



Bringing In Revenues
for Nation-building

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE



DEC 13 2024

REVENUE DELEGATION AUTHORITY ORDER NO. 033 - 2024

In view of the approved vacation leave of **GRACE EVELYN A. LACERNA**, OIC-Assistant Regional Director (ARD), Revenue Region No. 1, Calasiao, Pangasinan, for the period from December 28, 2024 to January 17, 2025, and in order not to disrupt the operation of Office of the Assistant Regional Director, Revenue Region (RR) No. 1 – Calasiao, Pangasinan, as the exigencies of the service so require, the following documents shall be signed by **LOURDES P. ANTENEO**, Chief, Assessment Division, Revenue Region No. 1, Calasiao, Pangasinan:

1. Accreditation of Tax Agents/Tax Practitioners;
2. Application to use loose leaf books of accounts;
3. Regular reports from the Administrative and Human Resource Management Division and Finance Division;
4. Daily Time Records/Application for Leave of Absences of personnel at the Office of the Regional and Assistant Regional Director;
5. Requisitions and Issue Slip, Purchase Request, and other administrative documents;
6. Disbursement Vouchers and Checks; and
7. Letter of Introduction (Direct Payment to the Account of the Creditor/Payee).

Chief of Assessment Division, **Lourdes P. Anteneo** is also authorized to perform other act/s as are or may be necessary and indispensable in the speedy collection on internal revenue taxes.

This Order shall take effect on **January 2, 2025** and shall be automatically revoked upon the return of OIC-Assistant Regional Director Grace Evelyn A. Lacerna for official duty.



ROMEO D. LUMAGUI, JR.
Commissioner of Internal Revenue

