

# CIRRICULUM VITAE/RESUME

## BIBEK MOKTAN

*Civil Engineer*

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## EXPERIENCE

**2020-2022**

### **Civil Site Engineer**

*Aashraya Designs and Builders Pvt. Ltd, Kathmandu, Nepal*

- Attended meetings to discuss projects with clients, contractors and asset owners
- Monitored construction and inspected installation of major systems
- Wrote daily reports for accountability and quality assurance

### **Property Valuator**

*Aashraya Designs and Builders Pvt. Ltd, Kathmandu, Nepal*

- Worked with numerous property sites & clients
- Provided an optimum solution to difficult property cases
- Created reports and documents of the property valuation

## EDUCATION

**Graduated Year**

**January 2020**

### **Bachelors of Technology- Civil Engineering**

*Tula's Institute, Dehradun, India*

**March 2015**

### **High School (10+2)-Science**

*Liverpool International College, Kathmandu, Nepal*

**March 2013**

### **Grade 10**

*Societal Higher Secondary School, Kathmandu, Nepal*

## INTERNSHIPS

### **Earthquake Resistance Building Designs & Retrofitting, ARSOW Nepal**

- Utilized my skills to support the design and installation of equipment and systems
- Estimating and led new product improvement projects
- Worked hand-in-hand with production managers and front-line operators to improve manufacturing operations

### **Nepal's Reconstruction & Recovery after 2015 Earthquake, National Reconstruction Authority**

- Ensured projects met building code regulations
- Reviewed and analyzed blueprints prior to construction
- Properly prepared all construction documents

## SKILLS

- AutoCAD, ETABS, Estimating & Costing, Sketch-up,
- Project Management
- Microsoft Office
- Computer Skills
- Communication Skills