**RESUME**

Name : Manpreet kaur

Address : 94/11 mandle colony

Rau , Indore {MP}

Mobile No. : 7610368272

**CAREER OBJECTIVE**

To work as an active employee in creative, fast-paced, forward-thinking organisation and to learn in its industrial environment. Deliver the result to achieve the mutual growth at both organizational and personal level.

**EDUCATION**

|  |  |  |
| --- | --- | --- |
| **ClASS** | BOARD/UNIVERSITY | PERSANTAGE |
| **10th** | CBSE BOARD | 75% |
| **12th** | CBSE BOARD | 69% |
| **B.com** | DAVV INDORE | Pursuing |

**KEY SKILL**

**Language:-**  **Hindi , English**

**Computer Knowledge:-**

* Basic Knowledge MS Word, Data Entry in computer.

**EXPERIENCE:-**

* 6 Month Experience as a Data Entry Operator**.**
* Work in oxford public school ( mp Board ) for1 year

**PERSONAL DETAILS**

|  |  |
| --- | --- |
| **Name** | Manpreet kaur |
| **Father Name** | Mr. pritpal Singh |
| **Gender** | Male |
| **D.O.B** | 20/11/1998 |

**DECLARATION**

I hereby declare that the above written particular are true to the best of my knowledge. Place – Rau Manpreet Kaur Date -