



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE

May 7, 2024

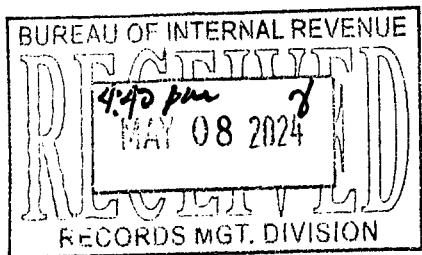
REVENUE DELEGATION AUTHORITY ORDER NO. 11-2024

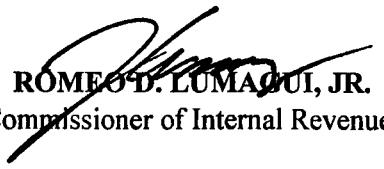
In view of the mandatory retirement of **FLORANTE R. ANINAG, Regional Director, Revenue Region (RR) No. 8A – Makati City** effective May 3, 2024, and to ensure the smooth continuity of operations within RR No. 8A, as dictated by the exigencies of the service, **DANTE E. TAN, OIC-Assistant Regional Director, RR No. 8A**, shall sign the following documents until a new Regional Director is designated:

1. Letter of Authority
2. Mission Order
3. Preliminary Assessment Notice (PAN)
4. Final Assessment Notice (FAN) / Formal Letter of Demand (FLD)
5. Final Decision on Disputed Assessment (FDAA)
6. Letter of Termination
7. All kinds of Refund (approval of reports and/or claims)
8. Subpoena Duces Tecum
9. Certificate of Tax Exemption of Cooperatives
10. Referral Letter for Criminal Complaints
11. Signing of Warrant of Distraint and Levy
12. Signing of Writ of Garnishment
13. Designated user of Electronic Letter of Authority Monitoring System (eLAMS) / Internal Revenue Integrated System (IRIS)
14. Notice of Levy on Real Property
15. Lifting of Warrants and Notices (Notice of Tax Lien, Notice of Levy, Notice of Encumbrance)
16. Tax Clearance other than for bidding purposes
17. Authority to Cancel Assessment (ATCA)
18. Purchase Order / Job Order for Procurement / Bid Documents
19. Notice of Tax Lien
20. Other documents being issued and signed by the Regional Director in the ordinary course of operations of the Revenue Region

ARD Tan is also authorized to perform other act/s as are or may be necessary and indispensable in the speedy collection of internal revenue taxes.

This Order shall take effect on May 7, 2024 and shall be automatically revoked upon the designation of new Regional Director.




ROMEO D. LUMAGUI, JR.
Commissioner of Internal Revenue

4