

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

December 16, 2010

REVENUE MEMORANDUM CIRCULAR NO. 3-2011

SUBJECT: Loss of several BIR Form No. 2524 – Revenue Official Receipt

TO : All Internal Revenue Officials, Employees and Others Concerned

Notice is hereby given of the loss of several unused BIR Form No. 2524 – Revenue Official Receipt (ROR) hereunder listed together with other pertinent information, to wit:

SERIAL NUMBER/S	QUANTITY
ROR201000845117	One (1) set
ROR201000841542	Triplicate Copy
ROR201000851542	Triplicate Copy
ROR201000842110	Triplicate Copy
ROR201000832110	Triplicate Copy
ROR201000817749	Quadruplicate Copy
ROR201000817547	Quadruplicate Copy
ROR201000832255	Quadruplicate Copy
ROR201000807547	Quadruplicate Copy
ROR201000842255	Quadruplicate Copy
ROR201000852255	Quadruplicate Copy
ROR201000807749	Quadruplicate Copy
ROR201000843235	Quadruplicate Copy
ROR201000852398	Quintuplicate Copy

The loss of the abovementioned forms were reported by Ms. Chona Marie O. Buac, Assistant Chief, Administrative Division, Revenue Region No. 13, Cebu City. Consequently, the same accountable forms have been cancelled and all official transactions involving the use thereof are considered as INVALID.

Internal Revenue Officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid forms are found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

(Original Signed)
CELIA C. KING
Deputy Commissioner
Resource Management Group