

ENGLISH LANGUAGE:

CURRICULUM VITAE

PERSONAL INFORMATION

NAME: WACHERA KELVIN MAINA

D.O.B: 20th June 2001

ID NO: 38940096

MOBILE: 0796615487

NATIONALITY: Kenyan

GENDER: Male

MARITAL STATUS: Single

RELIGION: Christian

EMAIL: wachera.kelvin20@students.dkut.ac.ke

PERSONAL PROFILE

A responsible, self-motivated, enthusiastic, reliable, diligent, and hardworking person. I am flexible to all adaptabilities, open-minded, and a mature team worker. I can work well both in own initiative and team environment. I can as well work under minimal or no supervision and under pressure and adhere to strict guidelines and deadlines.

ACHIEVEMENTS

CISCO Certificate

Peer Counsellor Certificate

EDUCATIONAL BACKGROUND

2020 to update;

DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY (BACHELOR OF SCIENCE
INFORMATION TECHNOLOGY)

2016-2019;

KERUGOYA BOYS HIGH SCHOOL. MEAN GRADE ATTAINED B+

2008-2015;

KARATINA D.E.B PRIMARY SCHOOL. MARKS ATTAINED 372

WORK EXPERIENCE

Independent Electoral of Boundaries Commission (IEBC)

August 2022

Polling Clerk

- Attend training sessions and briefings provided by electoral services.

- Setting up and organizing the allocated polling station.
- Keeping the polling station neat and tidy.
- Issue ballot papers to voters.
- Ensure voters cast their votes in secret and put them into the ballot box.

HIGH SCHOOL SENIOR PERFECT

- ❖ Maintenance of the highest standards of orderliness.
- ❖ Supervision of the allocated students on their tasks.

SKILLS AND ABILITIES

- ❖ Am very assertive and confident and can easily do public speaking and actively engage my audience
- ❖ I have team-building skills and can merge people to create a strong team
- ❖ I have good communication skills

HOBBIES AND INTERESTS

- ❖ Reading books and novel
- ❖ Photoshop and designing graphics

VALUES

- ❖ Confident
- ❖ Outspoken and outgoing
- ❖ Honest
- ❖ Responsible
- ❖ Team worker
- ❖ Reliable

REFERENCES

Madam Hellen Mwangi

Timetable coordinator and Project supervisor (School of IT and Computer Science)

Dedan Kimathi University of Science and Technology

Tel: +254 700 238 750

Email: hellen.mwangi@dkut.ac.ke

Dr Mbuki Maina

CISCO and Linux Coordinator

Dedan Kimathi University of Science and Technology

Tel: +254 721864813

TRANSLATION INTO KISWAHILI LANGUAGE:

MTAALA VITAE

MAELEZO BINAFSI

JINA: WACHERA KELVIN MAINA

TAREHE YA KUZALIWA: 20 Juni 2001

NAMBA YA KITAMBULISHO: 38940096

SIMU: 0796615487

URAI: Mkenya

JINSIA: Kiume

HALI YA NDOA: Mmoja

DAINI: Mkristo

BARUA PEPE: wachera.kelvin20@students.dkut.ac.ke

PROFAILI BINAFSI

Mimi ni mtu mwenye uwajibikaji, motisha, hamasa, uaminifu, bidii, na mwenye kufanya kazi kwa bidii. Naweza kubadilika kwa mazingira yoyote, ninafikiria wazi, na ninafanya kazi vizuri katika timu. Ninaweza kufanya kazi kwa kujitegemea na katika mazingira ya timu. Ninaweza pia kufanya kazi chini ya uangalizi mdogo au bila uangalizi kabisa na chini ya shinikizo na kuzingatia miongozo na muda maalum.

MAFANIKIO

Cheti cha CISCO

Cheti cha Mshauri wa Rika

HISTORIA YA ELIMU

2020 hadi sasa;

CHUO KIKUU CHA TEKNOLOJIA YA DEDAN KIMATHI (BACHELOR OF SCIENCE
KATIKA TEKNOLOJIA YA TAARIFA)

2016-2019;

SHULE YA UPILI YA KERUGOYA BOYS. KIWANGO CHA WASTANI
KILICHOPATIKANA B +

2008-2015;

SHULE YA MSINGI YA KARATINA D.E.B. ALAMA ZILIZOPATIKANA 372

UZOEFU WA KAZI

Tume ya Huduma za Uchaguzi ya Mipaka (IEBC) Agosti 2022

Karani wa Upigaji Kura

- Kuhudhuria vikao vya mafunzo na taarifa zinazotolewa na huduma za uchaguzi.
- Kuweka na kuandaa kituo cha kupigia kura kilichotengwa.
- Kuhakikisha kituo cha kupigia kura kinafanyika katika utaratibu safi na kisafi.
- Kutoa karatasi za kupigia kura kwa wapiga kura.
- Kuhakikisha wapiga kura wanapiga kura zao kwa siri na kuziweka kwenye sanduku la kupigia kura.

