

CURRICULUM VITAE

[Daftar Riwayat Hidup]

DEMAK GULTOM

PERSONAL DETAILS



Demak Gultom

Name : Demak Gultom
Date of birth : BATUMANUMPAK,03-11-1988
Height/Weight : 150 cm / 47 kg
Blood type : O
Religion : Christian
Nationality : Indonesia
Adress : Bida Ayu Blok B4 no 17
HP : 0823-8566-6396
Marital status : Single
Email : gultomhutapea18@gmail.com

ABOUT ME

I'm a hardworking, honest individual. I am a good time keeper, always willing to learn new skills. I am friendly, helpful and polite, have a good sense of humor, I am able to work independently in busy enviroments and also within a team setting , I am outgoing and tactful, and able to listen effectively when solving problems.

EXPERIENCE

STAFF QUALITY ASSURANCE

PT.AMTEK PRECISION BATAM

(2008 – 2009)

STAFF DOCUMENT CONTROL

PT.PANASONIC DEVICES BATAM

(2009 – 2013)

STAFF CUSTOMER SERVICES

PT.TRIPLUS HITECH

(2019 – 2021)

SKILLS

WORK

MS.EXCEL	<div><div></div><div></div><div></div><div></div><div></div></div>
MS.WORD	<div><div></div><div></div><div></div><div></div><div></div></div>
PHOTOSOP	<div><div></div><div></div><div></div><div></div><div></div></div>
INTERNET	<div><div></div><div></div><div></div><div></div><div></div></div>
B.INGRIS	<div><div></div><div></div><div></div><div></div><div></div></div>

PERSONAL

COMMUNICATION	<div><div></div><div></div><div></div><div></div><div></div></div>
ORGANIZATION	<div><div></div><div></div><div></div><div></div><div></div></div>
TEAM PLAYER	<div><div></div><div></div><div></div><div></div><div></div></div>
CREATIVITY	<div><div></div><div></div><div></div><div></div><div></div></div>
SOCIAL	<div><div></div><div></div><div></div><div></div><div></div></div>

EDUCATION

SD NEGERI 173194

SUMATERA UTARA

(1995 – 2001)

SLTP NEGERI II BATUNADUA

SUMATERA UTARA

(2001 - 2004)

SMA NEGERI II PANGARIBUAN

SUMATERA UTARA

(2004 - 2007)

S1 SEKOLAH TINGGI ILMU MANAJEMEN SUKMA

MEDAN

(2013 – 2017)

Demak Gultom
Bida Ayu Blok B4 No. 17
Email : gultomhutapea18@gmail.com
Phone : 0823 8566 6396

Batam, April 2023

Attention To: HR Departement

Dear Sir / Madam,

I'm seeing your fast growing institution and I heard that your institution has a good reputation, so I would like to join with your company.

I'm Female 34 years old and now I'm graduated from STIM SUKMA majoring Management , Medan
I have an excellent health, high motivation, good communication, skill strong, leadership, analytical organization interpersonal, and also I have computer skill, creative, high loyalty, and integrity, ability to work under pressure, speak and written in English, proactive and team work. I am ready to work hard, and highly motivated to work every where.

For further information, I had enclose copies of my CV, University Certificate, and resent photograph and also E-KTP, I trust you will consider favorable and grant me a test and interview where I will given you more detail and capability myself. I'm look forward to hearing from you soon the best answer

Thank you very much for your kind attention.

Sincerely yours,

Demak Gultom