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POKHARA UNIVERSITY Office of the Controller of Examinations

Application Form

Passport
Size Photo

Semester/Trimester/yearly Examination

Exam Roll No. :								Exam Center :																
Level:									Program:															
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Name																								
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Name c	of the	Coll	lege :																					
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Exam Roll No.:

POKHARA UNIVERSITY Office of the Controller of Examinations

Passport Size Photo

Exam Center:....

Semester/Trimester/yearly Examination Entrance Card

P.U. Registration No.:

Name o	of the Student:								
Level:			Program:						
Semest	er/Trimester/Yea	r:	Year:						
Name c	of the College:								
For the	appearance in th	e examination of following courses as per course	registered.						
Regula	r Courses								
S.No.	Course Code	Course Title	Credit	Remarks					
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
	stered Courses								
S.No.	Course Code	Course Title	Credit	Remarks					
2									
3									
5									
6									
7									
8									
Signatu	re of the Student	·	Date :						

Instructions for the Students

- Read the instruction written on the answer book and follow them.
- 2. Follow the seat plan.
- 3. Take the seat before five minutes prior to question paper distribution.
- 4. Student is not allowed to sit in the examination if he/she comes after half an hour of starting of the examination.
- 5. No student is allowed to leave his/her seat or examination hall without the permission of the invigilator/ observer/ superintendent.
- 6. Mobile and digital communication devices are strictly prohibited inside the exam hall.
- 7. Use of programmable calculator, pocket computer, digital camera, digital equipment and unrecompensed code log book in the examination is strictly prohibited.
- 8. An invigilator/observer/superintendent has full authority to clear away above mentioned objects from the examinee on discovery and recommend for necessary action.
- 9. Student is not allowed to leave the examination hall before 1 hour of the starting of the examination for any purpose. He/She should submit their answer book to the invigilator/ observer/superintendent while they leave the examination hall.
- 10. If a student, once leaves the examination hall by submitting answer copy he/she shall not be allowed to enter the examination hall again.
- 11. Student is not allowed to take his/her parents, relatives and friends in the examination centre.
- 12. Student should write his/her answer in English language or other mentioned language in the question paper.
- 13. Normally five minutes is allowed for short toilet (break) during examination period.
- 14. Student is strictly forbidden from adoption of unfair means in the examination hall during final examination.

The following would be considered as a adoption of unfair means during examination:

- Communication with fellow student for obtaining help.
- Copying from another student's script/report/paper.
- ♦ Copying from desk, palm of hand or other incrimination documents .
- Possession of any incriminating documents, whether used or not.
- Unruly behavior inside the examination hall.
- 15. If the invigilator detects a student using unfair means, the student may be given an 'F' grade at the discretion of the Examination Board. Furthermore, adoption of unfair means may result in the expulsion of the student from the course, program, college and as such from Pokhara University.
- 16. A student expelled from a course/courses will not be informed directly. His/Her expulsion will be reflected in the result declared.

Note:

- a. A regular student of the university must register all the courses offered in the concerned semester.
- b. A regular student is allowed to register additional three courses. However a final year student is allowed to register four additional courses and non regular student is allowed to register maximum 24 credit hours courses.
- c. If a student is not eligible to register regular courses due to prerequisites, other courses may be registered.

Name of the Student: Exam Roll No. :

Date :

To be filled by the Coll	leac
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Attenda	ance percentage	:					
Statem	ent of assessmer	nt marks obtained :					
			Th	eory	Pra		
S.No.	Course Code	Course Title	Full Marks	Full Marks		Marks Obtained	Remarks
Acco	unt Section						
Examir	nation Fee Rs		Paid.				
Signatu	ıre :						
-	Signature of Prin	cipal			Sea	of Colleg	ge