April 20, 2023

To Whom It May Concern:

I am a Paralegal Instructor at Greenville Technical College, and am writing to recommend Donald Eaton for a position with your office.

Donald has been my student for a few semesters, and his performance in class has consistently been exceptional. As part of the required work for my classes, he has completed research and writing projects and detail-specific fact-checking assignments, and has also taken part in frequent class discussions on a variety of legal topics. His work on each of these has consistently been thorough and insightful, demonstrating an understanding of the topic at hand, and a good grasp of logical analysis.

Donald is an intelligent, detail-oriented person, who has always been conscientious and professional in his interactions with his peers and instructors alike. From my work with Donald, I have every confidence that he will be an asset to your organization, and am very happy to recommend him without reservation.

If you have any questions, please don't hesitate to contact me at

or at

With kind regards, I remain

Very truly yours,

Instructor, Paralegal Department Greenville Technical College