

## **Compliance and Data Protection Policies**

Kingsmen Real Estate is committed to compliance with company rules and Indian labor laws, including data protection regulations. Employees must provide accurate personal and professional information during hiring and update details such as residential address or marital status as needed. The company conducts background verification to ensure the accuracy of provided information and maintain a trustworthy workplace. Any falsification or misrepresentation of records is treated as a severe offense, potentially resulting in termination and legal consequences. Employee data is collected, stored, and used only for legitimate business purposes, such as payroll, performance reviews, and compliance reporting, and is safeguarded against unauthorized access. The company employs robust systems to protect sensitive data and ensures adherence to privacy laws. Employees are required to comply with all legal and regulatory requirements to maintain the company's reputation and operational integrity. This policy reinforces trust, transparency, and legal compliance across all levels of the organization.



Signature



