



MARY CINDY B. DELFIN

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MaryCindyDelfin@yahoo.com

New CPA Board passer with the desire to join a progressive organization that will provide an opportunity to utilize my knowledge in the areas of general accounting, accounts receivables, accounts payables, and expense management.

CAREER EXPERIENCE

EDUCATION

- *STI College Global City* : *(Present) Bachelor in Science in Information Technology*
- *CPA Licensure Examination* : *Passed (October 2019)*
- *College* : *Asia Pacific College*
BS in Accountancy (May 2013-May 2019)
- *High School* : *Pateros Catholic School (June 2009-March 2013)*
- *Elementary* : *Pateros Catholic School (June 2003 –March 2009)*

ACTIVITIES

- Junior Philippine Institute of Accountants, Member SY 2013-2019
- Rotaract Club of Asia Pacific College, Advertising Officer, SY 2016-2017
- Rotaract Club of Asia Pacific College, Member, SY 2016-2019

SKILLS SET

- MS Office: Word, Excel. Powerpoint
- SAP working knowledge

SEMINARS ATTENDED

- *Internalization and Enhancement of Professional Qualification in the Midst of Globalization, Asia Pacific College, August 2017*
- *Ready for The Woods (Seminar on Preparedness for the Field), Asia Pacific College, December 2016*
- *District Rotaract and Interact Assembly, University of Makati, August 2016*

- *PICPA Seminar on leadership, updates on BOA Regulation, Audit and Taxation for Accountancy Students, San Beda College- Alabang, July 2016*
- *Conference on Credit Infrastructure, Dusit Thani Hotel, Makati, March 2016*

ON-THE-JOB TRAINING

Shopping Center Management Corporation

MOA Pasay City

January to August 2018

- Reviews monthly reports of admin and marketing expenses, such as, ID printing, photocopying, and printing cost
- Project costing and charging to the respective departments and malls in SAP.
- Books amortization schedule for insurance and taxes and parked the entry in SAP
- Review healthcare, telecommunications, maintenance invoices, liquidation reports and charges to the related expense
- Performs physical count on stockroom

PERSONAL INFORMATION

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| • Date of Birth | November 22, 1997 |
| • Place of Birth | The Medical City, Mandaluyong City |
| • Height | 5'2" |
| • Civil Status | Single |
| • Weight | 120 lbs. |
| • Interest | Reading books, watching movies/informative TV programs |
| • Traits | Adaptable, enthusiastic, analytically inclined, and result-oriented |

REFERENCE PERSON

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|-----------------------------|---------------------------|-------------|
| 1. Char V. Almazan, CPA | former Supervisor SCMC | 09930330458 |
| 2. Ralph C. Saura, CPA | Schoolmate/Rotaract Pres. | 09085333548 |
| 3. Ivy D. Dimaculangan, CPA | SGV/Schoolmate/classmate | 09676789100 |