

**REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE**  
Quezon City

October 12, 2009

**REVENUE MEMORANDUM CIRCULAR NO.61-2009**

**SUBJECT :** Loss of the duplicate to quintuplicate copies from one (1) unused set of BIR Form No. 2524 – Revenue Official Receipt

**TO :** All Internal Revenue Officials, Employees and Others Concerned

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Notice is hereby given of the loss of the duplicate to quintuplicate copies from one (1) unused set of BIR Form No. 2524 – Revenue Official Receipt (ROR), with the hereunder stated serial number, to wit:

**ROR200802403309**

The abovementioned form was reported as lost by Ms. Maria Jobelle O. Morallos, Revenue Officer I, Revenue District Office No. 87, Revenue Region No. 14, Government Center, Candahug, Palo, Leyte. Consequently, the entire ROR set bearing said serial number is hereby cancelled. All official transactions involving the use of said form is therefore considered as INVALID.

Internal Revenue officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid accountable form is found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

(Original Signed)  
**CELIA C. KING**  
Deputy Commissioner  
Resource Management Group