



Republic of the Philippines  
Department of Finance  
**BUREAU OF INTERNAL REVENUE**  
National Office  
Quezon City



November 25, 2023

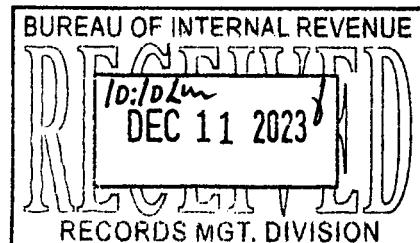
**REVENUE DELEGATION AUTHORITY ORDER NO. 35-2023**

In view of the approved leave of **DOUGLAS A. RUFINO, Regional Director (RD), Revenue Region No. 13 – Cebu City, from December 27, 2023 to January 6, 2024** and that of **OIC-ARD Maria Socorro O. Lozano on January 3 – 20, 2024** and in order not to disrupt the operations of Revenue Region No. 13 Cebu City, as the exigencies so require, the following documents shall be signed by **JOSE HECTOR M. BARONDA, Chief of the Legal Division, RR No. 13 for the period January 2 - 5, 2024** :

1. Letter of Authority
2. Mission Order
3. Preliminary Assessment Notice
4. Final Assessment Notice / Formal Letter of Demand
5. Final Decision on Disputed Assessment
6. Authority to Issue Refund
7. Subpoena Duces Tecum
8. Certificate of Tax Exemption of Cooperatives
9. Referral Letter for Criminal Complaints
10. Lifting of Warrants and Notices (NTL, NOL, NOE)
11. Tax Clearance other than bidding purposes
12. Authority to Cancel Assessment for purposes of availment of tax amnesty
13. Purchase Order / Job Order for Procurement / Bid Documents
14. Other Documents being used and signed by the Regional Director in the ordinary course of operations of the Revenue Region

OIC-ARD Lozano is also authorized to perform other act/s as are or may necessary and indispensable in the speedy collection of internal revenue taxes.

This Order shall take effect on January 3, 2024 and shall be automatically revoked upon the return of RD Rufino for official duty.



  
**ROMEO D. LUMAGUI, JR.**  
Commissioner of Internal Revenue  
R29359

8