

ChilliPharm

Clinical image management

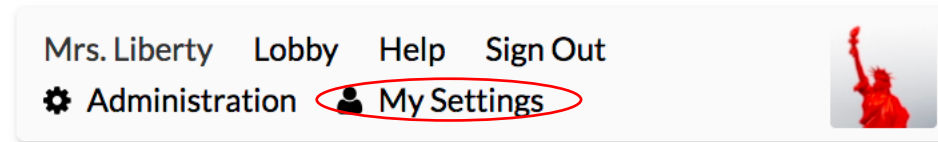
What's New?

Migration to ChilliPharm:

- You have been migrated over to ChilliPharm, because ChilliPharm is a newly developed, more secure platform for your trial.
- The majority of the functionality is the same, so don't worry it should be an easy transition.
- You will now log in at a new URL. You will find this URL in the welcome email when you have been added to ChilliPharm, it will look something like: <https://www.trialname.chillipharm.com/>.
- When you log in, you will need to create a new password. The system will prompt you to change this password every 90 days.
- Some of the features below require Administrators to set them up and therefore might not be available for your trial.

What's New: Upload Notifications

- Users: Select My Settings from the User bar in the top right corner.



- Users: Select Upload Notifications, then select which Libraries you would like to received Upload Notifications from.

Site 001	<input checked="" type="radio"/>	<input type="radio"/>
Site 002	<input checked="" type="radio"/>	<input type="radio"/>
Site 003	<input checked="" type="radio"/>	<input type="radio"/>

☒ Receive upload notifications for libraries you are added to in the future?

[Update Notification Settings](#)

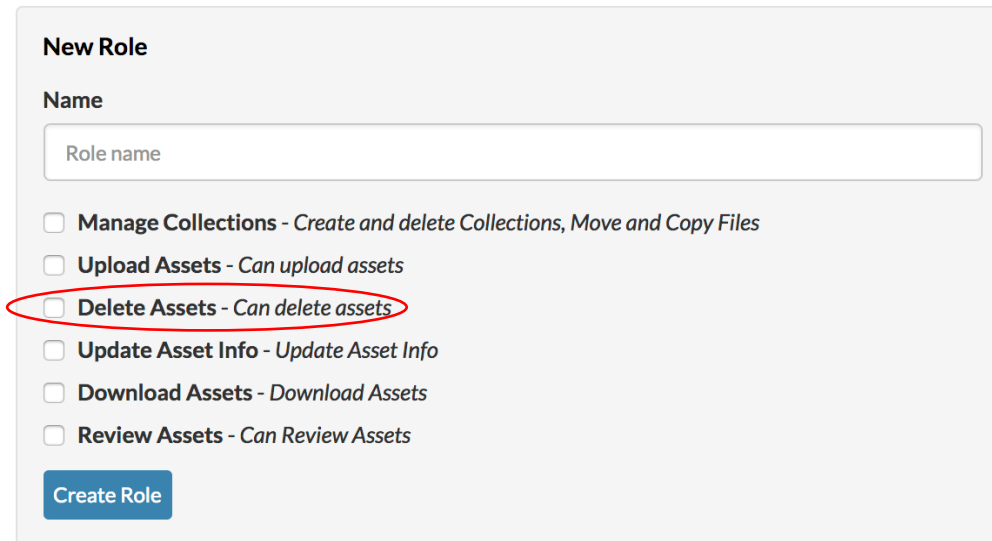
What's New: Upload Notifications

- Users: When a new file is uploaded to a library that you are receiving notifications from, you will get an email from notifications@chillipharm.com



What's New: Deleted Assets

- Deleted Assets are now soft deleted from the system and put into a Deleted Assets area. These can be reinstated at any time.
- Administrators: Make sure authorized users have the permission to Delete.



The screenshot shows a 'New Role' configuration form. It includes a 'Name' field with the placeholder text 'Role name'. Below this is a list of permissions, each with an unchecked checkbox and a description. The 'Delete Assets - Can delete assets' option is circled in red. At the bottom of the form is a blue 'Create Role' button.

