

Pre-Litigation Resolution Services

Claims and Compliance Department

OFFICIAL NOTICE

Run: 20260213022647

DEMAND LETTER

Type: demand_letter | Jurisdiction: AZ

| | |
|---------------|-------------------|
| NOTICE NUMBER | NTC-2026-159830 |
| CASE NUMBER | 2026-132455 |
| DOCKET | DKT-6868 |
| ISSUE DATE | February 13, 2026 |

TO

Xavier Smooth
2458 N Valencia Dr, Phoenix, AZ 85016
Reference ID: XS-2026-132455

SENT VIA MAIL AND ELECTRONIC COPY

Suggested response date: February 23, 2026

NOTICE SUMMARY

Formal demand letter and demand for payment. Includes cease and desist language and failure to comply terms. This synthetic sample mirrors common formatting and wording seen in legal or administrative notices.

IMPORTANT DATES AND ACTIONS

| Date | Action | Notes |
|-------------------|--------------------------|-----------------------------------|
| February 13, 2026 | Notice issued | Document served to recipient |
| February 23, 2026 | Response or filing due | Timeline may vary by jurisdiction |
| March 02, 2026 | Administrative follow-up | Additional notice may be sent |

POTENTIAL OUTCOMES IF IGNORED

- The sender may escalate to formal litigation.
- Claimed costs can increase with delay.
- Negotiation options may narrow over time.

RECORDS COMMONLY GATHERED

- Letter and all attachments.
- Proof of payment or performance.
- Dated communication history.

Consultation Intake Worksheet

Demand Letter | Case 2026-132455 | Recipient Xavier Smooth

CHRONOLOGY OF EVENTS

PEOPLE AND ORGANIZATIONS INVOLVED

DOCUMENTS TO BRING

- Notice packet and attachments
- Prior correspondence and statements
- Payment records and receipts
- Timeline notes and key names
- Questions for first consultation

QUESTIONS FOR COUNSEL

Estimated preparation time saved when this packet is complete: 45-90 minutes.