**Homeowners Association Certification**

Date: [Insert Date]

To Whom It May Concern,

This is to certify that [Full Name], a resident of [Address], is currently residing within the vicinity covered by the [Name of Homeowners Association].

Furthermore, we affirm that our records indicate [Full Name] as a homeowner at the aforementioned address. Our administration has verified and confirms that [Full Name] is a resident at this location.

Should you have any questions or require further information, please do not hesitate to contact us at [Phone Number] or [Email Address].

Sincerely,

[Printed Name of the person who requested the certification(All Capital)]

[Signature of the person who requested the certification]

Example:

**MARC JANUS CAYANGA**

Noted and Checked by:

[Name and Signiture of Homeowners Association(All Capital)]

[position in the homeowners association]

Example:

**KRISHA MALDONADO**  
Homeowner President