

# ABHISHEK KUMAR

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## PROFESSIONAL SUMMARY

Motivated and detail-oriented MBA candidate with a specialization in Finance and Business Analytics, seeking an role in financial operations, bank or investment banking. Backed by hands-on experience in financial operations, banking internships, and analytical tools. Skilled in Excel, Power BI, financial modeling, and business reporting, with exposure to compliance, budgeting, and digital payment systems. Eager to apply analytical, strategic, and business thinking to contribute effectively in a dynamic and team-oriented environment.

## EDUCATION

International Institute of Management Sciences, MAKAUT	Kolkata, West Bengal
MBA - Finance & Business Analytics, CGPA 8.10	6 July 2025
Asutosh College, University of Calcutta	Kolkata, West Bengal
BBA (Hons), CGPA 5.79	20 Jul 2018
Netaji Subhas Public School	Jamshedpur, Jharkhand
12th - CBSE, CGPA 6.74	25 Mar 2013
ADVM School	Bhagalpur, Bihar
10th - CBSE, CGPA 9.26	2 Mar 2011

## WORK EXPERIENCE

### Annapurna Surgicals – Family Business

Accounts & Operations Assistant

Bhagalpur, Bihar

Aug 2019 - July 2023

- Managed day-to-day bookkeeping, ledger entries, and account reconciliations using Excel.
- Tracked cash flow, payables/receivables, and supported budget planning.
- Maintained tax records and assisted with audit documentation.
- Coordinated vendor relationships and streamlined inventory operations.

## PROJECT EXPERIENCE

### India Post Payments Bank (IPPB)

Intern

Kolkata, West Bengal

20th April 2024 - 6th Jul 2024

- Gained practical exposure to retail banking operations and digital financial inclusion models backed by the Government of India through the Department of Posts, a department under the Ministry of Communications.
- Supported onboarding for Aadhaar-linked accounts and mobile banking solutions.
- Analyzed customer data trends and proposed engagement improvements.
- Learned about UPI, regulatory frameworks, and compliance practices.

### East India Coatings Ltd.

Marketing Intern

Kolkata, West Bengal

22nd April 2017 - 6th July 2017

- Assisted in regional marketing promotions and distributor engagement.
- Conducted field research on customer behavior and sales performance.
- Created reports on market feedback and local positioning strategies.

### United Bank of India

Branch Intern

Kolkata, West Bengal

16th May 2016 - 18th Jun 2016

- Supported customer service operations and documentation processing.
- Observed KYC, account opening, and basic loan procedures.
- Educated customers on digital and internet banking tools.

## SKILLS

- Financial Tools: Excel (Pivot Tables, VLOOKUP), Basic Financial Modeling, Ledger Management
- Analytics Tools: Power BI, Excel-based data visualization
- Soft Skills: Communication, Teamwork, Analytical Thinking, Adaptability, Attention to Detail

## CERTIFICATIONS

Getting Started with Microsoft Excel

LinkedIn

Getting Started with Microsoft PowerPoint

LinkedIn

Become a Power BI Specialist

LinkedIn

## EXTRACURRICULAR ACTIVITIES

- Led logistics team for management fest, coordinating 10+ events
- Active participation in finance and marketing competitions
- Involved in debate and business quiz clubs