



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
Quezon City

December 3, 2018

REVENUE MEMORANDUM CIRCULAR No. 103-2018

SUBJECT : Lost Triplicate Copy of the Eleven (11) Sets of Used and Issued BIR Form No. 2313-R – Electronic Certificate Authorizing Registration for Transaction Involving Transfer of Real Properties

TO : All Internal Revenue Officials, Employees and Others Concerned

Notice is hereby given of the loss of triplicate copy of the eleven (11) sets of used and issued BIR Form No. 2313-R – Electronic Certificate Authorizing Registration for Transaction Involving Transfer of Real Properties, bearing the following serial numbers:

eCR201600231862	eCR201600322859
eCR201600232023	eCR201600322857
eCR201600232113	eCR201600590968
eCR201600321912	eCR201600643553
eCR201600322865	eCR201600716419
eCR201600323205	

The abovementioned forms were reported as lost by Ms. Maricar Eunis V. Bautista, Revenue Officer I-(C), Revenue District Office No. 17A, Revenue Region No. 4, San Fernando, Pampanga. Consequently, the triplicate copy of the eleven (11) sets used/issued eCR should be verified if found.

Internal Revenue officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid forms are found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

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