



Bringing In Revenues
for Nation-building

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE



BAGONG PILIPINAS

REVENUE DELEGATION AUTHORITY ORDER NO. 076-2025

In view of the approved leave of **Mr. RENATO N. MOLINA, Regional Director (RD), Revenue Region No. 8A, Makati City from December 7, 2025 to December 11, 2025**, and in order not to disrupt the operation of RR No. 8A, as the exigencies of the service so require, the following documents shall be signed by **Ms. SION S. CATELO, Chief, Assessment Division**:

1. Preliminary Assessment Notice (PAN);
2. Final Assessment Notice/Formal Letter of Demand (FAN/FLD);
3. Final Decision on Disputed Assessment (FDDA);
4. Subpoena Duces Tecum;
5. Certificate of Tax Exemption of Cooperatives;
6. Referral Letter for Criminal Complaints;
7. Lifting of Warrants and Notices (NTL, NOL, NOE);
8. Tax Clearance other than bidding purposes;
9. Purchase Order/Job Order and other Procurement/Bid Documents;
10. Other documents being issued and signed by the Regional Director in the ordinary course of operations of the Revenue Region.

Chief Sion S. Catelo is also authorized to perform other act/s as are or may be necessary and indispensable in the speedy collection of internal revenue taxes.

This Order shall take effect on December 7, 2025 and shall be automatically revoked upon the return of **Regional Director Renato N. Molina** for official duty.



ROMEO D. LUMAGUI, JR.
Commissioner of Internal Revenue

BUREAU OF INTERNAL REVENUE
RECORDS MANAGEMENT DIVISION

RECEIVED
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BY: [Signature] TIME: 2:05 pm
ADMIN UNIT - 1