



Bringing In Revenues
for Nation-Building

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
*National Office Building
Quezon City*



April 29, 2025

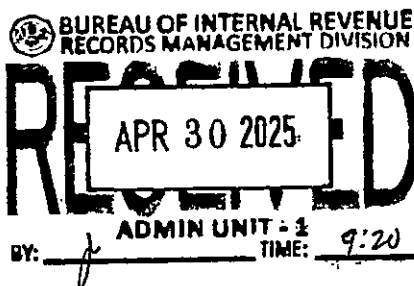
REVENUE DELEGATION AUTHORITY ORDER NO. 021-2025

In view of the mandatory retirement **EDITH C. YAP**, Regional Director (RD), Revenue Region No. 14- Eastern Visayas effective April 26, 2025, and to ensure the smooth continuity of operations within RR No. 14, as dictated by the exigencies of the service, **JOSEPHINE B. CATAMCO**, OIC-Assistant Regional Director, RR No. 14, shall sign the following documents until a new Regional Director is designated:

1. Letter of Authority
2. Mission Order
3. Preliminary Assessment Notice (PAN)
4. Final Assessment Notice (FAN)/Formal Letter of Demand (FLD)
5. Final Decision on Disputed Assessment (FDDA)
6. Letter of Termination
7. All kinds of Refund (approval of reports and/or claims)
8. Subpoena Duces Tecum
9. Certificate of Tax Exemption of Cooperatives
10. Referral Letter for Criminal Complaints
11. Signing of Warrant of Dstraint and Levy
12. Signing of Writ of Garnishment
13. Designated user of Elams/IRIS Access
14. Notice of Levy of Real Property
15. Lifting of Warrants and Notices (NTL, NOL, NOE)
16. Tax Clearance other than for bidding purposes
17. Authority to Cancel Assessment (ATCA)
18. Purchase Order/Job Order for Procurement/Bid Documents
19. Notice of Tax Lien
20. Other documents being issued and signed by the Regional Director in the ordinary course of operations of the Revenue Region

OIC-ARD Catamco is also authorized to perform other act/s as are or may be necessary and indispensable in the speedy collection of internal revenue taxes.

This Order shall take effect on April 29, 2025 and shall be automatically revoked upon the designation of a new Regional Director.



ROMEO B. LUMAGUI, JR.
Commissioner of Internal Revenue