



**NACIONAL UNIVERSITY OF LOJA**

subject:

**English**

Name:

**Dennys Alexander Pucha Carrera**

Loja-Ecuador

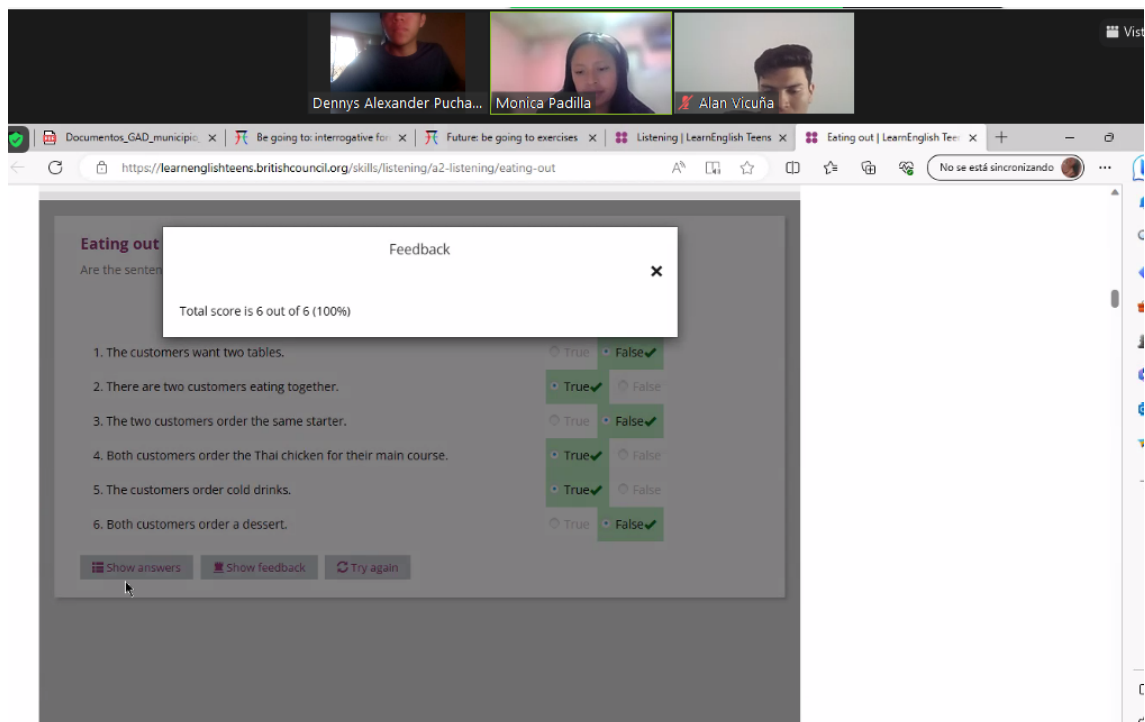
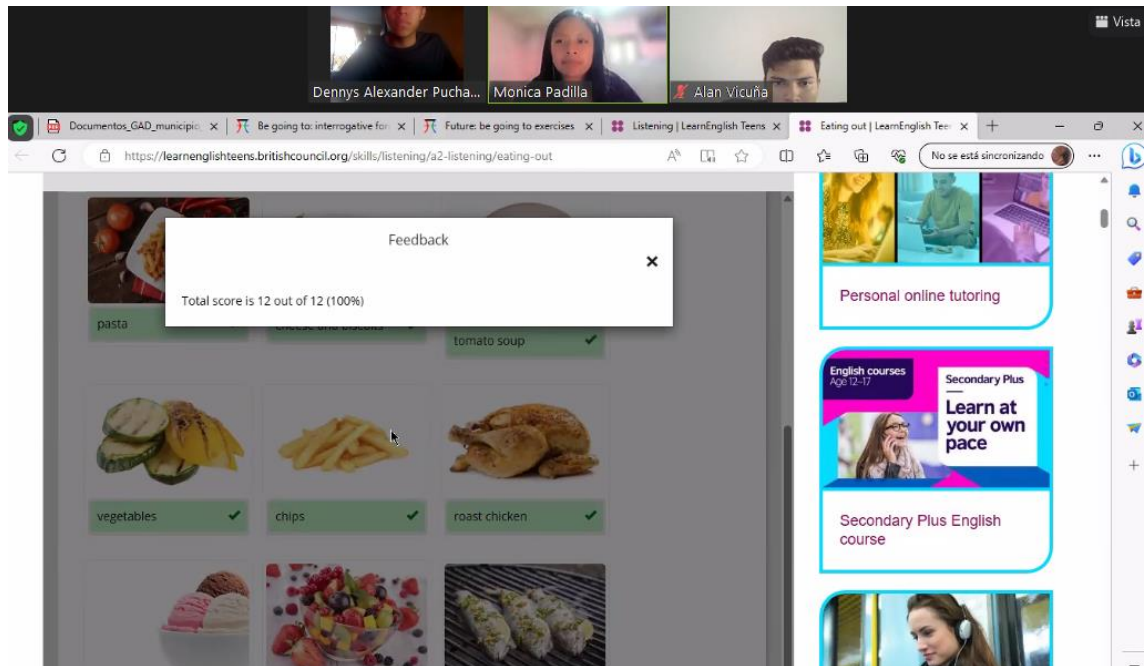
2023

