



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE  
National Office  
Quezon City



April 10, 2024

**REVENUE DELEGATION AUTHORITY ORDER NO. 10-2024**

In view of the mandatory retirement of **EMIR U. ABUTAZIL, Regional Director (RD), Revenue Region No. 16 – Cagayan de Oro City** effective April 09, 2024, and to ensure the smooth continuity of operations within RR No. 16, as dictated by the exigencies of the service, **HELEN T. ABELLANOSA, OIC – Assistant Regional Director, RR No. 16**, shall sign the following documents until a new Regional Director is designated:

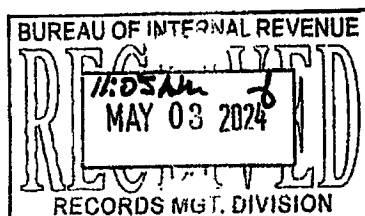
1. Letter of Authority
2. Mission Order
3. Preliminary Assessment Notice (PAN)
4. Final Assessment Notice (FAN) / Formal Letter of Demand (FLD)
5. Final Decision on Disputed Assessment (FDDA)
6. Letter of Termination
7. All kinds of Refund (approval of reports and/or claims)
8. Subpoena Duces Tecum
9. Certificate of Tax Exemption of Cooperatives
10. Referral Letter for Criminal Complaints
11. Signing of Warrant of Distrainment and Levy
12. Signing of Writ of Garnishment
13. Designated user of Elams / IRIS Access
14. Notice of Levy on Real Property
15. Lifting of Warrants and Notices (NTL, NOL, NOE)
16. Tax Clearance other than for bidding purposes
17. Authority to Cancel Assessment (ATCA)
18. Purchase Order/Job Order for Procurement/ Bid Documents
19. Notice of Tax Lien
20. Other documents being issued and signed by the Regional Director in the ordinary course of operations of the Revenue Region

ARD Abellanosa is also authorized to perform other act/s as are or may be necessary and indispensable in the speedy collection of internal revenue taxes.

This Order shall take effect on April 10, 2024 and shall be automatically revoked upon the designation of a new Regional Director.



**ROMEO D. LUMAGUI, JR.**  
Commissioner of Internal Revenue



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