



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**

Quezon City

**BUREAU OF INTERNAL REVENUE  
RECORDS MGT. DIVISION**

JAN 14 2014 *chty*

**RECEIVED**

December 27, 2013

**REVENUE MEMORANDUM CIRCULAR No.**

1-2014

**SUBJECT :** Lost Three (3) Sets of an Unused BIR Form No. 2313 – Certificate Authorizing Registration

**TO :** All Internal Revenue Officials, Employees and Others Concerned

---

Notice is hereby given of the loss of three (3) sets of an unused BIR Form No. 2313 - Certificate Authorizing Registration (CAR) with the following serial numbers:

**CAR201100181952  
CAR201100181953  
CAR201100242532**

The abovementioned forms were reported as lost by Ms. Cynthia M. Escaño and Ms. Cristeta A. Aguilar, assigned at Revenue District Office No. 40, Revenue Region No. 7, Quezon City, Consequently, said lost forms have been cancelled and all official transactions involving the use thereof are considered as INVALID.

Internal Revenue Officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid forms are found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

*Celia C. King*  
**CELIA C. KING**  
Deputy Commissioner  
Resource Management Group  
14 - A - 08 - 00157