

A

Describing function

We define an object by describing its function and properties.
For example, we can define a 'router' like this:

A router is a device used to transmit data between two computers or networks.

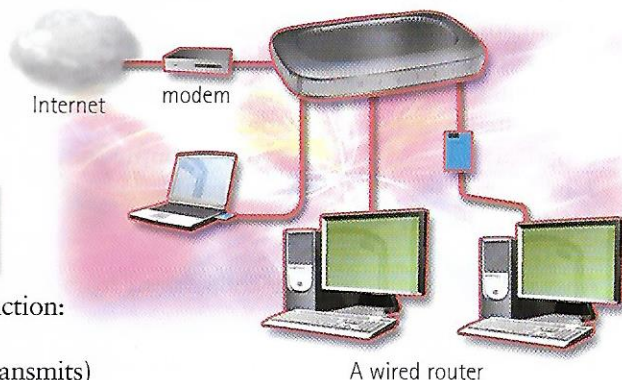
There are other ways of describing its function:

- for + *-ing* (for transmitting)
- relative pronoun + verb (*which/that* transmits)
- relative pronoun + is used + to + infinitive (*which/that* is used to transmit)

We can define people and places like this:

A blogger is a person who keeps a Web log (blog) or publishes an online diary.
An address bar is the area in your browser display where the web address is displayed.

- We use **which** or **that** to refer to things.
- We use **who** or **that** to refer to people.
- We use **where** (= at which) to refer to places.



A wireless router is a device which allows computers to communicate via radio waves

B

Classifying from general to specific

'Classifying' means putting things into groups or classes. We can classify types of music, parts of a computer, classes of software, etc.

Typical expressions

... are classified into X categories
... can be divided into X types

... include
... consists of
... is made up of
... is composed of
... comprise

types
There are X classes of ... categories

Examples: classifying storage media

Storage media are often classified into three categories: magnetic, optical and flash memory.

Magnetic storage media include tape cartridges, floppies and hard disks.

A hard disk consists of several disks (platters) and their read-write heads.

Optical storage media comprise CDs, DVDs and high-definition video discs, which include two competing formats: HD-DVD and Blu-ray.

There are two basic types of flash memory: flash memory cards – used in digital cameras – and USB flash drives, also called pen drives.

C

Classifying from specific to general

We can also classify from the specific to the more general. We can say, for example, that 'a word processor (*specific*) is a type of software (*general*)'.

Typical expressions

... is a type of
... are parts/components of
... constitute
... make up

Examples

OCR is a type of software which recognizes characters.

A PC card radio and a router are two basic components of a wireless network.

The RAM and the ROM constitute the main memory.

The System and Finder programs make up the Mac OS.