

# Incident Documentation Intake Unit

Evidence Review Desk

## OFFICIAL NOTICE

Run: 20260213022647

### INCIDENT EVIDENCE PHOTO PACKET

Type: incident\_evidence\_photo | Jurisdiction: AZ

NOTICE NUMBER	NTC-2026-916412
CASE NUMBER	2026-941068
DOCKET	DKT-4939
ISSUE DATE	February 13, 2026

**TO**

Xavier Smooth  
2458 N Valencia Dr, Phoenix, AZ 85016  
Reference ID: XS-2026-941068

**SENT VIA MAIL AND ELECTRONIC COPY**

Suggested response date: March 15, 2026

**NOTICE SUMMARY**

Accident scene photo set for car crash collision with property damage and injury photo references. This synthetic sample mirrors common formatting and wording seen in legal or administrative notices.

**IMPORTANT DATES AND ACTIONS**

Date	Action	Notes
February 13, 2026	Notice issued	Document served to recipient
March 15, 2026	Response or filing due	Timeline may vary by jurisdiction
March 22, 2026	Administrative follow-up	Additional notice may be sent

**POTENTIAL OUTCOMES IF IGNORED**

- Missing context can weaken evidence use.
- Unsorted files increase consultation prep time.
- Important facts are harder to reconstruct later.

**RECORDS COMMONLY GATHERED**

- Original photos and timestamps.
- Police, medical, and estimate records.
- Witness names and contact details.

# Consultation Intake Worksheet

Incident Evidence Photo Packet | Case 2026-941068 | Recipient Xavier Smooth

## CHRONOLOGY OF EVENTS

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## PEOPLE AND ORGANIZATIONS INVOLVED

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## DOCUMENTS TO BRING

- ☐ Notice packet and attachments
- ☐ Prior correspondence and statements
- ☐ Payment records and receipts
- ☐ Timeline notes and key names
- ☐ Questions for first consultation

## QUESTIONS FOR COUNSEL

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**Estimated preparation time saved when this packet is complete: 45-90 minutes.**