



MARY CINDY B. DELFIN

8143 S. Fabian Yabut Circle Guadalupe Nuevo,
Makati City 1212|
+639663066441
MaryCindyDelfin@yahoo.com

New CPA Board passer with the desire to join a progressive organization that will provide an opportunity to utilize my knowledge in the areas of general accounting, accounts receivables, accounts payables, and expense management.

CAREER EXPERIENCE

EDUCATION

- *STI College Global City* : (Present) Bachelor in Science in Information Technology
- *CPA Licensure Examination* : Passed (October 2019)
- *College* : Asia Pacific College
BS in Accountancy (May 2013-May 2019)
- *High School* : Pateros Catholic School (June 2009-March 2013)
- *Elementary* : Pateros Catholic School (June 2003 –March 2009)

ACTIVITIES

- Junior Philippine Institute of Accountants, Member SY 2013-2019
- Rotaract Club of Asia Pacific College, Advertising Officer, SY 2016-2017
- Rotaract Club of Asia Pacific College, Member, SY 2016-2019

SKILLS SET

- MS Office: Word, Excel. Powerpoint
- SAP working knowledge

SEMINARS ATTENDED

- *Internalization and Enhancement of Professional Qualification in the Midst of Globalization, Asia Pacific College, August 2017*

- *Ready for The Woods (Seminar on Preparedness for the Field), Asia Pacific College, December 2016*
- *District Rotaract and Interact Assembly, University of Makati, August 2016*
- *PICPA Seminar on leadership, updates on BOA Regulation, Audit and Taxation for Accountancy Students, San Beda College- Alabang, July 2016*
- *Conference on Credit Infrastructure, Dusit Thani Hotel, Makati, March 2016*

ON-THE-JOB TRAINING

Shopping Center Management Corporation

MOA Pasay City

January to August 2018

- Reviews monthly reports of admin and marketing expenses, such as, ID printing, photocopying, and printing cost
- Project costing and charging to the respective departments and malls in SAP.
- Books amortization schedule for insurance and taxes and parked the entry in SAP
- Review healthcare, telecommunications, maintenance invoices, liquidation reports and charges to the related expense
- Performs physical count on stockroom

PERSONAL INFORMATION

- Date of Birth November 22, 1997
- Place of Birth The Medical City, Mandaluyong City
- Height 5'2"
- Civil Status Single
- Weight 120 lbs.
- Interest Reading books, watching movies/informative TV programs
- Traits Adaptable, enthusiastic, analytically inclined, and result-oriented

REFERENCE PERSON

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|-----------------------------|---------------------------|-------------|
| 1. Char V. Almazan, CPA | former Supervisor SMC | 09930330458 |
| 2. Ralph C. Saura, CPA | Schoolmate/Rotaract Pres. | 09085333548 |
| 3. Ivy D. Dimaculangan, CPA | SGV/Schoolmate/classmate | 09676789100 |