

CIET Comprehensive Syllabus with Recommended Texts

Level 1: Foundational Practitioner Level

Purpose: Provide fundamental knowledge of education, instructional principles, ethical practice, and assessment techniques.

Module 1: Foundations of Education and Training

Objectives: Understand historical, social, and philosophical foundations of education; examine educator roles. **Topics:** History of education, education systems, educator roles, stakeholders. **Learning Outcomes:** Explain historical/social context; identify educator responsibilities. **Recommended Texts:** Dewey – *Democracy and Education*; Hirst – *Knowledge and the Curriculum*; Ornstein & Hunkins – *Curriculum: Foundations, Principles, and Issues*.

Module 2: Learning Theories and Pedagogy

Objectives: Understand key learning theories and application in teaching. **Topics:** Behaviourism, Cognitivism, Constructivism, Humanism; learning styles; instructional models. **Learning Outcomes:** Apply learning theories; select appropriate strategies. **Recommended Texts:** Schunk – *Learning Theories*; Illeris – *How We Learn*; Biggs & Tang – *Teaching for Quality Learning at University*.

Module 3: Professional Ethics and Conduct

Objectives: Awareness of ethical responsibilities. **Topics:** CIET Code of Conduct, professionalism, confidentiality. **Learning Outcomes:** Ethical decision-making; apply Code of Conduct. **Recommended Texts:** Strike & Soltis – *The Ethics of Teaching*; Shapira-Lishchinsky – *Teachers' Ethical Sensitivity*; CIET – *Code of Conduct*.

Module 4: Curriculum Design Basics

Objectives: Principles of curriculum planning. **Topics:** Curriculum frameworks, learning outcomes, curriculum alignment. **Learning Outcomes:** Design basic curricula; understand implementation. **Recommended Texts:** Ornstein & Hunkins; Tyler – *Basic Principles of Curriculum and Instruction*; Posner – *Analyzing the Curriculum*.

Module 5: Assessment and Evaluation

Objectives: Principles of assessment and evaluation. **Topics:** Formative/summative assessment, assessment tools, feedback. **Learning Outcomes:** Develop assessment instruments; measure learner

achievement. **Recommended Texts:** Black & Wiliam – *Inside the Black Box*; Brown & Knight – *Assessing Learners in Higher Education*; Nitko & Brookhart – *Educational Assessment of Students*.

Level 2: Professional Educator Level

Purpose: Develop applied instructional skills, curriculum implementation, and professional practice.

Module 1: Advanced Pedagogy and Learning Facilitation

Objectives: Enhance teaching skills. **Topics:** Differentiated instruction, collaborative learning, technology integration. **Learning Outcomes:** Apply advanced strategies; integrate technology. **Recommended Texts:** Marzano – *The Art and Science of Teaching*; Bonwell & Eison – *Active Learning*; Prensky – *Digital Game-Based Learning*.

Module 2: Curriculum Development and Implementation

Objectives: Develop and implement learning programs. **Topics:** Program planning, instructional sequencing, monitoring. **Learning Outcomes:** Design programs; monitor and adjust implementation. **Recommended Texts:** Wiggins & McTighe – *Understanding by Design*; Posner – *Analyzing the Curriculum*; Ornstein & Hunkins.

Module 3: Assessment, Feedback, and Reporting

Objectives: Develop assessment strategies and reporting. **Topics:** Rubrics, feedback, progress reporting. **Learning Outcomes:** Create rubrics; deliver feedback. **Recommended Texts:** Brookhart – *How to Give Effective Feedback*; Brown & Knight; Nitko & Brookhart.

Module 4: Professional Development Planning

Objectives: Plan CPD for self and teams. **Topics:** CPD frameworks, career growth, reflective practice. **Learning Outcomes:** Develop CPD plans; apply reflective practice. **Recommended Texts:** Day – *The Passion for Teaching*; Schön – *The Reflective Practitioner*; CIET – *CPD Handbook*.

Module 5: Communication, Collaboration, and Leadership

Objectives: Develop interpersonal, collaboration, and leadership skills. **Topics:** Communication, teamwork, emerging leadership. **Learning Outcomes:** Communicate effectively; demonstrate teamwork and leadership. **Recommended Texts:** Goleman – *Emotional Intelligence*; Covey – *The 7 Habits of Highly Effective People*; Fullan – *Leadership & Sustainability*.

Level 3: Senior Practitioner Level

Purpose: Develop advanced professional knowledge, leadership, research, and innovation skills.

Module 1: Leadership in Education and Training

Objectives: Apply leadership theories; manage teams. **Topics:** Leadership styles, organizational management, decision-making. **Learning Outcomes:** Demonstrate leadership; apply organizational strategies. **Recommended Texts:** Northouse – *Leadership: Theory and Practice*; Fullan – *The Principal*; Bush – *Educational Leadership*.

Module 2: Research and Evidence-Based Practice

Objectives: Conduct research; integrate evidence into practice. **Topics:** Research methods, data analysis, evidence-based strategies. **Learning Outcomes:** Conduct research; apply findings. **Recommended Texts:** Cohen, Manion & Morrison – *Research Methods in Education*; Creswell – *Educational Research*; McNiff & Whitehead – *Action Research*.

