# **CURRICULUM VITAE**

# **Kartik Jain**

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#### CAREER OBJECTIVE

• To serve the organization with best of my ability and give it all that I am capable of, to work in line with the company's vision & value and prove to be an asset to the organization.

## **ACADEMIC QUALIFICATION**

- Graduated in B.com from Maharaj Agrasen Himalayan Garhwal University.
- Passed 12<sup>th</sup>from C.B.S.E. Board.
- Passed 10<sup>th</sup> from C.B.S.E. Board.

### **TECHNICAL QUALIFICATION & SKILLS**

- Sourcing potential new customers.
- Basic knowledge of computer systems and Office Software.
- Experience as a sales executive.
- Maintaining strong customer relations
- Traveling to the customer's location to talk about our product range.
- Maintaining regular contact with existing customers.
- Ability to meet sales and commission targets.
- Basic knowledge of computer systems and Office Software.
- Meeting sales targets.
- Strong communication skills.

## PROFESSIONAL EXPERIENCE (MORE THAN 5 YEARS IN REAL ESTATE)

Company Name : Jain Builders ,Ghaziabad
Period : 28 January 2017 To Present

• Designation : Sales Head

- A confident and determined approach
- A high degree of self-motivation and drive
- The ability to work both independently and as part of a team
- Good Leadership skills.

## PERSONAL DETAILS

Father's Name : Mr. Sushil Jain

Gender : Male Nationality : Indian

Language Known : English & Hindi Marital Status : Unmarried

### **Declaration:**

I hereby declare that the above furnished details are true to the best of my knowledge.

(Kartik Jain)