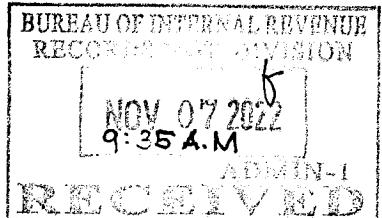




REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**  
National Office Building  
Quezon City



September 28, 2022

**REVENUE MEMORANDUM ORDER NO. 46-2022**

**SUBJECT:** Amendment to Revenue Memorandum Order No. 38-2009 dated October 26, 2009 – Adoption of the Revised Policies on the Settlement of Grievances in the Bureau of Internal Revenue

**TO:** All Internal Revenue Officials and Employees

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**I. OBJECTIVES**

This Revenue Memorandum Order (RMO) is issued to amend the composition of the National and Regional Grievance Committee under RMO No. 38-2009.

**II. AMENDATORY PROVISIONS**

The provisions of Section VII. GRIEVANCE COMMITTEE of RMO 38-2009 are hereby amended to read as follows:

**"VII. GRIEVANCE COMMITTEE**

**1. Composition**

**a. National Grievance Committee**

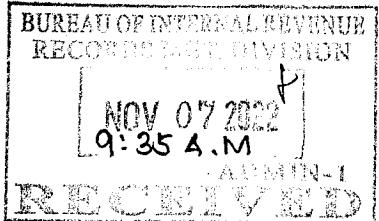
**Chairman:** Deputy Commissioner of Internal Revenue (DCIR), Resource Management Group

**Vice Chairman:** Assistant Commissioner of Internal Revenue (ACIR), Human Resource Development Service

**Members:** ACIR, Operations Group as designated by its DCIR  
ACIR, Information Systems Group as designated by its DCIR  
ACIR, Legal Service  
ACIR concerned  
Two (2) Rank and file Representatives from BIR Employee's Union (BIREU)  
(1 member each from 1<sup>st</sup> and 2<sup>nd</sup> level  
who shall serve for a term of two (2) years)

Two (2) Alternate Rank and file Representatives from BIR Employee's Union (BIREU)  
(1 member each from 1<sup>st</sup> and 2<sup>nd</sup> level  
who shall serve for a term of two (2) years in the absence of the Rank and file Representatives)

Bilis Aksyon Partner duly designated



### **Secretariat:**

Head: Chief, Personnel Division

**Members:** Technical Assistant, RMG as designated by its DCIR  
Selected staff designated by the Committee

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**b. Regional Grievance Committee**

**Chairman:** Assistant Regional Director

**Vice Chairman:** Chief, Administrative and Human Resource Management Division (AHRMD)

**Members:** Chief, Legal Division

1000, Legal Division  
Assistant Chief, AHRM

Two (2) Rank and file Re

**Two (2) Rank and file Representatives**  
**(1 member each from 1<sup>st</sup> and 2<sup>nd</sup> level)**

(1 member each from 1<sup>st</sup> and 2<sup>nd</sup> level  
who shall serve for a term of two (2) years)

who shall serve for a term of two  
Bilis Aksyon Partner duly designated.

**Secretariat:**

**Head:** Chief Human Resource Management Section

**Head:** Chief, Human Resource Management Section  
**Members:** Selected staff designated by the Committee

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### III REPEALING CLAUSE

All other issuances inconsistent herewith are hereby modified or repealed accordingly.

#### IV EFFECTIVITY

This Order takes effect immediately.

*Lilia C. Guillermo*  
**LILIA CATRIS GUILLERMO**  
commissioner of Internal Revenue

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