



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE  
Quezon City

December 3, 2018

REVENUE MEMORANDUM CIRCULAR No. 103-2018

**SUBJECT :** Lost Triplicate Copy of the Eleven (11) Sets of Used and Issued BIR Form No. 2313-R – Electronic Certificate Authorizing Registration for Transaction Involving Transfer of Real Properties

**TO :** All Internal Revenue Officials, Employees and Others Concerned

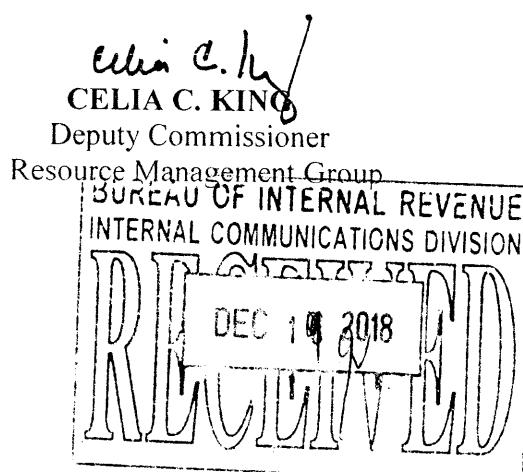
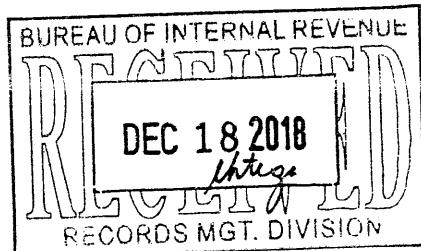
Notice is hereby given of the loss of triplicate copy of the eleven (11) sets of used and issued BIR Form No. 2313-R – Electronic Certificate Authorizing Registration for Transaction Involving Transfer of Real Properties, bearing the following serial numbers:

eCR201600231862 eCR201600322859  
eCR201600232023 eCR201600322857  
eCR201600232113 eCR201600590968  
eCR201600321912 eCR201600643553  
eCR201600322865 eCR201600716419  
eCR201600323205

The abovementioned forms were reported as lost by Ms. Maricar Eunis V. Bautista, Revenue Officer I-(C), Revenue District Office No. 17A, Revenue Region No. 4, San Fernando, Pampanga. Consequently, the triplicate copy of the eleven (11) sets used/issued eCR should be verified if found.

Internal Revenue officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid forms are found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

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*celia c. king*

CELIA C. KING  
Deputy Commissioner  
Resource Management Group

BUREAU OF INTERNAL REVENUE  
INTERNAL COMMUNICATIONS DIVISION