



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE  
OFFICE OF THE COMMISSIONER  
National Office  
Quezon City

BUREAU OF INTERNAL REVENUE  
RECORDS MGT. DIVISION  
9  
SEP 10 2 2022  
2:40 pm  
ADMIN-1  
**RECEIVED**

August 30, 2022

REVENUE DELEGATION AUTHORITY ORDER NO. 11-2022

In view of the Career Executive Service Board Training Course Session of **CLAIRE B. CORPUS, OIC-Regional Director, Revenue Region No. 9B LaQueMar**, from **September 7 to October 3 and October 11 to 26, 2022**, and in order not to disrupt the operations of Revenue Region No. 9B, as the exigencies of the service so require, the following documents shall be signed by **NARCISO T. LAGUERTA, OIC-Assistant Regional Director, Revenue Region No. 9B LaQueMar**:

1. Letter of Authority
2. Mission Order
3. Preliminary Assessment Notice (PAN)
4. Final Assessment Notice / Formal Letter of Demand (FAN/FLD)
5. Final Decision on Disputed Assessment (FDAA)
6. Authority to Issue Refund
7. Subpoena Decus Tecum
8. Certificate of Tax Exemption of Cooperatives
9. Referral Letter for Criminal Complaints
10. Lifting of Warrants and Notices (NTL, NOL, NOE)
11. Tax Clearance other than for bidding purposes of availment of tax amnesty
12. Authority to Cancel Assessment (ATCA) for purposes of availment of tax amnesty
13. Purchase Order / Job Order for Procurement / BID Documents
14. Other documents being issued and signed by the Regional Director in the ordinary course of operations of the Revenue Region

ARD Laguerta is also authorized to perform other act/s as are or may be necessary and indispensable in the speedy collection of internal revenue taxes.

This Order shall take effect on September 7, 2022 and shall be automatically revoked upon the return of Regional Director Claire B. Corpus for official duty.

*Lilia C. Guillermo*  
LILIA CATRIS GUILLERMO  
Commissioner of Internal Revenue  
001068