



MISAL GAURAV

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SUMMARY

As an aspiring Management Student looking to gain experience in the industry and contribute to the success of the organization. I am an enthusiastic student with superior skills in working in both team-based and independent capacities. Bringing strong work ethic and excellent organizational skills to any setting. I am willing to listen and learn and excited to contribute in real-world environment to help find practical, actionable solutions for current needs.

SKILLS

- Project Support
- Presentations
- Meeting Coordination
- Recordkeeping
- Multitasking and Organization
- Data Management
- Quality Control
- Team Collaboration
- Client Relationships
- Social Media
- Teamwork and Collaboration
- Complex Problem-Solving
- Fast Learner
- Outstanding communication skills
- Problem-Solving

EXPERIENCE

INTERN, 01/2024 - 07/2024

Groww Serv Limited, Jaipur

- Enhanced customer satisfaction by streamlining communication channels and improving response times.
- Build expert, dynamic knowledge of the company's products and services.
- Conduct research with available resources to satisfy customer inquiries.
- Maintained accurate records of all activities performed throughout internship period.

EDUCATION AND TRAINING

Vivekananda Global University, Jaipur, 06/2024

MBA: Human Resources Management

- Projects and Research:

Importance of customer satisfaction for organizational growth

- Participated in:

International conference on Ancient education system vs Modern education system.

Seminar of sustainable development

Inter college competition - Aaghaz

A . N College , Patna, 06/2022
Bachelor of Arts: Geography Honours
· Member of the student union club.

A . N College , Patna, 06/2019
Intermediate : Arts

Patna Central School, Patna, 06/2017
Matriculation

CERTIFICATIONS

- Human Resource Analytics(University of California,Irvine)
- Foundation of Digital marketing & e-commerce (Google)
- Namami Gange Campaign (Government of India)
- Sardar Unity Trinity Quiz -Samriddh Bharat (My gov)
- Indian Constitution Quiz-Ministry of Social Justice & Empowerment (My gov)
- Heritage Quiz-By Archaeological Survey of India(My gov)
- Commodity Derivatives Market (NCDEX)
- Supply Chain Management (Swayam)

LANGUAGES

- Hindi
- English


AWARDS

- Face of VGU
- International Youth Dance Festival (Rajasthan University)
- BJP Main Karyalaya Khadi Fashion Show(Patna)
- Member of Student Union AVBP (A.N College)
- Worked as IIC Student Placement Head Co-ordinator(VGU)
- Participated in Fashion Show & Dance Competition (SGVU)

HOBBIES AND INTERESTS

- Modelling & Photography
- Sports & Adventure
- Travel & Vlogging
- Dance & Music
- Video Editing

LANGUAGES

Hindi: First Language
English: **B1**

Intermediate

DECLARATION

I hereby declare that all the information given above is true and correct to the best of my knowledge.