COUNSELING WORKSHEET

References: NAVMC 2795 (Guide to Counseling), MCI 8002, MCI 7104, IRAM, MCO P1610.7E (PES)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **A. ADMINISTRATIVE INFORMATION** | | | | | | | |
| **Marine Reported On:** |  |  |  |  |  |  |  |
| **Last Name** | **First Name** | **MI** | **EDIPI** | **Rank** | **DOR** | **PMOS** | **BILMOS** |
| EDIT\_lastName | EDIT\_firstName | Edit\_MI | EDIT\_EDIPI | EDIT\_RANK | EDIT\_DOR | EDIT\_PMOS | EDIT\_BILMOS |
| **Occasion:**  **(Initial, Scheduled, Event Related, etc.)** | | |  |  | **Period Covered:**  **From** | **To** |  |
| EDIT\_OCCASION | | | | | EDIT\_perFrom | EDIT\_perTo | |
| **Marine Performing Counseling (Reporting Senior)** | | | | | | | |
| **Last Name** | **First Name** | **MI** | **EDIPI** | **Rank** | **Billet Title** |  |  |
| EDIT\_sLastName | EDIT\_sFirstName | EDIT\_sMI | EDIT\_sEDIPI | EDIT\_sRank | EDIT\_Billet | | |
| **B. MOS/BILLET DESCRIPTION** | | | | | | | |
| EDIT\_MOSDESC | | | | | | | |
| **C. TOPICS DISSCUSSED** | | | | | | | |
| EDIT\_TOPICS | | | | | | | |

|  |  |
| --- | --- |
| **D. MAJOR ACCOMPLISHMENTS / SIGNIFICANT EVENTS THIS PERIOD** | |
| EDIT\_EVENTS | |
| **E. PERFORMANCE EVALUATION THIS PERIOD** | |
| EDIT\_EVAL | |
| **F. TASKS ASSIGNED NEXT PERIOD / GOALS** | |
| EDIT\_TASKS | |
| **G. ADDITIONAL COMMENTS** | |
| EDIT\_COMMENTS | |
| **H. CERTIFICATION** | |
| **Signature of Marine Performing Counseling (Reporting Senior)** | **Date** |
|  |  |
| **Signature of Marine Reported On** | **Date** |
|  |  |