

Table 1: Revision History

Date	Developer(s)	Change
Sept 26, 2018	Jason Tsui	Document creation, Sections 1-4
Date2	Name(s)	Description of changes
...	...	...

# SE 3XA3: Development Plan Red Discord Bot

Team #31, R-DB V2  
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This is a development plan document regarding the Red Discord Bot project, selected for 3XA3 Fall 2018.

## 1 Team Meeting Plan

Team members are expected to meet atleast twice a week to discuss project updates and documents during 3XA3 lab times; Tuesday 4:30PM and Thursday 9:30AM in ITB 236. Members are expected to come prepared by bringing appropriate tools and be aware of the state of the project.

Discussions are expected to highlight key issues, distribute work, and reflect on project goals. Project decisions made, future goals planned, and estimated timelines will be recorded in a meeting minutes style log. This log will be available and continuously updated on the gitlab repository.

## 2 Team Communication Plan

In-person communication will be typically be held during team meetings unless planned otherwise. Team meetings will primarily focus on distributing tasks, planning project goals, and discussing recurring issues. On-going communication will be done via the facebook messenger application. Members are to be added to the group chat and expected to keep the notifications on.

The group chat will serve as means of communication outside the classroom and primarily be used to discuss updates and urgent issues.

### 3 Team Member Roles

Team members are expected to incrementally contribute to the development of the project. There will be no team leader for this project as the team size is very small and all members are to make decisions together. Below is a table of roles:

	Name	Role
1	Jason Tsui	Developer, Scribe
2	Hareem Arif	Developer
3	Abdul Elrahwan	Developer

Table 2: Roles

### 4 Git Workflow Plan

The git workflow plan will follow a centralized plan in which each member works on a remote branch and pushes their changes to the main branch. Labels will be used exclusively to tag submitted documents. Milestones will be used when future goals have been planned and estimated during the meeting minutes.

### 5 Proof of Concept Demonstration Plan

### 6 Technology

### 7 Coding Style

### 8 Project Schedule

Provide a pointer to your Gantt Chart.

## 9 Project Review