

# FREETOWN CITY COUNCIL

## OFFICE OF THE CHIEF ADMINISTRATOR

Festus Kallay  
Chief Administrator  
Tel: +23276 963434  
P.M Bag 864  
Email: festusbkallay@gmail.com



THE WELFARE OF THE CITIZEN IS THE SUPREME LAW

81-Centenary House  
17 Wallace-Johnson Street  
Freetown  
Republic of Sierra Leone

Date: 7<sup>th</sup> FEB 2024  
Company Number SL0702  
24SMART20643

REF: CA/LIC/018

THE MANAGER  
SMART CHARCOAL  
BRIQUETTE PRODUCTION  
(SL) LIMITED

Dear Sir/ Madam

### APPROVAL TO ESTABLISH A BUSINESS PREMISE WITHIN THE MUNICIPALITY OF FREETOWN

A warm welcome to the Municipality of Freetown.

Established in 1893, the Freetown City Council is responsible for controlling street and petty trading, keeping the city clean, issuance of license to shop owners amongst others and operations within the ambit of the Local Government Act 2004.

As a new company, we are delighted to inform you that your company is hereby authorized to establish its premises within this Municipality as at date of incorporation.

Please be informed that within 6 (six) months of establishment of your company, the Freetown City Council would carry out an assessment of your premises in order to determine the category to which your company belongs. You shall thereafter be informed of the municipal license fees that would apply to your premises and payable annually

To find out more about the Freetown City Council please visit our office at number 17 Wallace Johnson Street, Freetown.

Let me on behalf of the management and staff of this council thank you for choosing this city to establish your business.

Yours faithfully,

**FESTUS B. KALLAY**  
**CHIEF ADMINISTRATOR**

Address all communications to the Chief Administrator and please quote the reference of any letter received from us





*THE COMPANIES ACT NO. 5 OF 2009*

**CERTIFICATE OF REGISTRATION**

The Acting CEO & Registrar Corporate Affairs Commission HEREBY CERTIFIES that the undermentioned Company was duly incorporated and registered in Sierra Leone on the 7<sup>th</sup> day of February, 2024.

**SMART CHARCOAL BRIQUETTE PRODUCTION (SL) LIMITED**

**SL070224SMART20643**

**15<sup>E</sup> BRASS STREET, FREETOWN**

**Given under my Hand and Seal**

P. B. Williams

**Ag. CEO & Registrar**





## *THE COMPANIES ACT NO. 5 OF 2009*

### **CERTIFICATE OF INCORPORATION**

**COMPANY NO:SL070224SMART20643**

The Acting CEO & Registrar Corporate Affairs Commission Sierra Leone hereby certifies pursuant to the Companies Act No. 5 of 2009 (as amended) that all requirements of the act in respect of incorporation and all matters precedent and incidental to it having been duly satisfied.

### **SMART CHARCOAL BRIQUETTE PRODUCTION (SL) LIMITED**

Is incorporated in Sierra Leone as a Private Company Limited by Liability this 7<sup>th</sup> day of February, 2024.

**Given under the hand and Seal**



P. B. Williams

**Ag. CEO & Registrar**

