



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

May 17, 2016

REVENUE MEMORANDUM ORDER NO. 19-2016

SUBJECT : Further Amends Revenue Memorandum Order No. 2 – 2014, Prescribing the use of the Revised Taxpayer Type Classification, and Adopting the Latest 2009 Philippine Standard Industrial Classification (PSIC) and 2012 Philippine Standard Occupational Classification (PSOC)

TO : All Internal Revenue Officials, Employees and Others Concerned.

I. OBJECTIVES:

This Revenue Memorandum Order (RMO) is issued to:

1. Prescribe the use of the Revised Taxpayer Type Classifications.
2. Provide a standard code guide on taxpayer types to be uniformly used in all district offices and other concerned offices to eliminate misclassification of taxpayer.
3. Generate more accurate statistics as to the active taxpayers per taxpayer type classification.
4. Provide uniform Registration Report Format for a more reliable and accurate reporting of registration data for computerized and non- computerized Revenue District Offices (RDOs).
5. Adopt and implement the latest 2009 PSIC and 2012 PSOC published by the National Statistical Coordinating Board (NSCB).

II. TAXPAYER TYPE CLASSIFICATIONS

The following is the **updated Taxpayer Type Classifications** with ITS applicable codes:

TAXPAYER TYPE CLASSIFICATIONS		
RMO 11-2004 (ITS)	New Code (eTIS)	INDIVIDUAL (specify PSOC/PSIC)
EO98	EO98FC	Executive Order No. 98-Filipino Citizen
	EO98FN	Executive Order No. 98-Foreign National
ONETT	ONETFC	One-Time Transaction – Filipino Citizen
ONETT	ONETFN	One-Time Transaction – Foreign National
LOCAL	LOCAL	Local Employee – Compensation Income Earner Only (Resident Citizen)

	RAEMP	Resident Alien Employee – Compensation Income Earner Only
	<u>SNRAE</u>	<u>Special Non-Resident Alien Employees of RHQ, ROHQ, OBU, Petroleum</u>
SINGL	SINGL	Single Proprietorship Only (Resident Citizen)
RESAL	RASP	Resident Alien – Single Proprietorship
	RAP	Resident Alien – Professional
MIE	MIE	Marginal Income Earner
LOCAL + SINGL	MIXCS	Mixed Income Earner – Compensation Income Earner and Single Proprietor
LOCAL + PROF	MIXCP	Mixed Income Earner – Compensation Income Earner and Professional
LOCAL + PROF + SINGL	MIXCSP	Mixed Income Earner – Compensation Income Earner, Single Proprietorship & Professional
PROF	PROFL	Professional – Licensed (PRC, IBP)
PROFL	PROFG	Professional – In General
PROF + SINGL	PROFSP	Professional & Single Proprietor
ESTAT	EST AFC	Estate – Filipino Citizen
	ESTAFN	Estate – Foreign National
TRUST	TRUSTFC	Trust – Filipino Citizen
	TRUSFN	Trust – Foreign National
	NRAET	Non-Resident Alien Engaged in Trade / Business
	PIE	Passive Income Earner Only

RMO 11-2004 (ITS)	New Code (eTIS)	JURIDICAL ENTITIES (specify PSIC)
PART	GPP	General Professional Partnership
	LMPART	Limited Partnership
	ULPART	General Partnership
	CORP	Domestic Corporation
RFCGL	RFC	Resident Foreign Corporation
	<u>RHQ</u>	<u>Regional or Area Headquarters</u>
ROHQ	ROHQ	Regional Operating Headquarters
JOINT	JOINT	Joint Venture
GOVTA	NGA	National Government Agency
LGU	LGU	Local Government Units
GVTCP	GOCC	Government Owned & Controlled Corporation
NONST	NONST	Non-stock Non-Profit Organizations, (e.g., Political Parties, Homeowners' Assoc., Business Leagues, etc.)
	COOP	Cooperatives
NRFC	NRFC	Non-Resident Foreign Corporation
NRFCG	NRFP	Non-Resident Foreign Partnership
	<u>FEIO</u>	<u>Foreign Embassies and International Organizations</u>

III. POLICIES

1. The standard taxpayer type classifications and its corresponding codes as provided under Section II of this RMO shall be uniformly used by all district offices and other concerned offices in classifying taxpayers/new registrants and their corresponding taxes to avoid inconsistencies in the registration reports.
2. There should be one taxpayer type CLASSIFICATION per taxpayer by choosing the taxpayer's main line of business/profession as the criteria for classification. For cases with multiple line of businesses/profession, Client Support Section is required to indicate applicable 2009 PSIC/ 2012 PSOC as many as appropriate.

3. **Passive Income Earners are those active individual taxpayers who are no longer engaged in trade or business with no outstanding tax liabilities or no longer employed (e.g. retired, persons with disabilities, pensioner) without business income but receiving passive income only from sources within or without the Philippines.**
4. **“Passive Income Earner Only” is available in the update of taxpayer type classification for those existing taxpayers only and cannot be used as classification during initial registration with the Bureau. Therefore, no new taxpayers shall be registered under this classification.**
5. The prescribe revised format on Report on Registration By “Taxpayer Type” Classification, TAS Report No. 007 (**Annex A**) shall be submitted on or before the 10th day of the following month to tspmd_tas@bir.gov.ph.
6. In the case of tax type classifications, the same codes shall be used for system generated report purposes. Any modification/addition in classification shall be covered by a separate RMO.
7. RDO’s front liners should strictly follow Section II and III of this Order in classifying the correct taxpayer type of the taxpayers.
8. The Client Support Service shall monitor and recommend to the Internal Investigation Division the following penalties to RDOs who fail to comply with the provisions of this Order:
 - 1st offense: Warning
 - 2nd offense: Reprimand
 - 3rd offense: Suspension for 30 days

IV. EFFECTIVITY

This Order shall take effect immediately to RDOs under eTIS and upon implementation of Taxpayer Registration Information Update (TRIUI). Pending the eTIS roll out to other Revenue District Offices, policies and procedures set forth under RMO 11 – 2004 shall still be observed in the meantime.

(Original Signed)
KIM S. JACINTO-HENARES
Commissioner of Internal Revenue