## Group Work #3

Names:

- Dennys Pucha
- Monica Padilla
- Alan Vicuña

Date: 28-06-2023



7 tips for a tidy desk

Fill the gaps with the words in the box.

Total score is 8 out of 8 (100%)

Put your rubbish in the .

Put things you want to read in a .

Keep information on your computer in .

Make digital versions of text with a .

Take a photo of important things with a  or camera.

Put important notes on a .

Clean your  every day.

Start each day with a tidy .

Show answers Show feedback Try again

Discover your English level

Dennys Alexander Pucha Carrera

Monica Padilla

Alan Vicuña

Reading

Seven tips for a tidy desk

Dennys Alexander Pucha Carrera Monica Padilla Alan Vicuña

Documentos\_GAD\_municipi... Be going to: interrogative for Future: be going to exercises Listening | LearnEnglish Teens Eating out | LearnEnglish Teens

https://learnenglish.teens.britishcouncil.org/skills/listening/a2-listening/eating-out

Total score is 6 out of 6 (100%)

1. A table  two, please.

2. Are you  to order?

3. What would you  for your starter?

4. I'd  French onion soup, please.

5. What  you like to drink?

6. I'll  a fresh orange juice.

Show answers Show feedback Try again

No se está sincronizando

start each new day with a clean and tidy space.

Check your understanding: true or false

7 tips for a tidy desk

Are the sentences true or false?

Total score is 8 out of 8 (100%)

1. You should put everything you will possibly need on your desk. ☐ True ☒ False

2. You should only have one pen or pencil. ☐ True ☒ False

3. It's a good idea to have a bin close to your desk. ☐ True ☒ False

4. It's better to keep information on your computer than on paper if possible. ☐ True ☒ False

5. If you have written notes on paper you should type them into the computer. ☐ True ☒ False

6. The camera in your phone can help you remember things. ☐ True ☒ False

7. A noticeboard is a good way to organise bits of paper. ☐ True ☒ False

8. You should clean your desk once a week. ☐ True ☒ False

Show answers Show feedback Try again

Dennys Alexander Pucha Carrera

Monica Padilla

Alan Vicuña

https://learnenglishteens.britishcouncil.org/skills/reading/7-tips-tidy... No se está sincronizando

Check your understanding: grouping

7 tips for a tidy desk

Put the ideas into two groups: 'Do ...' and 'Don't ...'

Feedback

Total score is 8 out of 8 (100%)

Do ...	Don't ...
take photos of things you want to remember. ✓	leave your desk untidy at the end of the day. ✓
use a scanner to make PDFs of magazine pages. ✓	keep a drink on your desk. ✓
check your noticeboard every day. ✓	print as much information as possible. ✓
keep pens and pencils in a jar. ✓	keep a lot of paper on your desk. ✓

Show answers Show feedback Try again

Worksheets and downloads

Video call interface showing participants: Dennis Alexander Pucha Carrera, Monica Padilla, Alan Vicuña