	Original art review	108 hrs 7.7	Work			12h	16h			16h	16h	16h	16h	8h	
	Hany Morcos	62 hrs	Work			6h	8h			8h	8h	8h	8h	8h	8h
	Jane Dow	46 hrs	Work			6h	8h			8h	8h	8h	8h		

3: The Third Problem

Record 9 hours of actual work on task 22 for Wednesday, May 30, and 15 hours for Thursday, May 31.

	Task Name	Work	Baseline	Variance	Actual	Details	T	W	T	F
0	Children's Book Schedu	2,345.5 hrs	2,317.5 hrs	28 hrs	516.5 hrs	Work	8h	9h	15h	12h
						Act. Wo	8h	9h	15h	
1	Editorial staff meeting	45.5 hrs	45.5 hrs	0 hrs	24.5 hrs	Work				
						Act. Wo				
15	Acquisition	468 hrs	444 hrs	24 hrs	468 hrs	Work	8h			
						Act. Wo	8h			
21	Editorial	404 hrs	400 hrs	4 hrs	24 hrs	Work		9h	15h	12h
						Act. Wo		9h	15h	
22	Organize manuscript fo	60 hrs	60 hrs	0 hrs	24 hrs	Work		9h	15h	12h
						Act. Wo		9h	15h	
	Dan Jump	20 hrs	20 hrs	0 hrs	8 hrs	Work		3h	5h	4h
						Act. Wo		3h	5h	
	Hany Morcos	40 hrs	40 hrs	0 hrs	16 hrs	Work		6h	10h	8h
						Act. Wo		6h	10h	

Record 12 hours of actual work for Dan Jump's assignment to task 22, Organize manuscript, for the week of June 3.

	Task Name	Work	Baseline	Variance	Actual	Details	5/13	5/20	5/27	June 6/3
0	Children's Book Schedu	2,345.5 hrs	2,317.5 hrs	28 hrs	528.5 hrs	Work	79.5h	83.5h	51.5h	79.5h
						Act. Wo	79.5h	83.5h	43.5h	12h
1	Editorial staff meeting	45.5 hrs	45.5 hrs	0 hrs	24.5 hrs	Work	3.5h	3.5h	3.5h	3.5h
						Act. Wo	3.5h	3.5h	3.5h	
15	Acquisition	468 hrs	444 hrs	24 hrs	468 hrs	Work	76h	80h	16h	
						Act. Wo	76h	80h	16h	
21	Editorial	404 hrs	400 hrs	4 hrs	36 hrs	Work			32h	76h
						Act. Wo			24h	12h
22	Organize manuscript fo	60 hrs	60 hrs	0 hrs	36 hrs	Work			32h	28h
						Act. Wo			24h	12h
	Dan Jump	20 hrs	20 hrs	0 hrs	20 hrs	Work			8h	12h
						Act. Wo			8h	12h
	Hany Morcos	40 hrs	40 hrs	0 hrs	16 hrs	Work			24h	16h
						Act. Wo			16h	

4: The Fourth Problem

Reschedule incomplete work for the entire project to start after August 7, 2018.

