

RAM NARAYAN TIWARI

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SUMMARY

Results-driven Business/Data Analyst with expertise in SQL Server, Power BI, and MS Excel. Proven ability to transform complex large datasets into strategic, actionable insights that drive business growth and optimize operations. I am skilled in financial reconciliation, process automation, Developing Dashboard and MIS reports. Strong analytical mindset and track record of improving operational efficiency by 20% through cross-functional collaboration and data-driven decision-making.

EDUCATION

AKS University (AKSU)

Master of Computer Applications

Satna, Madhya Pradesh

June 2024

TECHNICAL SKILLS

- MS Excel:** Pivot Tables, Charts, XLOOKUP, VLOOKUP, INDEX-MATCH, SUM, SUMIFS, COUNTIFS, TEXT.
- SQL Server:** Joins, Subqueries, CTEs, Windows Function, Stored procedures, Index, Trigger, Filtering & Sorting.
- Power BI:** Data Import & Transformation, DAX, Data Modeling, Data Visualization & Reporting.
- Python:** List, Tuple, Set, Dictionary, Basics of NumPy, Basics of Pandas.
- Financial Processes:** Bank Reconciliation, Revenue Reconciliation, Payment Validation, Variance & Risk Analysis.
- Business & Operations:** Requirement Gathering, KPI Tracking, Performance Reporting, Lead & GMV Analysis.
- Soft Skills:** Analytical and detail-oriented problem solver with strong communication, collaboration, adaptability, time management, quick learning ability, and a business-focused mindset.

EXPERIENCE

Senior Specialist – Revenue Assurance

Noida, Uttar Pradesh

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May 2025 – Present

- Collect, clean, and organize financial and operational data from finance systems, bank reports, and seller transaction sources to support accurate reconciliation, improving data processing efficiency by 20%.
- Generate and automate daily, weekly, and monthly revenue reconciliation reports, highlighting pending amounts, received payments, and partner-wise discrepancies.
- Perform end-to-end bank reconciliation, match company books with bank statements, investigate mismatches, and coordinate with relevant teams for root cause resolution.
- Automated payment validation routines using SQL to prevent incorrect settlements for orders with short or missing buyer collections, safeguarding financial data integrity.
- Prepare daily payment advice reports, mapping bank transaction details (seller IDs, UTR, settlement amounts) with internal records to ensure accurate settlements.
- Analyzed FOS data on buyer interactions, lead generation and GMV impact to provide visibility into field performance and revenue contribution.
- Use SQL, Power BI, Advanced Excel, and Python to automate reporting, build interactive dashboards, and streamline reconciliation workflows, enhancing overall data accuracy, reducing errors by 30% and improving reporting speed by 40%.
- Collaborated cross-functionally with Finance, Operations, and Banking teams to support smooth settlement processes and resolve complex data and financial discrepancies.

Data Analyst

Noida, Uttar Pradesh

Paytm (Innovate Insights Consultancy Pvt. Ltd.)

Feb 2024 – Mar 2025

- Extracted, cleaned, and analyzed large datasets using SQL and Excel to support business and financial decision-making.
- Developed automated MIS reports and dashboards to track performance metrics, refunds, waivers, and operational KPIs.
- Conducted financial and risk analysis, including bank reconciliation, refund tracking, and variance analysis.
- Automated ETL workflows to minimize manual effort and reduce reporting errors, achieving a 20% improvement in operational efficiency.
- Collaborated with Finance, Operations, and Product teams to identify and resolve data discrepancies.
- Developed automated reports and dashboards using SQL, Power BI, Excel, resulting in a 20% improvement in reconciliation accuracy and a 30% faster reporting process.

CERTIFICATIONS

- Data Analyst (NOOB 1.0) Bootcamp from Grow Data Skills (**Duration 3 Month**).
- Power Platform Fundamentals certificate from Microsoft.
- Data Analyst Certificate from SheKunj.