OFFICE OF THE REGISTRAR

Ref. No. KINAP/REG/SSPMOD /09/2025/   **Friday, August 29, 2025**

KCSE Index: 0

MUTURI MUREITHI IAN   **KIST/ADM/F006A**
Dear, MUTURI

LETTER OF ADMISSION

I. Following your application, we are pleased to inform you that you have been admitted to The Kiambu National Polytechnic (KINAP) for **Architectural Technology Level 6** course in the **BUILDING AND CIVIL ENGINEERING DEPARTMENT DEPARTMENT**. The date of reporting for admission is on ***09ᵗʰSeptember, 2025*** between 6.00 am and 4.30 pm.

II. You will be required to bring the following:

   a) Medical letter and form duly filled, downloadable from **https://kiambupoly.ac.ke/downloads**, stamped and signed by a government medical officer after you are medically examined.

   b) Original and copies of your ID, KCPE and KCSE Result slips /certificates, form four leaving certificate and Birth Certificate for verification. Please note that presentation of FORGED documents is a criminal offence and the polytechnic shall not be held responsible for the consequences therein.

   c) One 1 Copy of 40mm by 50mm Digital passport photograph.

   d) This admission letter. Kindly make a copy to be retained on admission.

   e) Duly filled student biodata form downloadable from **https://kiambupoly.ac.ke/downloads**.

   f) Duly signed KINAP student guide which shall also be counter signed by a senior KINAP Staff, downloadable from **https://kiambupoly.ac.ke/downloads**.

   g) A non-programmable scientific calculator fx-991MS or equivalent.

   h) A list of essential **tools and books** downloadable from**https://kiambupoly.ac.ke/downloads**.

III. Fees payment can be made through Banker's cheque, Postal order or direct deposit to Kiambu Institute of Science and Technology **Cooperative bank** Kiambu Branch **A/C No. 01100063992300 OR**
KCB Bank A/C No. 1217852204 Account Name: Kiambu Institute of Science and Technology **OR**
Cooperative Bank Pay Bill. Go to *"Lipa na Mpesa",* Select *"Pay Bill"*, Enter Business number **4108221 OR**
KCB Bank Pay Bill. Go to *"Lipa na Mpesa"*, Select *"Pay Bill"*, Enter Business number **700076**, Enter Account Number i.e., **Student Name(s**) or **Admission Number**. The fee structure can be downloaded from **https://kiambupoly.ac.ke/downloads**.

IV. *It is recommended that a KINAP trainee should have a laptop as it will be very essential for carrying out research and project work.*

Note: i) Fees once paid is not refundable under any circumstances. The KINAP Board of Governors reserves the right to review the fees from time to time.

   ii.) Following your placement/application in this institution, you are eligible for a Government Scholarship, Loan and Bursary to assist with your educational expenses. If you need Government financial support, you MUST make an application for consideration through the official website www.hef.co.ke. In case the Government Scholarship, Loan and Bursary do not cover the entire cost of your programme, the deficit will be met by your parent/guardian

Sincerely,

PHENA OWIYE
REGISTRAR,
FOR: CHIEF PRINCIPAL