

Concise and balanced language style

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1 How to be concise or bad habit?

1.1 Making some arguments

for example, [It is clear that] the US was not ready to engage in this conflict.

1.2 Abundant words

[In order] to gain better results, we have to change the conditions.

1.3 Not so concise

[Due to the fact that], Instead using **Because/Since/As I was tired**, I missed my first class.

2 Wordy but handy ways

For the following phrase, use the right part that works better:

It is clear that — delete it
It is a fact that — delete it
The reason is that/because — due to
Despite the fact that — although
At the present time — today/currently
It is my opinion that — in my opinion
At that time — then
In most cases — usually
In order to — to
In the final analysis — finally
Subsequent to — after