

Celesty Shakya

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PROFESSIONAL SUMMARY

Experienced and goal-oriented Finance Manager with a proven track record in driving sales growth and boosting customer satisfaction. Skilled in team management and conducting financial analysis.

WORK EXPERIENCE

BRANCH MANAGER | MANJUSHREE FINANCE LIMITED | JULY 2021 - PRESENT

- Analyzed financial reports and implemented cost-saving measures resulting in a 20% reduction in expenses.
- Coordinated with the marketing team to develop and implement successful promotional campaigns resulting in a 15% increase in revenue.
- Implemented customer retention strategies resulting in a 10% increase in customer satisfaction.

SUPERVISOR | MANJUSHREE FINANCE LIMITED | JANUARY 2019 – JULY 2021

- Added new accounts resulting in a 15% increase in branch revenue.
- Trained new staff members resulting in a 10% increase in staff performance.
- Assisted in implementing cost-saving measures resulting in a 5% reduction in expenses.

ASSISTANT | MANJUSHREE FINANCE LIMITED | DECEMBER 2017 – JANUARY 2019

- Processed loan applications and supporting documentation in accordance with finance company policy, which includes checking applications for completeness, getting in touch with applicants to get any information that is still pending, and creating loan closing documents.
- Assisted customers in managing their deposits and check payments.

EDUCATION

MASTERS OF BUSINESS ADMINISTRATION	2019-2023
KANTIPUR INTERNATIONAL COLLEGE	

BACHELOR'S DEGREE IN BUSINESS STUDIES	2014-2018
TRIBHUVAN UNIVERSITY	

HIGHER SECONDARY EDUCATION BOARD	2011-2013
EUREKA RESIDENTIAL H S SCHOOL	

SCHOOL LEAVING CERTIFICATE	2011
EUREKA RESIDENTIAL SCHOOL	

SKILLS

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| • Team management | • Sales and marketing |
| • Financial analysis | • Risk management |