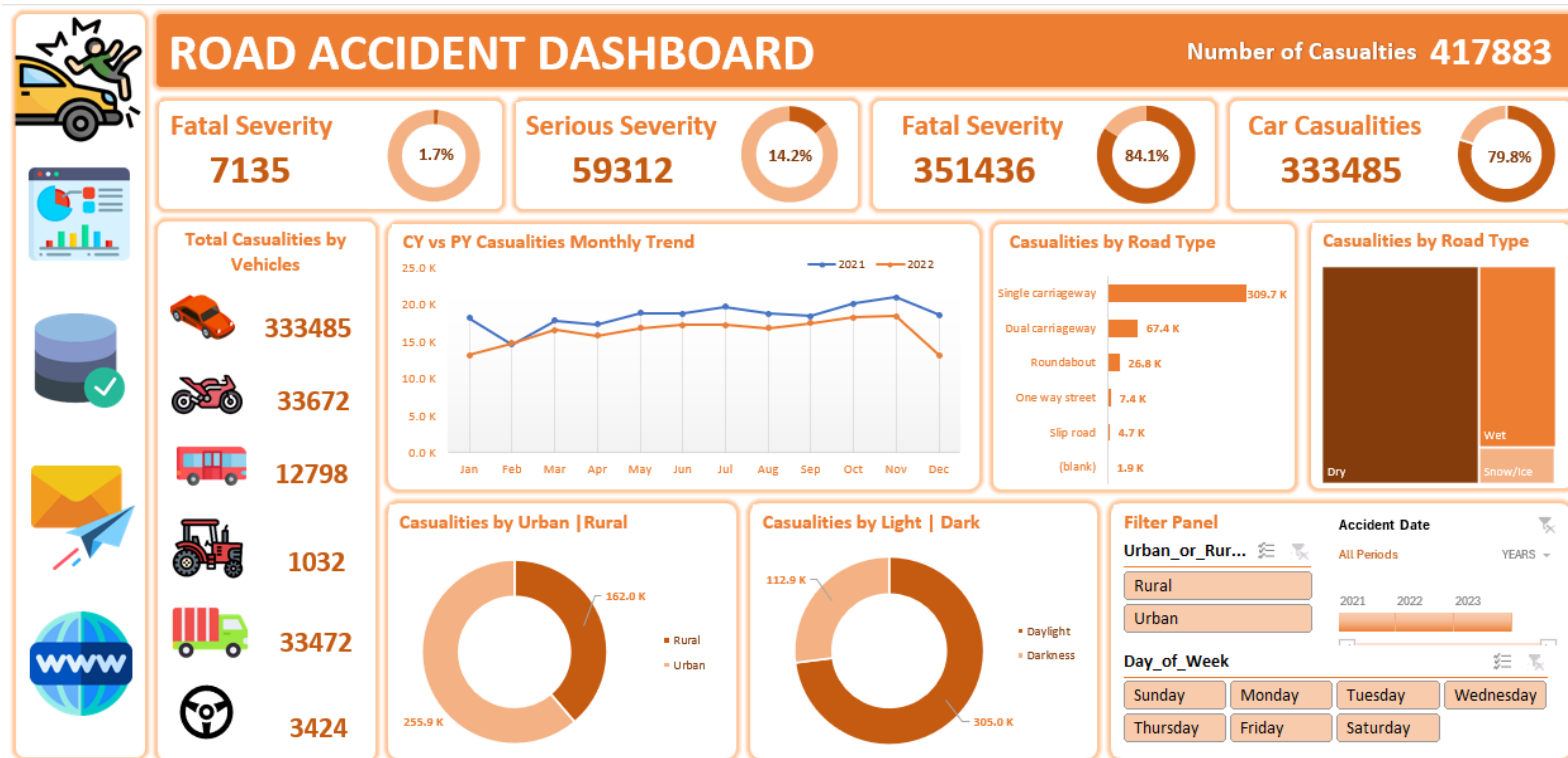# Road Accident Dashboard Training Document (Excel-Based)

Purpose of the Dashboard

This dashboard is created to **analyze and visualize road accident data** across different factors such as accident severity, vehicle type, road type, lighting condition, and area type (urban/rural). It helps in identifying patterns and supporting data-driven decision-making for road safety initiatives.

