

Mile High Area NAYC

Purpose

- To get young people involved in all levels of service.
- To encourage an environment in Narcotics Anonymous meetings, functions and services that welcomes youthful participation.
- To encourage the existence of a service structure whereby equal participation and representation is more accurately reflecting the changing diversity of our fellowship.

Narcotics Anonymous Youth Committee

“Today’s decisions may affect tomorrow’s members. When we think of solutions to our current problems, it’s not hard to consider the needs of our group, our area, our region, or even the worldwide fellowship. But it’s also important to remember the ‘unseen members’ in our discussions- the members yet to come. When we work to ensure the vitality of NA we’re not working just for ourselves but for those yet to join us.”

It Works: How and Why, Page 129

The primary goal of the Mile High Area Narcotics Anonymous Youth Committee (from here on referred to as the NAYC) is to support the groups we serve in their efforts to further our fellowship’s primary purpose- to carry the message to the still suffering addict. Our primary approach will be to function as a sub-committee of The Mile High Area of Narcotics Anonymous (from here on, referred to as ASC). We believe that the NAYC will promote unity within the fellowship by giving the young people a voice in service and a sense of belonging within the community of Narcotics Anonymous as a whole.

The NAYC will serve to encourage young addicts to get involved in their recovery enough to care about others and themselves by providing services to the fellowship. By setting an example, the trusted servants of the NAYC will show new young addicts that being of service and giving back is part of how we stay clean. This sub-committee will give young recovering addicts an opportunity to be introduced to service by mentors that are their peers, giving them a foundation for future service positions. We will also strive to make all Narcotics Anonymous Meetings safe and friendly environments for parents to drop off their teenagers. We hope to make recovery available to underage youth who need parental consent to come to NA meetings. We will participate in outreach work in our communities to plant seed of recovery in young addicts and let them know that no one is ever too young to find recovery in NA. The NAYC was started in the spirit of unity to help all addicts who want to stop using and find a new way to live.

NAYC Guidelines

RESPONSIBILITIES AND FUNCTIONS

- a. To support, participate and communicate on a regular basis with all ASC subcommittees.

- b. To hold monthly subcommittee meetings that focus on youth in recovery and new ways to reach them in harmony with our primary purpose, carrying the message to the addict who still suffers. All addicts are welcome regardless of age.
- c. To maintain a close working relationship with the ASC.
- d. To conduct all business in accordance with the Twelve Traditions of Narcotics Anonymous and the Twelve Concepts of NA Service.
- e. Production of annual goal statement and budget in (month TBD) for approval by the ASC.
- f. Establish and maintain NAYC archives.
- g. Provide assistance, help and coordination to groups within the ASC.

VOTING PROCEDURES

- h. Voting Participants shall include NAYC trusted servants (as outlined in section 3 of this document) and any interested members who have previously attended two consecutive meetings and have not missed two consecutive meetings since.
- i. Business motions and elections shall pass with a simple majority of voting participants.
- j. In case of conflict with ASC guidelines, ASC guidelines shall have authority.

TRUSTED SERVANT DESCRIPTIONS

- k. NAYC officers shall consist of the following elected positions: Chair, Vice Chair, Secretary, Subcommittee Representatives (one to each ASC subcommittee) and Treasurer.
- l. The administrative committee shall consist of Chair, Vice Chair and Secretary.
- m. NAYC trusted servants with two months consecutive absences (from NAYC meetings or other duties) will be automatically removed.
- n. Any NAYC trusted servants will be removed upon the loss of clean time or theft of NA funds, but may become eligible when they can meet the requirements as follows.