MWANAFUNZI MKUU WA SHULE YA UPILI

- Kuweka viwango vya juu kabisa vya usafi.
- Usimamizi wa wanafunzi waliohifadhiwa kwenye majukumu yao.

UMAHIRI NA UWEZO

- Nina uhakika na ujasiri na ninaweza kuongea mbele ya umma na kuhusisha hadhira yangu kwa njia ya kazi.
- Nina ujuzi wa kujenga timu na kuunganisha watu ili kuunda timu imara
- Nina ujuzi mzuri wa mawasiliano

HOBIESI NA MASILIZI YANGU

- Kusoma vitabu na riwaya
- Photoshop na kubuni michoro

MAADILI

- Imani
- Wazi na mchangamfu
- Halali
- Muaminifu
- Mfanyakazi wa timu

- Tegemewa

MAREJELEO

Bibi Hellen Mwangi

Msimamizi wa ratiba na msimamizi wa mradi (Shule ya IT na Sayansi ya Kompyuta)

Chuo Kikuu cha Sayansi na Teknolojia cha Dedan Kimathi

Simu: +254 700 238 750

Barua pepe: hellen.mwangi@dkut.ac.ke

Dk Mbuki Maina

Msambazaji wa CISCO na Linux

Chuo Kikuu cha Sayansi na Teknolojia cha Dedan Kimathi

Simu: +254 721864813

TRANSLATION INTO MOTHER-TONGUE LANGUAGE:

CIVII

MAGUMU YA KIRIRA GITHIMO

RITWA: WACHERA KELVIN MAINA

TAHITI YA GUSHIARWO: MWERI TWEDI WA GATADATU MWAKA WA 2001

NABA YA GIFADI: 38940096

NABA YA THIMU: 0796615487

BURURI WA GUSHIARO: Kenya

THII: Kiroho Githathai

IMERA: wachera.kelvin20@students.dkut.ac.ke

KIRIRA KIA WENDA

Ni wandu wa njega, niwe na kirimungu-ini, ni mwiri, ni mwaki wa githurwo, na ni mundu wa muguruka-ini. Ndiri wa kirathimo, ni mbere kwa githurwo na ni wa kuria kurathi kwiruta na ndungata. Niwe niwe ni mwiri wa kugirira ngari na kuria ngoro-ini wira na kuria njega-ini kana na mundurume-ini. Niwe ni mwiri wa kuona kuhuthira ng'endo cia karinga-ini kana kana na mwaki-ini na kuhithira maundu maingi kana moko ciothe-ini.

MURUGAMIRI

Ciugo cia Cisco

Ciugo cia Peer Counsellor

KIRIMU KIA KUHARIRIRA

2020- gita wa gita

DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY (BAKELA YA CIURA
INFORMESHONI TECHNOLOJI)

2016-2019;

KERUGOYA BOYS HIGH SCHOOL. MURAMBI WA B+

2008-2015;

GAKARATINA D.E.B PRIMARY SCHOOL. MWAKA WA MATHA KAAGI 372

MIKA-INI YA KIRIRA

Independent Electoral of Boundaries Commission (IEBC) August 2022

Mwangi wa Ngeretha

- Kuona wendo wa kugirira ngari na kuria na gwikinyithia giku-ini githaagwo na kiriri kia ngeretha.
- Kuharirira na kuhehithira gwikinyithia giku-ini githaagwo na kuharirira na kuguruka.
- Kuigana viti na mbeu kwa matoro.
- Kugirira ngari kuria mugunda ciothe kana na nyukwa-ini na kuigana viti kana na mugunda wa mbura-ini.

▪ SENIOR PERFECT YA GAKUYO GATAGATU SECONDARI SCHOOL

- Kuria njira ikuru-ini na kuharirira kiambatanio-ini ngarandamu na wenderi wa gakinya.
- Kugirira ngari mwithi-ini na kuharirira maguta-ini maingi.

• MARIKO-INI NA MIRAGWO

- Nguikarira mabuku na mabere
- Nguigana kuongoria na kuundia maundu-ini ngarandamu

• MAMBO YA THAYU

- Gwaka
- Thumari-ini na muhomoki
- Kiheo
- Mugunda
- Mathingi-ini wa thimu
- Kahuthia

MAGUMBO MATEGEMEO

Madam Hellen Mwangi

Muguruki wa ithimu na mugatu wa migunda (Gakuru ya IT na Miikarasi)

Dedan Kimathi University of Science and Technology

Thimbia: +254 700 238 750

Email: hellen.mwangi@dkut.ac.ke

Dr Mbuki Maina

Muriirani wa Cisco na Linux

Dedan Kimathi University of Science and Technology

Thimbia: +254 721864813