Step-by-Step Structure to Build the Dashboard

PART 1: Primary KPIs Section

What we are making:

Visual blocks with key performance indicators (KPIs) to give a quick summary.

🔧 **KPIs to Create:**

1. **Total Casualties**

2. **Fatal Casualties (Severe Deaths)**

3. **Serious Casualties (Critical Injuries)**

4. **Slight Casualties (Minor Injuries)**

5. **Casualties by Cars**

Visualizations:

- Use **number cards** (big bold values)

- Add **donut charts** (Data Labels ON, No Legends, % formatting)

- Insert **icons or shapes** to visually represent each KPI

PART 2: Secondary KPIs – Casualties by Vehicle Type

What we are making:

A summary of casualties grouped by type of vehicle.

🔧 **Vehicle Groups:**

- Cars
- Motorcycles
- Buses
- Trucks
- Tractors
- Others

Visualizations:

- Use **icon + label** combinations (SmartArt or manual shapes)
- Add small **number cards** below or beside each icon
- Use **shapes or images** of vehicle types from Excel Icons or Insert → Pictures

PART 3: CY vs PY Casualty Trend (Monthly)

What we are making:

A line chart comparing current year (CY) vs previous year (PY) month-wise data.

Visualizations:

- Use **Line Chart**
- X-axis: Month names (Jan to Dec)

- Y-axis: Casualty numbers
- Use two series: one for 2021, one for 2022
- Add **Data Labels and Legend**

PART 4: Casualties by Road Type

What we are making:

Compare accident counts across different road types.

Visualizations:

- Use **Horizontal Bar Chart**
- Categories: Single carriageway, Dual carriageway, Roundabout, One-way, Slip road, etc.
- Sort by descending order

PART 5: Casualties by Road Surface Condition

What we are making:

Show how many casualties occurred on dry, wet, or snow-covered roads.

Visualizations:

- Use **Tree Map** or **100% Stacked Bar**
- Categories: Dry, Wet, Snow/Ice

PART 6: Urban vs Rural Casualties

What we are making:

Compare how many accidents happened in Urban vs Rural areas.

Visualizations:

- Use **Donut Chart**
- Two categories: Urban, Rural
- Highlight with contrasting colors (e.g., brown vs light beige)

PART 7: Light Condition Analysis (Day vs Night)

What we are making:

Determine when most accidents happen — during daylight or darkness.

Visualizations:

- Use **Donut Chart**
- Categories: Daylight, Darkness
- Show both count and percentage

PART 8: Filter Panel

What we are making:

Interactive panel to filter data based on:

1. **Urban or Rural**
2. **Years (2021, 2022, 2023)**
3. **Day of Week (Mon–Sun)**

Visualizations:

- Use **Slicers** (Insert > Slicer from Pivot Table)
- Style them with custom colors matching your theme

PART 9: Linked Image Navigation

What we are making:

Clickable icons that navigate to the dataset or pivot pages.

How to do it:

1. Insert image or icon (Insert > Icons or Pictures)
2. Right-click > Link > Place in this Document > Select Sheet (e.g., Dataset)
3. Add a small hover effect using formatting

Data Setup Recommendation

- Use **Pivot Tables** behind all visuals

- Store raw data in one clean sheet (RoadAccidentData)

- Name your ranges or use Excel Tables

- Use helper columns (e.g., Year, Month, Light, Road Type Group) for better analysis

Tools & Features Used

Feature	Use Case
Pivot Tables	Aggregating accident data
Pivot Charts	Creating dynamic visuals
Donut Charts	For % comparison
Line Charts	Time-series (month) analysis
Bar Charts	Category-wise comparisons
Slicers	Interactive filtering
Shapes/Icons	Visual storytelling & linking
Conditional Formatting	For color indicators