CHAIR

1. Requirements
 - a. Two years clean and a one year commitment to the position.
 - b. Prior service committee experience; familiarity with NAYC.
 - c. Elected by the ASC.
 - d. Ability to organize and direct the NAYC in a service oriented manner.
 - e. Ability to attend NAYC and ASC meetings every month.
 - f. Working knowledge of the Steps, Traditions and Concepts.
2. Duties
 - a. Facilitates NAYC meetings on time, smoothly and efficiently.
 - b. Ensure that all NAYC trusted servants fulfill their duties.
 - c. Serves as liaison between NAYC and ASC and carries NAYC conscience.
 - d. Provides monthly written report to NAYC and ASC.
 - e. Votes on behalf of NAYC at ASC, where applicable.
 - f. Prepares agenda for each NAYC meeting.
 - g. Trusted servants should be able to maintain files and records related to NAYC service. These files and records should be available to the subcommittee and its participants upon request. When leaving commitment, copies of these files and records should be passed on to the subcommittee.

VICE CHAIR

1. Requirements
 - a. Eighteen months clean and one year commitment to position (with willingness to advance to Chair position if elected at conclusion of Vice-Chair term).
 - b. Prior service committee experience; familiarity with NAYC.
 - c. Ability to carry out responsibilities of Chair in case of absence.
 - d. Ability to attend NAYC and ASC meetings monthly, or as needed.
 - e. Working knowledge of the Steps, Traditions and Concepts.
2. Duties
 - a. Attends NAYC meetings every month.
 - b. When Chair is absent:

1. Facilitates NAYC meetings.
2. Provides written reports to NAYC and ASC.
3. Exercises NAYC voting privileges at ASC.
- c. Retains copies of NAYC Guidelines to give to new members.
- d. Trusted servants should be able to maintain files and records related to NAYC service. These files and records should be available to the subcommittee and its participants upon request. When leaving commitment, copies of these files and records should be passed on to the subcommittee.

SECRETARY

1. Requirements
 - a. One year clean time and a one year commitment to the position.
 - b. Prior service committee experience.
 - c. Ability to keep concise and accurate written records of business meetings.
 - d. Access to a computer.
 - e. Working knowledge of the Steps, Traditions and Concepts.
2. Duties
 - a. Takes minutes and distributes copies before next meeting.
 - b. Keeps roster (for internal and intranet use only) with phone, address and attendance information.
 - c. Maintains records (agendas, reports to ASC and NAYC, etc.).
 - d. Trusted servants should be able to maintain files and records related to NAYC service. These files and records should be available to the subcommittee and its participants upon request. When leaving commitment, copies of these files and records should be passed on to the subcommittee.

SUBCOMMITTEE REPRESENTATIVES

1. Requirements
 - a. Six months clean and a one year commitment to the position.
 - b. Working knowledge of the Steps, Traditions and Concepts.

- c. Ability to attend NAYC and appropriate ASC subcommittee meetings monthly.

2. Duties

- a. Provide a written report of particular ASC subcommittee meeting.
- b. Serves as NAYC liaison to a particular ASC subcommittee.
- c. Coordinates any NAYC projects related to that subcommittee.
- d. Trusted servants should be able to maintain files and records related to NAYC service. These files and records should be available to the subcommittee and its participants upon request. When leaving commitment, copies of these files and records should be passed on to the subcommittee.

TREASURER

1. Requirements

- a. Two years clean and a one year commitment to the position.
- b. Prior service committee experience; familiarity with NAYC.
- c. Familiarity with ASC guidelines concerning NA funds.
- d. Ability to keep concise and accurate financial records.
- e. Personal bank account.
- f. Understanding that all funds are property of ASC.

2. Duties

- a. Responsible for disbursements of all ASC funds delegated to NAYC.
- b. Responsible for all incoming funds to NAYC, as per ASC policy.
- c. Maintains written financial records.
- d. Trusted servants should be able to maintain files and records related to NAYC service. These files and records should be available to the subcommittee and its participants upon request. When leaving commitment, copies of these files and records should be passed on to the subcommittee.

OPERATIONAL GUIDELINES

- a. Clean time requirements may be waived at any time by a 2/3 majority vote of the voting body.

- b. "A Guide to Local Services in Narcotics Anonymous" should be used as a reference.
- c. Any changes to these guidelines must be approved by the ASC. One month following ratification, the NAYC Secretary will provide a copy of the new guidelines to the NAYC's participants.
- d. In the event of a vacated position, special elections may be held to fill in the position.