New Role

Name

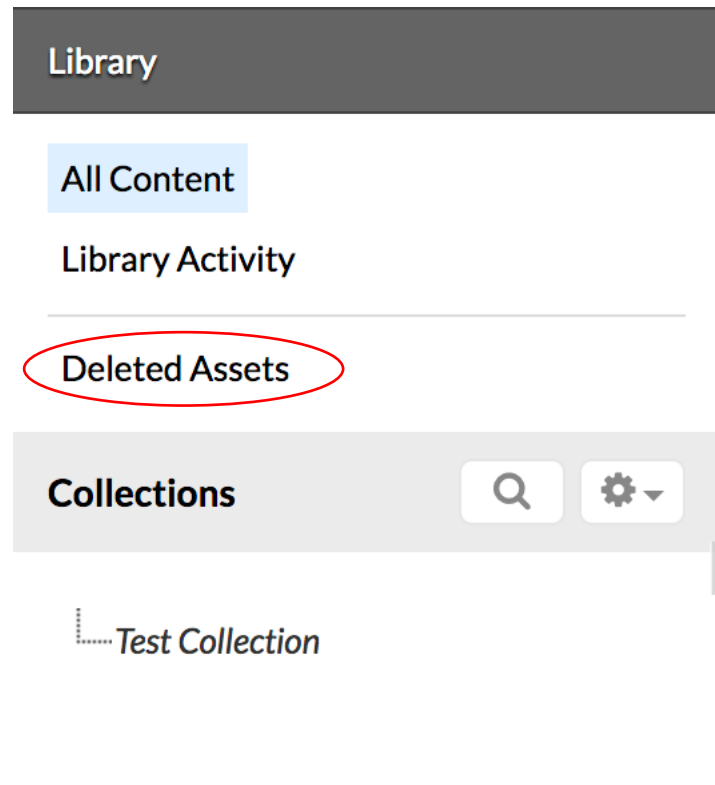
Role name

- ☐ **Manage Collections** - Create and delete Collections, Move and Copy Files
- ☐ **Upload Assets** - Can upload assets
- ☐ **Delete Assets** - Can delete assets
- ☐ **Update Asset Info** - Update Asset Info
- ☐ **Download Assets** - Download Assets
- ☐ **Review Assets** - Can Review Assets

Create Role

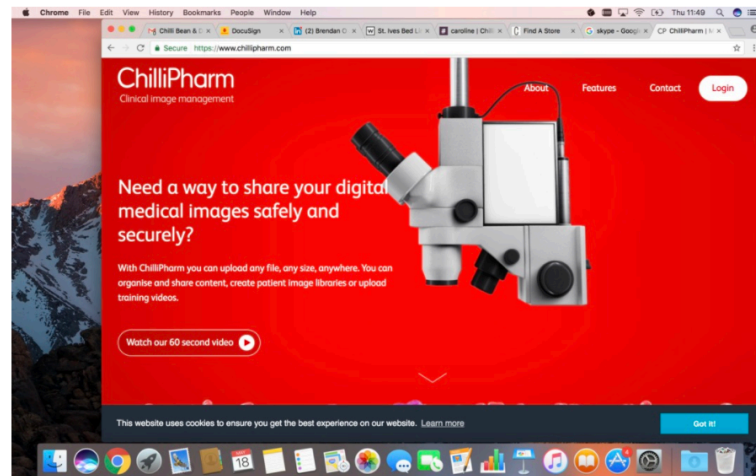
What's New: Deleted Assets

- Users: In the Library, you will see a new category Deleted Assets in the left sidebar.



What's New: Deleted Assets

- Users: When an asset is Deleted, the asset will be moved to the Deleted section. It will not show in the Library and will not count towards storage allocation.



Expand image

What's New: Deleted Assets

- Users: In the Deleted Assets section, there is a list of all deleted assets and the option to reinstate those deleted assets.

