

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

June 10, 2011

REVENUE MEMORANDUM ORDER NO. 27-2011

SUBJECT : Amending Certain Provisions of Revenue Memorandum Order No. 11-2011 Relative to the Reportorial Requirements of the Human Resource Development Service (HRDS)

TO : All Internal Revenue Officials and Employees Concerned

I. OBJECTIVE

This Order is being issued to amend certain provisions of RMO No. 11-2011, Subject: Reportorial Requirements of the Human Resource Development Service (HRDS), including Annex A to clarify the distribution of reports submitted by the National and Regional Offices.

II. AMENDATORY PROVISIONS

Section II (1) of RMO No. 11-2011 is hereby amended to read as follows:

“II. POLICIES AND GUIDELINES

1. The original copy of the reports indicated in the Inventory of Reports required Marked as (Annex A) shall be submitted to the prescribing office while the duplicate copy to remain in the preparing office, except that of the Statement of Assets, Liabilities and Networth (SALN) and Original/ Promotional Appointments. Regional reports that need to be coursed through their respective Regional HRMUs shall require additional copies to serve as file copies”

III. REPEALING CLAUSE

This Order supersedes all revenue issuances and/or portions thereof that are inconsistent herewith.

IV. EFFECTIVITY

This Order shall take effect immediately.

(Original Signed)
KIM S. JACINTO-HENARES
Commissioner of Internal Revenue