



Bringing In Revenues  
for Nation-building

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE



12 NOV 2024  
BAGONG PILIPINAS

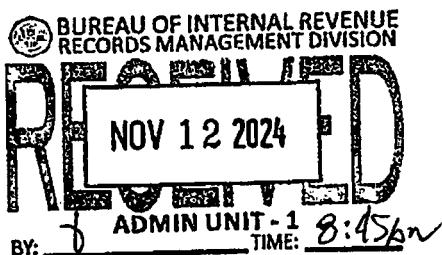
REVENUE DELEGATION AUTHORITY ORDER NO. 018-2024

In view of the approved leave of Franklin M. Tabaquin, Jr., OIC-Assistant Regional Director, Revenue Region No. 12 – Bacolod City from November 20 to 22, 2024, and in order not to disrupt the operation of Office of the Assistant Regional Director, Revenue Region No. 12 – Bacolod City, as the exigencies of the service so require, the following documents shall be signed by Mary Jane B. Asuncion, Regional Director, Revenue Region No. 12 – Bacolod City:

1. Accreditation of Tax Agents/Tax Practitioners
2. Application to use loose leaf books of accounts
3. Regular reports from the Administrative and Human Resource Management Division and Finance Division
4. Daily Time Records /Application for Leave of Absences of personnel at the Office of the Regional and Assistant Regional Director
5. Requisitions and Issue Slip, Purchase Request, and other administrative documents
6. Disbursement Vouchers and Checks
7. Letter of Introduction (Direct Payment to the Account of the Creditor/Payee)

Regional Director Mary Jane B. Asuncion is also authorized to perform other act/s as are or may be necessary and indispensable in the speedy collection of internal revenue taxes.

This Order shall take effect on November 20, 2024 and shall be automatically revoked upon the return of OIC-Assistant Regional Director Franklin M. Tabaquin, Jr. for official duty.



ROMEO D. LOMAQUI, JR.  
Commissioner of Internal Revenue