Module 3: Advanced Curriculum and Program Design

Objectives: Develop comprehensive curricula. **Topics:** Curriculum mapping, program evaluation, standards alignment. **Learning Outcomes:** Design advanced curricula; evaluate programs. **Recommended Texts:** Wiggins & McTighe; Ornstein & Hunkins; Posner.

Module 4: Policy, Governance, and Quality Assurance

Objectives: Understand policy, governance, QA. **Topics:** Education policies, governance, QA procedures. **Learning Outcomes:** Implement QA; navigate governance frameworks. **Recommended Texts:** Green – *Education and State Formation*; Harvey & Green – *Defining Quality*; CIET – *Quality Assurance Guidelines*.

Module 5: Innovation and Technology in Education

Objectives: Apply technology and innovation. **Topics:** EdTech integration, innovative teaching, blended learning. **Learning Outcomes:** Integrate technology; design innovative programs. **Recommended Texts:** Prensky; Bates – *Teaching in a Digital Age*; Robinson – *Creative Schools*.

Level 4: Executive Leadership Level

Purpose: Prepare for senior leadership with strategic, policy, and sector-wide influence.

Module 1: Strategic Leadership and Governance

Objectives: Lead strategically; develop policies. **Topics:** Strategic planning, governance, stakeholder management, performance monitoring. **Learning Outcomes:** Develop strategic plans; apply governance frameworks. **Recommended Texts:** Bush – *Theories of Educational Leadership and Management*; Leithwood & Sun – *Leadership Effects*; Fullan – *Leading in a Culture of Change*.

Module 2: Advanced Research and Scholarship

Objectives: Lead research initiatives. **Topics:** Large-scale research, data analysis, dissemination, translational research. **Learning Outcomes:** Lead research; translate into practice. **Recommended Texts:** Creswell & Creswell – *Research Design*; Robson – *Real World Research*; McNiff – *Action Research*.

Module 3: Global Trends in Education and Training

Objectives: Apply international best practices. **Topics:** Comparative education, global standards, innovations. **Learning Outcomes:** Evaluate global trends; apply best practices. **Recommended Texts:** Phillips & Schweisfurth; Altbach, Reisberg & Rumbley; UNESCO – *GEM Reports*.

Module 4: Mentorship and Professional Development Leadership

Objectives: Lead CPD and mentorship. **Topics:** CPD program design, mentorship frameworks, coaching. **Learning Outcomes:** Lead CPD; develop emerging leaders. **Recommended Texts:** Day – *Successful Leadership in Education*; Knight – *Instructional Coaching*; CIET – *Mentorship and CPD Handbook*.

Module 5: Education Policy and Advocacy

Objectives: Influence policy; drive reforms. **Topics:** Policy analysis, advocacy, legislative frameworks, change leadership. **Learning Outcomes:** Analyze policy; implement reforms. **Recommended Texts:** Ball – *Education Policy and Social Class*; Levin – *How to Change 5000 Schools*; UNESCO – *Education Policy Guidelines*.

Level 5: Mastery & Thought Leadership Level

Purpose: Recognize expert contributions, visionary leadership, global impact.

Module 1: Visionary Leadership in Education

Objectives: Develop strategic vision; drive excellence. **Topics:** Vision setting, transformational leadership, change, sustainability. **Learning Outcomes:** Lead with vision; implement transformational practices. **Recommended Texts:** Kouzes & Posner – *The Leadership Challenge*; Fullan – *Leadership & Sustainability*; Senge – *The Fifth Discipline*.

Module 2: Transformational Research and Innovation

Objectives: Lead transformative research. **Topics:** Research innovation, large-scale projects, knowledge dissemination. **Learning Outcomes:** Lead research projects; apply innovation. **Recommended Texts:** Robinson – *Creative Schools*; McNiff & Whitehead; Creswell.

Module 3: International Education Standards and Benchmarking

Objectives: Apply global standards. **Topics:** Accreditation, benchmarking, global trends. **Learning Outcomes:** Apply benchmarks; improve quality. **Recommended Texts:** Altbach, Reisberg & Rumbley; UNESCO – *GEM Reports*; Phillips & Schweisfurth.

Module 4: Sector-Wide Mentorship and Capacity Building

Objectives: Build leadership and mentorship across the sector. **Topics:** Leadership pipelines, mentorship frameworks, professional networks. **Learning Outcomes:** Build capacity; develop professional networks. **Recommended Texts:** Knight – *Instructional Coaching*; Day – *Successful Leadership in Education*; CIET – *Mentorship Handbook*.

Module 5: Policy Influence and Societal Impact

Objectives: Lead systemic reforms. **Topics:** Policy formulation, advocacy, evidence-based reforms. **Learning Outcomes:** Shape policy; lead impactful reforms. **Recommended Texts:** Ball – *Education Policy and Social Class*; Levin – *How to Change 5000 Schools*; UNESCO – *Education Policy Guidelines*.

End of CIET Comprehensive Syllabus