

# Incident Documentation Intake Unit

Evidence Review Desk

OFFICIAL NOTICE

Run: 20260213022647

## INCIDENT EVIDENCE PHOTO PACKET

Type: incident\_evidence\_photo | Jurisdiction: AZ

NOTICE NUMBER	NTC-2026-916412
CASE NUMBER	2026-941068
DOCKET	DKT-4939
ISSUE DATE	February 13, 2026

### TO

Xavier Smooth  
2458 N Valencia Dr, Phoenix, AZ 85016  
Reference ID: XS-2026-941068

### SENT VIA MAIL AND ELECTRONIC COPY

Suggested response date: March 15, 2026

### NOTICE SUMMARY

Accident scene photo set for car crash collision with property damage and injury photo references. This synthetic sample mirrors common formatting and wording seen in legal or administrative notices.

### IMPORTANT DATES AND ACTIONS

Date	Action	Notes
February 13, 2026	Notice issued	Document served to recipient
March 15, 2026	Response or filing due	Timeline may vary by jurisdiction
March 22, 2026	Administrative follow-up	Additional notice may be sent

### POTENTIAL OUTCOMES IF IGNORED

- Missing context can weaken evidence use.
- Unsorted files increase consultation prep time.
- Important facts are harder to reconstruct later.

### RECORDS COMMONLY GATHERED

- Original photos and timestamps.
- Police, medical, and estimate records.
- Witness names and contact details.

# Consultation Intake Worksheet

Incident Evidence Photo Packet | Case 2026-941068 | Recipient Xavier Smooth

## CHRONOLOGY OF EVENTS

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## PEOPLE AND ORGANIZATIONS INVOLVED

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## DOCUMENTS TO BRING

- Notice packet and attachments
- Prior correspondence and statements
- Payment records and receipts
- Timeline notes and key names
- Questions for first consultation

## QUESTIONS FOR COUNSEL

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Estimated preparation time saved when this packet is complete: 45-90 minutes.