

Nancy Jain

Female

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ACADEMIC QUALIFICATION

Year	Degree	Institute	CGPA / Percentage
2016-18	MBA (Specialization-Marketing &HR)	Lovely Professional University, Phagwara	Term Off
2013	Bachelor of Commerce (Commerce)	Jiwaji University, Gwalior (M.P.)	54.71%
2012	XII (CBSE)	Ganesha Blessed School, Shivpuri (M.P.)	60 %
2010	X (MP Board)	Gurunanak High School, Shivpuri (M.P.)	66%

WORK EXPERIENCE

- Currently Working in Operations dept with Teleperformance, Indore (M.P)
- Worked as Operations Manager in Petals Pre-School, Delhi
- Worked as Prime Operations Head in Make My House, Indore (M.P.)
- Worked as a Marketing Executive in Independent institute of Media and Films, Shivpuri (M.P.)

CERTIFICATION/WORKSHOP/SEMINAR

- Attended a photography workshop for two days in Indian Coffee House ,New Delhi.
- Attended a workshop on Digital Marketing.
- Importance and future opportunities in Media courses
- Workshop by NSE

POSITIONS OF RESPONSIBILITY

- Vice President at ABVP, Shivpuri, (M.P)
 - Served as Vice Captain for one of the houses in school.
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EXTRA CURRICULAR ACHIEVEMENTS

Community Service/ Participation

- Head of Covenant Educational & Informational Society for 2 years.
- Organized Shivpuri Cultural fest, Shivpuri, (M.P)
- Organised Clean India Green India Campaign, Shivpuri, (M.P)
- Organised Traffic Week for Welfare of city, Shivpuri, (M.P)
- 1st Position in Physical Education
- Alumini Coordinator in Lovely Professional University

Achievements

- Awarded as Best Employee Of The Month in MMH.
- Awarded as Most Discipline Employee of the Month in MMH.
- Awarded 1st Price in Inter zonal Dance competition, Shivpuri, (M.P).
- Appericiated for Work on Women Empowerment by Assistant Deputy Magistrate

LANGUAGE KNOWN

- Hindi
- English

PERSONAL DETAILS

- Nationality : Indian
- DOB : 16th Sept 1996
- Address : H.No. 257, Sawarkar Colony, Shivpuri, (M.P) – 473551

KEY SKILLS

- Strong Communication Skills
- Leadership
- Team Building Skills
- Dedicated
- Good Listener

OBJECTIVE

- Using my Skills and Diligence, I intended to seek a career in an esteemed organization where there is ample scope of organizational and personal growth as well as to enhance my limited cognizance with practical expertise.

https://www.linkedin.com/in/nancy-jain-04743b126?trk=nav_responsive_tab_profile

