

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**  
Quezon City

January 09, 2012

**REVENUE MEMORANDUM CIRCULAR No. 4-2012**

**SUBJECT :** Missing one (1) unused set of BIR Form No. 2524 – Revenue Official Receipt

**TO :** All Internal Revenue Officials, Employees and Others Concerned

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Notice is hereby given of the missing one (1) set of an unused BIR Form No. 2524 – Revenue Official Receipt (ROR) with the hereunder stated serial number, to wit:

**ROR201100127071**

The abovementioned form was reported missing by Mr. Benjamin C. Ranan, Jr., Revenue Officer 1, Revenue District No. 112, Revenue Region No. 19, Davao City and have consequently been cancelled. All official transactions involving the use of said form is therefore considered as INVALID.

Internal Revenue officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid form is found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

(Original Signed)  
**CELIA C. KING**  
Deputy Commissioner  
Resource Management Group