



# Rayhan Arif Wicaksono, S.H.

*an Athlete who are interested in fields of Law*

I am optimistic, persistent and responsible person.  
Able to work on a team or independently where I can apply my knowledge and skills for continuous improvement.

Date of Birthday: Jakarta, December 15, 1995

Marital Status: Married

Nationality: Indonesian

## TRISAKTI UNIVERSITY

Bachelor of Law | 2021

## PENCAK SILAT

PS. Garuda Jisai | 2010 - Present

Skripsi: Tindak Pidana Gambar Pornografi Melalui Media Sosial

GPA : 2,99

## Skills Summary

- Critical Thinking
- Time Management
- Teamwork
- Leadership
- Problem solving
- Microsoft Office
- Mix Tape (DJ)

## Awards Received

- Kejuaraan Pencak Silat tingkat Nasional Sukirdjo Cup (Adult, 1st Place)
- Kejuaraan Pencak Silat tingkat Nasional Sukirdjo Cup (Teen, 1st Place)
- The 6th Annual SevOne Championship (Jabodetabek, 1st Place)
- The 4th SevOne Sporadic (Jabodetabek, 1st Place)
- O2SN Jakarta Timur (2nd Place)
- Canisius Cup (2nd Place)
- Kejuaraan Pencak Silat Ortusion (3rd Place)
- Kejuaraan Pencak Silat 54 Cup (3rd Place)

## Work Experience

- PT Surveyor Indonesia (BUMN) 2021 - Present

### Human Resource

Develop and implement HR strategies and initiatives aligned with the overall business strategy, bridge management and employee relations by addressing demands, grievances or other issues, manage the recruitment and selection process, Support current and future business needs through the development, engagement, motivation and preservation of human capital, nurture a positive working environment, oversee and manage a performance appraisal system that drives high performance, assess training needs to apply and monitor training programs, ensure legal compliance throughout human resource management

- Kantor Notaris Rika Adrianti, S.H. 2020-2021

### Legal Staff

(Becoming a Witness of Deed Ratification, Preparing the Deed, Doing Document Archiving, Keeping Documents Confidential)

- PT. Alpha Quest International (First Love Patisserie) 2017-2019

### Business Development

(Research the market, look for new customer opportunities, and maintain customer relationships, Collaborate with other divisions such as the technical division to meet customer/market needs, Develop and present the company's business development plan, Update knowledge about market developments and competitors)

- Gold Inc. 2015-2016

### Marketing & Social Media

(Do research on the material you want to upload, Update information to get the latest trends, Forming connections with potential customers, Check and update content regularly, Create a good content delivery schedule, Actively running campaigns on social media)

## Other Experience

- Ikatan Pencak Silat Indonesia / IPSI 2020 - Present as Executive Officer (Publication & Documentation)

- SAPMA Pemuda Pancasila 2014 - Present as Member

- Pencak Silat Garuda Jisai 2015 - Present as Kabid (Ketua Bidang Prestasi)

- Badan Eksekutif Mahasiswa as Staff Biro Pengabdian Masyarakat



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