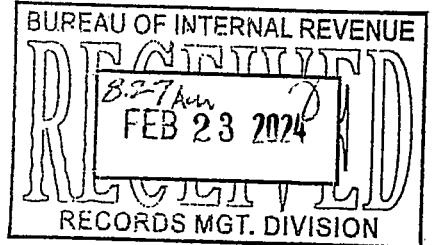




REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE  
OFFICE OF THE COMMISSIONER  
National Office  
Quezon City



February 05, 2024

REVENUE DELEGATION AUTHORITY ORDER NO. 2-2024

In view of the approve leave of **EDGAR B. TOLENTINO**, Regional Director, Revenue Region No. 8B South NCR, from June 15 to 30, 2024, and in order not to disrupt the operations of Revenue Region No. 8B, as the exigencies of the service so require, the following documents shall be signed by **ATTY. JAMES R. FERRER**, Chief-Assessment Division, Revenue Region No. 8B South NCR:

1. Mission Order
2. Preliminary Assessment Notice (PAN)
3. Final Assessment Notice (FAN) / Formal Letter of Demand (FLD)
4. Subpoena Duces Tecum
5. Referral Letter for Criminal Complaints
6. Lifting of Warrants and Notices (NTL, NOL, NOE)
7. Tax Clearance other than for bidding purposes
8. Authority to Cancel Assessment (ATCA) for purpose of availment of tax amnesty
9. Purchase Order / Job Order for Procurement / BID Documents
10. Signing of Warrant of Distraint and Levy
11. Signing of Writ of Garnishment
12. Designated user of Elams/IRIS Access
13. Notice of Levy on Real Property
14. All kinds of Refund (approval of reports and/or claims)
15. Notice of Tax Lien
16. Other documents being issued and signed by the Regional Director in the ordinary course of operations of the Revenue Region

Atty. Ferrer is also authorized to perform other act/s as are or may be necessary and indispensable in the speedy collection of internal revenue taxes.

This Order shall take effect on **June 15, 2024** and shall be automatically revoked upon the return of Regional Director Edgar B. Tolentino, for official duty.



  
**ROMEO D. LUMAGUI, JR.**  
Commissioner of Internal Revenue