The screenshot shows a web interface for managing library assets. At the top, it says "Site 003 All Libraries". There is a search bar labeled "Search library" with a "Search" button and an "Advanced" link. On the left sidebar, under "Library", there are links for "All Content", "Library Activity", and "Deleted Assets" (which is highlighted). Below "Deleted Assets" is a "Collections" section with a search icon and a settings icon, and a "Test Collection" link. The main content area is titled "Deleted Assets" and shows a table of deleted assets. At the top of this table, there is a "Select All" checkbox and a count of "1 Assets", along with a "Restore Selected Assets" button. The table has three columns: "Title", "Date Deleted", and "Deleted By". There is one row of data: "Video", "June 27th, 2017 at 1:47pm.", and "Mrs. Liberty". To the right of this row is a "Restore Asset" button, which is circled in red.

Library	Deleted Assets
All Content	<input type="checkbox"/> Select All 1 Assets Restore Selected Assets
Library Activity	
Deleted Assets	
Collections	
Test Collection	

Title	Date Deleted	Deleted By
<input type="checkbox"/> Video	June 27th, 2017 at 1:47pm.	Mrs. Liberty

[Restore Asset](#)

What's New: Marking a video as Reviewed

- Administrators: If the Reviewed Info Field is in the top 3, it will be displayed on the Library to users.

Manage Info Fields

Create New Info Field

Title

Single Line Field

Reviewed

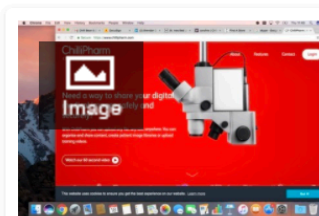
Checkbox Field

Patient ID

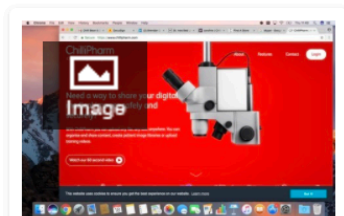
Single Line Field



Video
✕ Reviewed



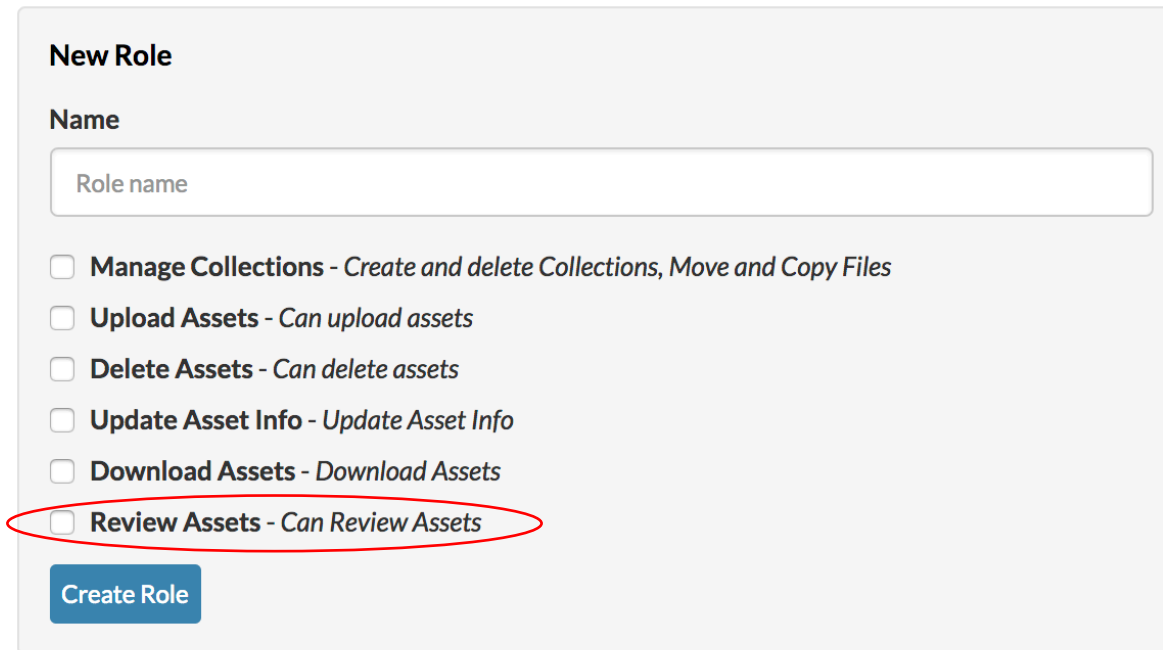
Video
✕ Reviewed



Video
✕ Reviewed

What's New: Marking a video as Reviewed

- Administrators: Make sure your Reviewers have the Review Permission in their User Role.



