**2024-05-01**

Did some initial onboarding, mainly signing standard tax documents, company agreements and policy reviews. The secretary also gave me a tour of the office, introduced me to all the employees currently in the office and showed me where I would be working. I worked with Kieran a little bit observing some database work, tracking functionalities. Then my supervisor who was not in the office invited me to a meeting to expose me to the data historian software that tracks data trends and allows users to make custom dashboards for tracking specific data sets. Although I do not completely understand what is happening regarding the software it was cool to see how the software makes data easier to read and track.

**2024-05-02**

Today, Sean was in the office, but he was on a call with a site that had a server failure, so he spent a lot of time working with them to get their server back in working order. He had me read some material about the historian software I'd be using to add reports from a different software so that the company that employed us could stop using it. In a nutshell the software is just making SQL queries from a database and displaying them nicely in a similar way to Excel. Afterwards we figured out how much access I had on the remote server housing the data I would need to access. Once we got access, Sean had me compile a list of all the important reports from the old software into an Excel spreadsheet so that they could be cross referenced once I started generating the new ones for the new software. Tomorrow, I'll be tuning in to the training session Sean is hosting for the employees that will be using the software so I can get some. experience using the software myself.

**2024-05-03**

Today opened by entering a training meeting like the one on my first day. This one was a bit lengthier and ran for about four hours. The difference this time around was that I got to follow Sean along and interact with the software. The software as mentioned before is a glorified visualizer of SQL queries made on a database. It also allows for reports generation and manual data entry from users. Overall, it is a comprehensive piece of software that seems to do its job well. After the meeting we had a short meeting with a couple of others from the company employing us, discussing how the training session went overall and some things they could improve the software later down the line. I spent the rest of the day starting on a report transfer to the new system for the company. I chose to start with a big report so that I could get a lot of practice while still only focusing on one report. Didn't get a chance to test whether I built the report correctly or not, so I'll have to take it up again on Monday.

**2024-05-06**

Once again, I am chugging through reports. I made it through a couple larger ones today. Although I initially spent the morning trouble shooting three, I chose to work on since they weren't displaying values. After discussing with Sean, we decided I should just move on and keep going through the reports and anything that isn't working we can fix later. Eventually some of the reports I continued to make did work without me changing anything in my process, which leads me to believe that it is an issue with the data and not with how I'm compiling the report. The old reports which use a less efficient table for data retrieval allows for a footer where the previous report makers have been adding averages for values displayed in the table currently instead of just making a new section of the table. I don't / haven't figured out if there is a way to do this with the table from the template, I am using but I figured I would ask Sean next time I get the chance. There's still a lot to go through so it will likely be a couple more weeks before all the report transferring gets completed.

**2024-05-07**

Back to the report grind, it seems a lot of the employer’s previous reports were broken due to a variety of reasons like weird data entry. All in all, still chugging through. This afternoon I mostly worked on an excel sheet that Sean had made up as a template for quick data retrieval from the database. Basically, they just want a quick reference. It works almost identically to the reports I’ve been making just in excel instead. This took up pretty much my whole day. Sean going to use the excel sheet I compiled in his training sessions tomorrow.