


# David Wesseling

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<https://deign77.github.io> 

## Personal statement

I'm a driven, self-taught developer. About 2 years ago, I discovered I had a passion for programming and since then I've been spending every spare moment learning as much as I can. At present, my primary language is C#. You can view some of my recent projects on my portfolio, link above.

## Work Experience

### Facilities Assistant [May 2014 - Present]

**Bloomsbury Publishing plc** [50 Bedford Square, London WC1B 3DP]

*In this role, I managed Bloomsbury's extremely busy post room, reception facilities and a number of contractors as well as assisting the Head of Facilities with various tasks at Bloomsbury's head office.*

- Management of and regular liaison with (including ITTs) various contractors, suppliers and service providers for multiple UK sites
- General Health & Safety management including first aid and fire safety
- Procuring various office supplies & sundries
- Post room supervision
- Utilities & energy management including ESOS compliance
- Managing a fleet of 40 photocopiers & desktop printers including ordering consumables and maintenance and providing basic tech support
- Minor DIY, repairs & maintenance

### Reception Coordinator [March 2013 - January 2014]

**Portico (Burgess Salmon)** [6 New Street Square, New Fetter Lane, EC4A 3BF]

*In this position, I was part of a small team responsible for front and back of house services for law firm Burgess Salmon. My responsibilities included:*

- Meeting room booking and setup
- Event planning and management

- Hospitality and catering
- Liaising with various contractors and service providers including taxis, couriers, catering, office supply, florists, etc.
- Switchboard operation
- Store room & wine cellar management

### **Supervisor** [October 2010 - October 2012]

**Baxter-Storey (ITV)** [The London Studios LTD, Upper Ground, London SE1 9LT]

*The duties were much the same as the previous time I held the position but with more focus and time spent on admin and management.*

### **Supervisor** [May 2008 - September 2009]

**Baxter-Storey (ITV)** [The London Studios LTD, Upper Ground, London SE1 9LT]

- Exceptional customer services
- Store room and stock management
- Internal & external liaising with clients, suppliers, senior management, etc.
- Team management
- Cashier duties

### **Supervisor** [April 2007 - May 2008]

**Elior UK (Tesco)** [Coppetts Centre, North Circular Road, North Finchley, London N12 0SH]

- Customer Services
- Menu management
- Stock taking and management
- Cashier duties
- Team management and training of new staff

### **Volunteer Worker** [August 2004 - July 2006]

**Family Care** [Durban, South Africa]

- Organisation of and involvement in entertaining and educational activities for underprivileged children
- Soliciting various companies for donation of goods and/or services

- Distribution of donated goods and services to disadvantaged peoples
- Marketing of educational and self-improvement media

## **Education**

**CVA College** [2004 - 2006] [Cape Town, South Africa]

UK A level equivalent at A/B average

- English
- Mathematics
- History
- Social Science
- Science & Technology

## **Skills & Interests**

- Reading
- Weight training
- Travelling
- Qualified first aider