The screenshot shows a 'New Role' configuration form. It includes a 'Name' field with the placeholder text 'Role name'. Below this is a list of permissions, each with an unchecked checkbox and a description. The 'Review Assets - Can Review Assets' option is circled in red. At the bottom left is a blue 'Create Role' button.

New Role

Name

Role name

- ☐ **Manage Collections** - Create and delete Collections, Move and Copy Files
- ☐ **Upload Assets** - Can upload assets
- ☐ **Delete Assets** - Can delete assets
- ☐ **Update Asset Info** - Update Asset Info
- ☐ **Download Assets** - Download Assets
- ☐ **Review Assets** - Can Review Assets

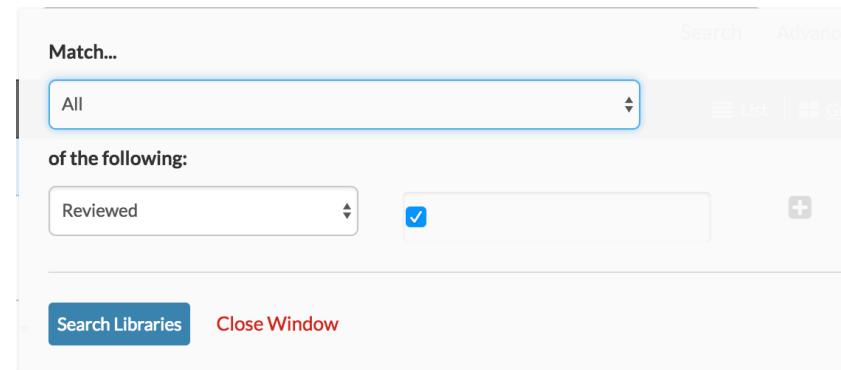
Create Role

What's New: Marking a video as Reviewed

- Reviewers: Mark a video as Reviewed! Open the video and select Mark as Reviewed by Me

☐ Mark as Reviewed by Me

- Reviewers: Search for Reviewed or Not Reviewed videos



The screenshot shows a search interface with the following elements:

- A search bar at the top with the placeholder text "Match..." and a "Search" button.
- A dropdown menu below the search bar showing "All".
- A section labeled "of the following:" with a dropdown menu showing "Reviewed".
- A checkbox next to the "Reviewed" dropdown, which is checked.
- A "Search Libraries" button and a "Close Window" link at the bottom.

What's New: Time zones

- Administrators: In the Administration area, go to Account Details & Settings. Select Time zone for the application:

Settings
☒ Allow Comments on Assets?
☐ Allow Users to Log In Permanently (instead of 2 hour inactivity auto sign out)?
Timezone

(GMT+00:00) UTC

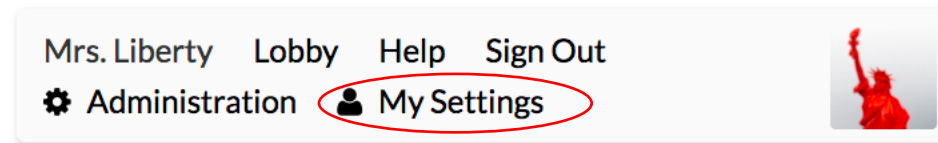
Confidentiality notice

Unauthorised access is prohibited. All information contained herein is confidential and should n

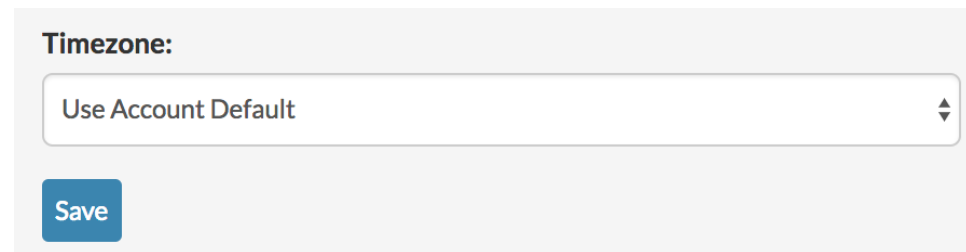
Update Settings

What's New: Time zones

- Users: Select My Settings from the User bar in the top right corner.

