



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**

Quezon City

BUREAU OF INTERNAL REVENUE  
RECORDS MGT. DIVISION

FEB 24 2014 *Untey*

**RECEIVED**

February 10, 2014

**REVENUE MEMORANDUM CIRCULAR No.**

12 - 2014

**SUBJECT :** Lost Three (3) Sets of Unused BIR Form No. 2524 – Revenue Official Receipt

**TO :** All Internal Revenue Officials, Employees and Others Concerned

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Notice is hereby given of the loss of three (3) sets of unused BIR Form No. 2524 - Revenue Official Receipt, bearing the following serial numbers:

**ROR201202338348-ROR201202338350**

The abovementioned forms were reported as lost by Ms. Ma. Maila P. Gabiana, Revenue Collection Officer, Revenue District Office No. 89, Revenue Region No. 14, Government Center, Candahug, Palo, Leyte, and have consequently been cancelled. All official transactions involving the use of said forms are therefore considered as INVALID.

Internal Revenue officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid forms are found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

*Celia C. King*  
**CELIA C. KING**  
Deputy Commissioner  
Resource Management Group  
14 - p- 31 - 0246 +