



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
National Office
Quezon City



September 4, 2023

REVENUE DELEGATION AUTHORITY ORDER NO. 25-2023

In view of the approved leave of **EMIR U. ABUTAZIL**, Regional Director (RD), Revenue Region No. 16 – Cagayan de Oro City, from October 26 – November 11, 2023, and to ensure the smooth continuity of operations within RR No. 16, as dictated by the exigencies of the service, **JOHAIRA B. SAID-BADRON**, Chief of the Legal Division, RR No. 16, shall sign the following documents until a new Assistant Regional Director is designated:

1. Letter of Authority
2. Mission Order
3. Preliminary Assessment Notice
4. Final Assessment Notice / Formal Letter of Demand
5. Final Decision on Disputed Assessment
6. Authority to Issue Refund
7. Subpoena Duces Tecum
8. Certificate of Tax Exemption of Cooperatives
9. Referral Letter for Criminal Complaints
10. Lifting of Warrants and Notices (NTL, NOL, NOE)
11. Tax Clearance other than for bidding purposes
12. Authority to Cancel Assessment for purposes of availment of tax amnesty
13. Purchase Order/Job Order for Procurement/ Bid Documents
14. Other documents being issued and signed by the Regional Director in the ordinary course of operations of the Revenue Region

Chief Said-Badron is also authorized to perform other act/s as are may be necessary and indispensable in the speedy collection of internal revenue taxes.

This Order shall take effect on October 26, 2023 and shall be automatically revoked upon the return of RD Abutazil for official duty.

ROMEO D. LUMAGUI, JR.
Commissioner of Internal Revenue
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