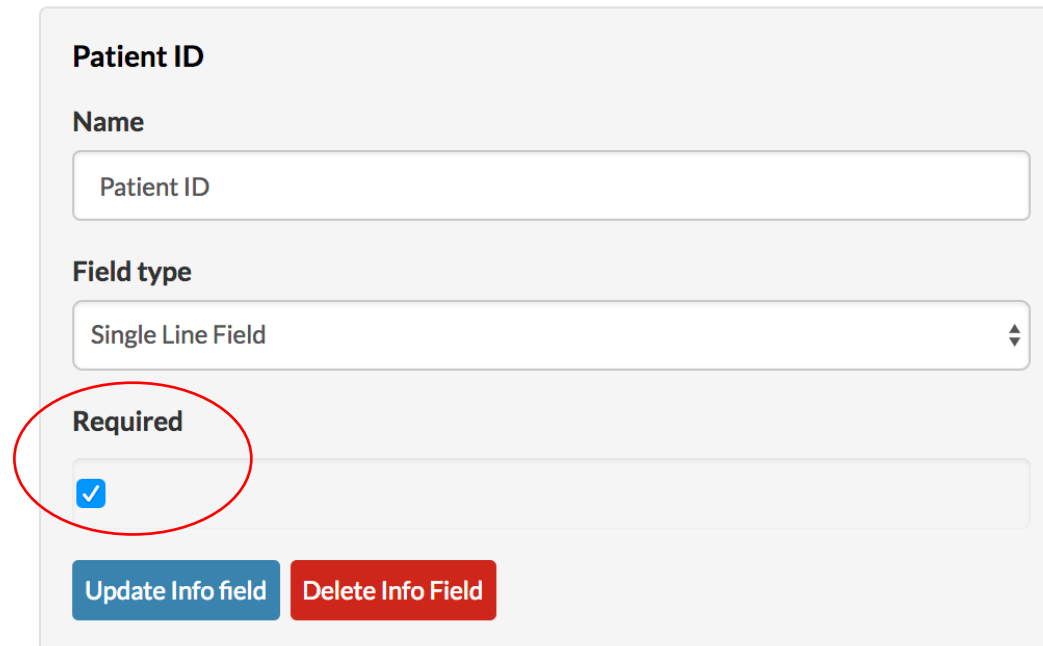


- Users: Select Account Details and set personal Time zone, if different from the Account Default time zone.

A screenshot of a settings form. At the top, the label 'Timezone:' is followed by a dropdown menu. The dropdown menu currently displays 'Use Account Default'. Below the dropdown is a blue button with the text 'Save'.

What's New: Required Info Fields

- Administrators: You can now require that Users fill in an info field before they upload. In the Admin area, select Info Fields and make the Info Field Required.



The screenshot shows a configuration interface for 'Info Fields' in an admin area. It includes the following elements:

- Patient ID**: A label above the 'Name' field.
- Name**: A text input field containing the value 'Patient ID'.
- Field type**: A dropdown menu currently set to 'Single Line Field'.
- Required**: A checkbox that is checked, highlighted by a red circle.
- Update Info field**: A blue button at the bottom left.
- Delete Info Field**: A red button at the bottom right.

What's New: Required Info Fields

- Users: When you upload a file without filling in the required Info Fields, you will see a warning. Select Edit Asset Info, and fill in the required fields before uploading.

Upload to Library

Drag Files Here
or
[Browse](#)

☐ Select All

Edit Asset Info

Remove

☐ Screen Shot 2017-05-18 at 11.4.png 30.61KB

Warning!

Required Info Fields must be completed before uploading:
Screen Shot 2017-05-18 at 11.49.31.png:
Patient ID

×

Start Upload

Any support or questions, please email
support@chillipharm.com