



Bringing In Revenues
for Nation-Building

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE



**BAGONG
PILIPINAS**

NOV 07 2025

REVENUE DELEGATION AUTHORITY ORDER NO. 074-2025

In view of the approved leave of **MR. DANTE E. TAN**, Regional Director, Revenue Region No. 5, Caloocan City, from December 20, 2025 to January 04, 2026 (exclusive of travel time), and in order not to disrupt the operations of Revenue Region No. 5 Caloocan City, as the exigencies of the service so requiring, **Ms. VILMA C. CARONAN**, Chief, Assessment Division of this Region, shall sign the following documents:

1. Mission Order
2. Preliminary Assessment Notice (PAN)
3. Final Assessment Notice (FAN)/Formal Letter of Demand (FLD)
4. Subpoena Duces Tecum
5. Referral Letter of Criminal Complaints
6. Lifting of Warrants and Notices (Notice of Tax Lien, Notice of Levy, Notice of Encumbrance)
7. Tax Clearance other than for bidding purposes
8. Authority to Cancel Assessment (ATCA)
9. Purchases Order/Job Order for Procurement/ BID Documents
10. Signing of Warrant of Distrainment and Levy
11. Signing of Writ of Garnishment
12. Designated user of Electronic Letter of Authority Monitoring System (eLAMS)
13. Notice of Levy on Real Property
14. All kinds of Refund (approval of reports and/or claims)
15. Notice of Tax Lien
16. Other documents being issued and signed by the Regional Director in the ordinary course of operation

This order shall take effect on December 20, 2025 and shall be automatically revoked upon the return of **Regional Director DANTE E. TAN** for official duty.

BUREAU OF INTERNAL REVENUE
RECORDS MANAGEMENT DIVISION

RECEIVED
NOV 07 2025

BY: ADMIN UNIT - 1 TIME: 9:09AM



ROMEO D. LUMAGUI, JR.
Commissioner of Internal Revenue