

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE

Quezon City

December 3, 2007

REVENUE MEMORANDUM CIRCULAR NO. 78-2007

SUBJECT : Circularizing the Full Text of Unnumbered Memorandum Dated December 3, 2007 Regarding the **“Prohibition on the Filing of Application for Leave of Absence”**

TO : All Internal Revenue Officials, Employees and Others Concerned

For the information and guidance of all internal revenue officials, employees and others concerned, quoted hereunder is the full text of Unnumbered Memorandum dated December 3, 2007 regarding the “Prohibition on the Filing of Application for Leave of Absence”, as follows:

“MEMORANDUM

TO : **All Internal Revenue Officials, Employees and Others Concerned**

FROM : (Signed)
LILIAN B. HEFTI
Commissioner of Internal Revenue

SUBJECT : **Prohibition on the Filing of Application for Leave of Absence**

DATE : **December 3, 2007**

For the information and guidance of all concerned, no official or employee of the Bureau of Internal Revenue (BIR) shall be allowed to go on leave of absence until December 28, 2007 unless there is a valid ground for such an absence and with the approval of the Commissioner.

This directive has been issued in relation to the Bureau's effort to attain its assigned target until the end of this year. Considering the very huge target which the BIR is tasked to collect, the usual grounding of investigation during the Christmas Season will not be applied this year. Thus, all concerned are hereby directed to continue with their on-going investigation of tax cases and collection of taxes until their final termination.”

All concerned are hereby enjoined to be guided accordingly and give this circular a wide publicity as possible.

(Original Signed)
LILIAN B. HEFTI
Commissioner of Internal Revenue