

Dr. Majid Iqbal
Head of the Department
Computer Science Department
Comsats University Islamabad

Subject: Request for Assistance Regarding Machine Learning Exam Results

Dear Dr. Majid Iqbal,

I hope this application finds you well. I am writing to bring to your attention a situation concerning my Machine Learning exam results that has been causing me considerable concern and inconvenience.

My name is Deepak Kumar, and my registration number is SP21-BCS-017. Unfortunately, I was unable to take the Machine Learning exam on the scheduled date due to Diwali festivities. Upon my return to the campus after Diwali, I promptly took the exam under the supervision of Dr. Maryam, who was instructed by my course instructor, Dr. Nadeem Javaid. Because Dr. Nadeem Javaid was not available on campus at that time.

The reconducted exam was assessed by Dr. Maryam on 20 November, and the results were duly forwarded to Dr. Nadeem Javaid. However, despite this, my marks have not been updated on the portal, and it currently reflects a score of 0. I have attempted to contact Dr. Nadeem Javaid regarding this matter, but unfortunately, I have not received any response from him.

Furthermore, my current instructor for the Machine Learning course changed to Sir Umar Nauman. Unfortunately, he does not have access to the portal to update my marks. This has put me in a challenging situation as my academic progress is being adversely affected by the lack of updated results.

I kindly request your intervention and assistance in resolving this matter. I understand that you have a busy schedule, but I am hopeful that your guidance can help expedite the resolution of this issue. I am more than willing to provide any additional information or documentation required to facilitate the process.

I greatly appreciate your attention to this matter and look forward to a swift resolution. Thank you for your time and consideration.

Sincerely,
Deepak Kumar

SP21-BCS-017

12/05/2023