

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

February 24, 2015

REVENUE MEMORANDUM ORDER NO. 6-2015

TO : All Deputy Commissioners, Assistant Commissioners, Regional Directors, Revenue District Officers and Others Concerned

SUBJECT : Policy Directive for the CY 2014 Performance Evaluation of Revenue Regions (RRs) and Revenue District Offices (RDOs) and Amending Certain Provisions of Annex A as prescribed in Revenue Memorandum Order (RMO) No. 36-2014

I. OBJECTIVE

This Order is issued to:

1. Amend certain portions in Annex A of RMO No. 36-2014 dated September 29, 2014 relative to the CY 2014 Operational Level Key Performance Indicators (KPIs) for Revenue Regions, Regional Divisions, and Revenue District Offices; and
2. Prescribe the new policy directive in the computation of rating relative to the performance evaluation of RRs and RDOs pursuant to the implementation of RMO No. 36-2014. The new policy directive was announced during the Last Quarter Command Conference held on November 13, 2014.

II. AMENDING PROVISIONS

The following items in Annex A of RMO No. 36-2014 are hereby amended:

- KPI No. 12 (Audit Effort) – Page 3
- KPI No. 22 (Returns Encoding) – Page 5

The amended pages, containing the concerned KPIs and their details, are attached to this Order.

III. ADDITIONAL POLICIES

The following shall be considered as additional policies in the computation of the CY 2014 Performance Evaluation for RRs and RDOs prescribed in RMO No. 36-2014:

1. The KPIs on **Collection Performance** and **Collection Growth** shall comprise the 50% overall rating of an Office. The remaining KPIs included in Annex A of RMO No. 36-2014 shall comprise the other 50%. (Please refer to Sample Computation).

2. All performance evaluations on the 2014 KPIs shall be premised on actual performance data from the Integrated Tax System (ITS). Verbal feedback, reports, and similar narratives shall not be considered as a factor in any performance evaluation. Due care and conscientiousness should therefore be exercised in the encoding and /or uploading of data in the ITS.

IV. REPEALING CLAUSE

All revenue issuances or portions thereof inconsistent herewith are hereby repealed or amended accordingly.

V. EFFECTIVITY

This Order takes effect immediately.

(Original Signed)
KIM S. JACINTO-HENARES
Commissioner of Internal Revenue