

Diana Kenmoe-Fofou

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Profile

Final-year Information Technology student specializing in Software Development at Rosebank College, with a strong foundation in technical skills and a dedication to personal and professional growth. I have a strong desire to create an inclusive digital future and do best in fast-paced, collaborative settings. My background in sales, technical assistance, and community involvement has sharpened my problem-solving, flexibility, and communication abilities. I can't wait to use this skill set to a position that will help me succeed in the expanding digital industry in South Africa.

Experience

SALES AGENT | MARKETSA | NOVEMBER 2023 – MARCH 2024

- Promoted and marketed new products to clients, collecting data for service improvement.
- Gained experience in customer engagement, showcasing communication and persuasive skills.

TECHNICAL SUPPORT | SUPER SMART-TECH | APRIL 2022 – JUNE 2022 & MARCH 2023 – OCTOBER 2023

- Provided technical support and maintenance, including formatting computers and hardware setup.
- Assisted with product promotion, helping clients understand technical offerings.
- Enhanced documentation skills through managing client service records.
- Developed a strong client service orientation by engaging with and convincing clients about product benefits.

Volunteering

- Active participant in Rosebank College community initiatives:
- Organized community clean-ups in Braamfontein and supported meal services for underprivileged individuals.
- Promoted Rosebank College at Open Days, interacting with prospective students and their families to highlight the college's values and opportunities.
- Served as a class representative and bursary student, demonstrating resilience, strong communication, and leadership skills.

Education

VORENTOE HIGH SCHOOL | GRADE 12 | STUDENTE AVE, ROSSMORE, JOHANNESBURG

IIE ROSEBANK COLLEGE | COLLEGE | BRAAMFONTEIN CAMPUS, JOHANNESBURG

Skills & Abilities

- **Technical Skills:** Programming, Microsoft Office, Documentation
- **Professional Skills:** Teamwork, Adaptability, Problem-solving
- **Communication Skills:** Interpersonal communication, Community engagement, Marketing

References

Student Wellness Manager – Rosebank College

Maite Marutha | Email: mmarutha@rosebankcollege.za

Technical Support – Super Smart-Tech

Vitalis | Phone: 084 511 0705

Sales Agent – MarketSA

Domenic | Phone: 073 649 7857