



Semper, Inc.

123-456-7890 no_reply@example.com 1234 Main Street Anytown, State ZIP

Dear _____,

Semper, Inc. is pleased to extend to you an offer of full-time employment.

The starting salary for this position is _____, annually, payable semi-monthly in accordance with Semper, Inc.'s standard payroll practices for salaried employees.

On your first day of employment, you will be given additional information about Semper, Inc.'s procedures, policies, benefit programs and more.

Please note that your employment with Semper, Inc. constitutes "at will" employment and is not for a specified period. As a result, you are free to resign at any time, for any reason or for no reason. Likewise, Semper, Inc. is free to end its employment relationship with you at any time, with or without cause.

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ACCEPTED AND AGREED:

By: _____
Candidate Signature

Date: _____

Name