



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**  
**OFFICE OF THE COMMISSIONER**  
National Office  
*Quezon City*



March 1, 2023

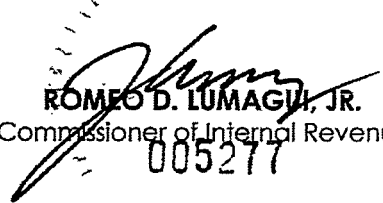
**REVENUE DELEGATION AUTHORITY ORDER NO. 4-2023**

In view of the approved leave of **MAHINARDO G. MAILIG, Regional Director (RD), Revenue Region (RR) No. 7A – Quezon City**, from **May 6 to 19, 2023**, and in order not to disrupt the operations of RR No. 7A, as the exigencies of the service so require, the following documents shall be signed by **ANTONINO L. ILAGAN, OIC-Assistant Regional Director (OIC-ARD), RR No. 7A:**

1. Letter of Authority
2. Mission Order
3. Preliminary Assessment Notice
4. Final Assessment Notice / Formal Letter of Demand
5. Final Decision on Disputed Assessment
6. Authority to Issue Refund
7. Subpoena Duces Tecum
8. Certificate of Tax Exemption of Cooperatives
9. Referral letter for Criminal Complaints
10. Lifting of Warrants and Notices (NTL, NOL, NOE)
11. Tax Clearance other than for bidding purposes
12. Authority to Cancel Assessment for purposes of availment of tax amnesty
13. Purchase Order / Job Order for Procurement / Bid Documents
14. Other documents being issued and signed by the Regional Director in the ordinary course of operations of the Revenue Region

OIC-ARD Ilagan is also authorized to perform other act/s as are or may be necessary and indispensable in the speedy collection of internal revenue taxes.

This Order shall take effect on **May 6, 2023** and shall be automatically revoked upon the return of RD Mailig for official duty.

  
**ROMEO D. LUMAGUI, JR.**  
Commissioner of Internal Revenue

