

General Employment Policies

Kingsmen Real Estate Service Pvt. Ltd. outlines the essential terms of employment to ensure clarity and transparency. Employees are assigned specific designations, work locations, and reporting dates, which must be adhered to as outlined in their appointment letters. The company operates from Tuesday to Sunday (For Sales) and Monday to Saturday (For Backend), with work hours set between 10:00 AM and 7:00 PM. Joining formalities must be completed at the designated office before the commencement date. Any absence on the first day without valid reasons is considered unauthorized and may lead to disciplinary actions. Employees must ensure that their official name matches documentation submitted during joining, such as their Aadhaar card, as discrepancies may result in delays or complications in processing records. Additionally, the company reserves the right to modify the terms and conditions of employment based on operational needs, which will be communicated accordingly. Employees are expected to demonstrate professionalism, maintain punctuality, and align their conduct with company values to create a positive workplace environment.



Signature



Address:

7th Floor, Awfis Workspace
Kirloskar Business Park, Hebbal Kempapura
Bengaluru, Karnataka-560024



Contact:

+91 88670 95766



Email:

Info@kingsmenrealty.com