

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

June 21, 2013

REVENUE MEMORANDUM CIRCULAR No. 47-2013

SUBJECT : Loss of several accountable forms

TO : All Internal Revenue Officials, Employees and Others Concerned

Notice is hereby given of the loss of the accountable forms hereunder listed together with other pertinent information, to wit:

Accountable Form	Serial Number	Missing Copy/Set
BIR Form No. 17.58 (Authority to Cancel Assessment)	ACA97000028087- ACA97000028450	364 sets (unused)
BIR Form No. 2311 (Tax Debit Memo)	TDM200600001296- TDM200600001300	5 sets (unused)

The loss of the said accountable forms was reported by Ms. Mary Ann S. Dizon, Collection Supervisor, Revenue District Office No. 52, Revenue Region No. 8, Makati City. Consequently, the same accountable forms have been cancelled and all official transactions involving the use thereof are considered as INVALID.

Internal Revenue officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid forms are found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

(Original Signed)
CELIA C. KING
Deputy Commissioner
Resource Management Group