



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE



12 NOV 2024

REVENUE DELEGATION AUTHORITY ORDER NO. 017-2024

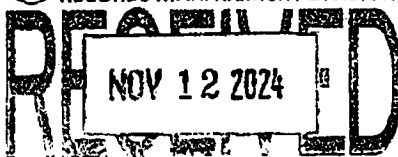
In view of the approved leave of **ATTY. EMMANUEL S. FERRER, JR.**, Regional Director, BIR Revenue Region No. 4, City of San Fernando, Pampanga from December 26, 2024 – January 5, 2025, and in order not to disrupt the operation of (BIR Revenue Region No. 4, City of San Fernando, Pampanga, as the exigencies of the service so require, the following documents shall be signed by **ATTY. MARLON M. MENDOZA**, Assistant Regional Director, BIR Revenue Region No. 4, City of San Fernando, Pampanga:

1. Letter of Authority;
2. Mission Order;
3. Preliminary Assessment Notice (PAN);
4. Final Assessment Notice/Formal Letter of Demand (FLD);
5. Final Decision on Disputed Assessment (FDDA);
6. Authority to Issue Refund;
7. Subpoena Duces Tecum;
8. Certificate of Tax Exemption of Cooperatives;
9. Referral Letter for Criminal Complaints;
10. Lifting of Warrants and Notices (NTL, NOL, NOE)
11. Tax Clearance other than bidding purposes;
12. Authority to Cancel Assessment (ATCA) for purposes of availment of tax amnesty;
13. Purchase Order/Job Order and other Procurement/Bid Documents;
14. Other documents being issued and signed by the Regional Director in the ordinary course of operations of the Revenue Region.

ARD ATTY. MARLON M. MENDOZA is also authorized to perform other act/s as are or may be necessary and indispensable in the speedy collection of internal revenue taxes.

This Order shall take effect on **December 26, 2024** and shall be automatically revoked upon the return of **RD Ferrer** for official duty.

BUREAU OF INTERNAL REVENUE
RECORDS MANAGEMENT DIVISION



BY: ADMIN UNIT - 1 TIME: 8:45 AM



ROMEO D. LUMAGUI JR.
Commissioner of Internal Revenue

BIR National Office Bldg., Senator Miriam Defensor-Santiago Avenue, Diliman, Quezon City

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